

El Camino College – Office of the President  
Minutes of the Facilities Steering Committee March 13, 2017

**Purpose Statement:** The Facilities Steering Committee will provide input for Program Planning, review related documents, and make recommendations for the Facilities Master Plan; updated information will be distributed to constituents represented by committee members.

**Strategic Initiative C – Collaboration:** Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

**Members Present:** Tom Brown, Jo Ann Higdon, Dena Maloney, Rory Natividad, Jeanie Nishime, Susan Pickens, Jean Shankweiler, Angela Simon, Luukia Smith, Ericka Solorzano

**Guests, Alternates and Support Staff Present:** Glenn Dea, Irene Graff, Gary Greco, Dipte Patel, Rick Yatman

1. The minutes of February 6, 2017 were approved as presented.
2. The complete agenda is posted [here](#).
3. Website Renderings were distributed for the Groundbreaking, Under Construction, and Grand Openings webpages.
4. Glenn Dea gave an informational presentation on *ADA Compliance/Transition Plan Overview*.
5. The Facilities Master Plan Report for March 2017 was presented by Tom Brown.
  - a) Pool, Classrooms Complex – The construction start date will be delayed to December 1, 2017 or January 1, 2018 due to swing space issues.
  - b) Administration Building Replacement Project – The construction start date is delayed to Spring 2018. It was noted that Lend Lease has not yet determined where the fencing will be placed around the site.
6. Deborah Shepley will give a presentation on Universal Design/Campus Standards at the May 1, 2017 Facilities Steering Committee meeting.

7. Future Meeting Dates (2:30 – 4:00 p.m.):
  - a) April 3, 2017 (Library 202)
  - b) May 1, 2017 (Library 202)
  - c) June 5, 2017 (Library 202)
  - d) July 3, 2017 (Library 202)
  - e) August 7, 2017 (Library 202)
  
8. Other
  - a) ECCE, POA, and ECCFT Offices – It was noted that there is no designated space for union offices in the Student Activity Center footprint.
  - b) Electric Car Chargers – It was reported that Lot C has the infrastructure to support car chargers. A provider/vendor has not been identified at this time.
  - c) Preserving ECC History – It was reported that in the past buildings have been documented by photographs. The ECC “Warrior” on the outer South Gym wall will be removed and placed at another location in the PE Complex. A structural engineer will have to be involved in the placement and it will also have to be approved by DSA.

#### Future Agenda Items

1. Review Making Decisions at El Camino College document
2. Universal Design/Campus Standards (Deborah Shepley)