



# El Camino College

**College Council Minutes**  
**Monday, November 16, 2020**  
**1:30 – 2:30 p.m. Via Zoom**

## **Attendance**

Breeanna Bond, Giancarlo Fernandez, Edith Gutierrez, Kelsey Iino, Rose Mahowald, Dena Maloney, Darcie McClelland

## **Absent**

Kenny Galan

## **Support**

Iris Ingram, Jane Miyashiro, Ross Miyashiro, Ann O'Brien, Jean Shankweiler, Erika Solorzano (POA Alternate)

## **Minutes**

1. Welcome/Approval of Minutes  
Dr. Maloney opened the remote meeting and welcomed participants.
2. After review, College Council moved to approve the November 2, 2020 and November 10, 2020 meeting minutes as presented.
3. Board Agenda Review

In compliance with Governor Newsom's Executive Order N-25-20, in response to the ongoing COVID-19 pandemic, the District will conduct the Board of Trustees meetings as audio only teleconferences. There are two dedicated email addresses for public comment - one for public comments on Closed Session agenda items and one for public comment on Open Session agenda items and non-agenda items.

A comprehensive overview of the November 16, 2020 Board [agenda](#) was provided; including Presentations, Consent Calendar items, Action items, Future Action Items/General Information and Policies and Procedures.

Dr. Maloney previewed the [Update on Fall Initiatives to Support Race and Equity at El Camino College presentation](#), which she will present to the Board of Trustees. The presentation included Race and Equity Activities and Actions, efforts from the Academic Senate, an overview of the President's Advisory Committee on Race and Equity, goals and strategies developed by the five subcommittees of the Advisory Committee and next steps toward achieving an anti-racist campus.

Debra Breckheimer, Dean of Humanities and Marlow Lemons, Dean of Mathematics previewed the [AB705 Update presentation](#) that will be made to the Board of Trustees. The presentation included a comparison of the number of Below Transfer Level sections over three years with the number of Transfer Level sections, with and without Co-Requisite sections in English and math; percentages of new students completing transfer-level English and math in the first year and disaggregated percentages by race. Performance tracking for those students attempting transfer level English and math in Fall 2019, positive outcomes, challenges, and next steps were also included in the presentation.

Discussion:

In both English and math, the implementation of AB705, has increased the number of students passing transfer level courses in the first year. Equity gaps still remain and are being addressed.

Recognition and appreciation for the disaggregated information is expressed. This important information helps to identify where intentional support is required for our disproportionately impacted students. Disaggregated information on student with various disabilities will also be addressed.

In the interest of time, Dr. Maloney solicited questions or comments on the Consent Calendar which is comprised of routine items. Item 7.8- Contract with Engage was highlighted. The Engage platform will provide a central virtual hub that allows students easier access to information needed to become engaged and involved with campus life. Engage will also help improve student club registration, data tracking and record keeping, event management, and communication.

The Vice Presidents highlighted Action agenda items of particular interest from their areas and answered any questions.

Jean Shankweiler - Academic Affairs  
Ross Miyashiro - Student Services  
Iris Ingram – Administrative Services and Measure E  
Jane Miyashiro - Human Resources

Dena Maloney highlighted Community Advancement and President/Board agenda items.

#### 4. Adjournment

Meeting adjourned.

## **2020 - 21 College Council Goals**

1. Provide orientation to all new and returning members of College Council on the Council's purpose, goals, and expectations of its members. Annually evaluate the College Council's effectiveness.
2. Complete/continue the development and regular updates to, legally advised and legally required policies and procedures, placing priority on legally required policies and procedures.
3. Support the Accreditation Peer Review Team visit and the reaffirmation of accreditation of El Camino College.
4. Be informed of the work of the President's Advisory Committee on Race and Equity and engage in discussions on strengthening campus climate, reduction of student equity gaps using standardized disaggregated data methodologies and enhanced inclusion and diversity at El Camino College. Explore opportunities for inclusionary spaces for cross-campus dialogue.
5. Receive regular updates from the COVID-19 Task Force and facilitate campus communications that inform College Council constituents on actions taken in response to the COVID-19 pandemic.
6. Ensure College Council is informed of and discusses college initiatives, including but not limited to:
  - Guided Pathways and Equity Outcomes
  - Associated Student Organizations initiatives
  - Technology modernization
  - Impact of facilities on the student experience
  - Sustainability plan progress
  - Enrollment operations and enrollment management
  - Strategic Plan implementation and monitoring
  - Facilities Master Plan developments
  - Impact of fiscal developments on the campus
7. Strengthen campus communications by creating a communications plan designed to inform the stakeholders on major developments that affect the campus.

**Future Meeting Dates: 1:30 p.m. - Board Room, Adm 150      D. Maloney      Reminder only**

### **Summer/Fall College Council Meetings**

- Monday, December 7, 2020
- Monday, December 21, 2020      (Board Day)