

El Camino College - Administrative Services  
Minutes of the Facilities Steering Committee – August 3, 2020

Purpose Statement: The Facilities Steering Committee will provide input for Program Planning, review related documents, and make recommendations for the Facilities Master Plan; updated information will be distributed to constituents represented by committee members.

Strategic Initiative C – Collaboration: Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Members Present: Dr. Maloney, Jean Shankweiler, Jorge Gutierrez, Lissette Marquez, Jaynie Ishikawa, Michael Pascual, Ann O'Brien, Makayla Propst, and Shobhana Warriar

Alternates/Guests and Support Staff Present: Berkeley Price, Nailah Lee, Grace Ou, and Carolyn Pineda

- I. The minutes from the June 2020 meeting were approved
- II. Health and Safety
  - a. Pace Building - Roof
    - i. The project is pending. The building is unoccupied
  - b. Baseball Field Project (Restroom, Netting and ADA)
    - i. The next step is to go out to bid. An environmental consultant will assess the project.
    - ii. Dr. Maloney asked if the turf is a separate project.
      1. Per Jorge, it will be incorporated in the final plans.
  - c. CATS Building (Safety Netting)
    - i. A safety netting will be installed so the auto repairs yard will not be interrupted by the events on the baseball field.
    - ii. The design is complete. Next step is to go out to bid.
  - d. Campus Exterior Lighting
    - i. The Engineer has completed the plans and specifications.
    - ii. The Purchasing Department will solicit bids.
  - e. Campus Police (Generator)
    - i. The Engineer has completed the plans and specifications.
    - ii. The Purchasing Department will solicit bids.
  - f. Marsee Auditorium
    - i. The water was drained in the elevator pit. New cables were installed as part of the project.
  - g. Communications Building – (Installation of the Ramp Rail)
    - i. A ramp rail will be installed on the northeast corner of the building to address an ADA concern.
    - ii. Estimated installation of the railing is September 2020.
  - h. Library (Generator)

- i. The existing generator is nonoperational. A temporary generator has been installed.
- ii. MDC Engineers was awarded the contract to design the new generator.

### III. Bond Projects

- a. Administration Building
  - i. The project is complete.
- b. Arts Complex
  - i. DSA approved the plans
  - ii. Will go out to bid by October 2020
  - iii. Construction October 2020-October 2022
- c. Construction Tech
  - i. The plans are with DSA for review/approval.
- d. Camino Café
  - i. DSA approved the plans.
  - ii. Will go out to bid by October 2020
  - iii. Construction November 2020-August 2021
- e. Central Plant
  - i. The project is complete
- f. Demolition of the Student Services (old building) and Student Activities
  - i. The project is complete
- g. Pool/ Classroom
  - i. Project is nearly completed.
- h. BSS Project
  - i. DSA approved the plans
  - ii. Will go out to bid by October 2020
  - iii. Construction October 2020-October 2022
- i. Music Building
  - i. The funds from the State were confirmed
  - ii. The next step is to choose an Architectural firm for the project
- j. Student Activities relocation to Communications building
  - i. DSA approved the plans
  - ii. Will go out to bid by October 2020
  - iii. Construction October 2020-September 2021
- k. Construction Management Transition
  - i. The firms that were selected by interview committee will go to the Board for approval.
  - ii. Each firm will manage a different project
  - iii. Lend Lease is still on site to close out the last of the projects they were working on.
- l. Jorge showed a presentation of the upcoming and current Bond funded projects

### IV. 2023 Strategic Plan Implementation & Monitoring Presentation

- a. Presented by Grace Ou from Institutional Research

- b. The PowerPoint presented by Grace showed plan for the college as it is presented to each committee on campus.
- V. Self-Evaluation Survey Reports (2018-19 and 2019-20)
  - a. Presented by Carolyn Pineda from Institutional Research
  - b. Carolyn showed the committee a PowerPoint presentation on the data from the reports based off the self-evaluation results from the members. It is an annual survey to asses the work of the Facilities Steering Committee.
- VI. Adjourned