

El Camino College - Administrative Services
Minutes of the Facilities Steering Committee – June 4, 2018

Purpose Statement: The Facilities Steering Committee will provide input for Program Planning, review related documents, and make recommendations for the Facilities Master Plan; updated information will be distributed to constituents represented by committee members.

Strategic Initiative C – Collaboration: Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Members Present: Dena Maloney, Jean Shankweiler, Ross Miyashiro, Rory Natividad, Ann O’Brien, Alec Johnson, Brian Fahnestock, Angela Simon, Claudia Striepe, and Shobhana Warriar

Alternates/Guests and Support Staff Present: Irene Graff, Dipte Patel, Rob Brobst, Berkeley Price, Jaynie Ishikawa, and Chris Egnozzi

1. The [minutes](#) of April 2, 2018 was approved.

2. [Recycling Plant Tour](#)

Joe Saldana and VP Fahnestock took a tour of our trash pickup company- they are a family owned business. They only do school district trash pick-up.

- What we saw was: three people sorting out the trash into different bins by hand. They empty all trash and sort it. Over 80% of garbage goes into recycling.
- We will have signs on trash can on campus and will be putting the information on the website (student government will help in getting the word out on recycling).
- We also recycle cardboard, white paper, metal etc.
- We have contracted with a firm to do a sustainability study of our campus. They will have couple of forums on campus to get all of the information from the different constituents and come up with a plan for the campus.
 - Question was asked as to whether the blue bins in the office for white paper is recycled.
 - Answer: Yes
 - Question was also asked if the new food service vendor uses sustainable products for their food delivery.
 - Answer: Alec, who was on the committee for Food Services said that, was one of the reasons they went with Pacific dining. They are very eco-friendly in using biodegradable products.

3. [Health & Safety Update](#)

All items currently in process.

- a. Baseball netting – we will be looking at doing the ADA issues and getting the netting so balls don’t travel into the auto quad, facilities yard or Lend Lease trailer area. We are in the process of getting the architect to do the drawings and cost proposal.
- b. Trip Hazard Campus wide – company came out and grinded down the concrete and then put down the asphalt.
- c. Campus light – it was mentioned that in the campus climate survey, it showed that the campus community has safety concerns at nighttime. We are working on correcting the issues. By fall,

we will do another walkthrough to see if there are significant improvements.
d. Rory mentioned that there is no camera on the East side of the Stadium.

4. ADA Forum (May 23)

We hired an architect firm specializing in identifying ADA physical deficiencies. They come out, walked the whole campus and every room. Then they developed a list over 10,000 deficiencies. Some of these deficiencies are in building that will be demolished; we are not looking into correcting those. We will prioritize it by these four categories:

1. Access to the campus
2. Access to the program
3. Access to restrooms
4. Access to other elements

So in doing a ADA Transition Plan, one of the criteria is to hold a campus forum, which we did on May 23rd and also have a link on the Accessibility page <http://www.elcamino.edu/accessibility/>, if you have any issues to report: (complete an online feedback form: <https://elcamino.formstack.com/forms/accessibility>).

The transition plan will have to be board approved. The plan will have to be prioritized by category and funding will have to be secured. This came about with an OCR settlement protocol, which called for a subcommittee to be created: Physical Accessibility & Related Communications.

5. Bond Issuance

Measure E has \$250 million issue in new bond; out of this, we will sell \$50 million in late August for the continuation of the construction. Two years from now, we will have to sell more to continue construction. Brian will be going in early July for a bond ratings meeting with S&P and Moody's. The higher the ratings the less it will cost the district taxpayers. With the passing of the bond, ECC promised we would not go above \$24 per issue on both the bond measures. That means if interest rate increases the cost per issue will most likely increase.

6. Other

- a) Angela for Luukia: wanted to let the committee know that they would like to have a Veterans Memorial space in the new Student Activities building area. Some space to sit relax/meditate. ECC has many people who have served and lost their lives serving.
- b) On the Facilities, webpage there is nothing showing the buildings under construction or that will be coming under construction. The Behav & Soc faculty want to know when their building will be done. President mentioned a simplified version of the five year map showing what is coming online for construction, cost and completion date.
- c) Ann mentioned that they are in the process of buying Campus Bird software, so that all maps of the campus can be situated in one area. Every event can be shown and parking for each event can be highlighted with click of a button.

7. Adjournment