

El Camino College  
Parking and Traffic Advisory Council  
March 22, 2017

Stephanie Bennett  
 Mike Blada  
 Lyn Clemons  
 Randal Davis  
 Amy Hanoa

Tom Hazell  
 Jonelle Jones-Morrison  
 Kate McLaughlin  
 Erick Mendoza  
 Gary Robertson

Mike Trevis  
 A.S.O. Rep – Patrick  
McDermott

Also attending: Dal Toruno - Campus Police  
Phil Sidavong – Editor-in-Chief of the Union Newspaper

The meeting started at 1:00 pm.

The minutes of February 15, 2017 were approved.

### **A.S.O. Parking Privileges**

Only the A.S.O. executives get parking privileges. They have between five to nine executive officers. It is not clear to them where they can park and what semesters they can use their privileges. When lot C opens will they be able to park there?

As per the practice in place:

- Permits only given to executive officers
- Must buy student semester permit and turn it in to Campus Police for the upgraded permit
- Privileges only available for Fall and Spring semesters (parking availability is not an issue in Summer/Winter)
- Can only park in the first floor of Lot H

As for parking in Lot C, the Chief would have to evaluate the impact on parking after it opens before considering privileges in that lot.

Journalism noted that they had applied for the same privileges as ASO for their editors in 2014 but had been denied. Phil Sidavong explained that the editors log in many hours, they cover breaking news and they also have to carry expensive equipment across campus. From a safety aspect, having to park closer would give them more security. They are asking for privileges for their editors, a maximum of five positions.

**A discussion took place and it was recommended that the journalism editors be given five parking permits similar to ASO, allowing them to park in Lot H. The guidelines currently used for ASO will apply to journalism. At a future meeting, more time will be devoted to rewriting the guidelines.**

### **Electronic Guest Permits**

Chief Trevis had emailed his colleagues from four other college police departments and read some of their procedures for electronic guest permits. They all have various methods and restrictions to prevent fraudulent use such as a QR bar code, a locked Word document with a daily password for one day use, or only sending E-permits to event specific requests with a manageable number of permits requested.

*This item was tabled and a suggestion was made to have someone from IT, possibly Paul Yoder, to come to a future meeting to help in the discussion of how to implement electronic guest permits.*

### **Parking Lot C (Electric Charging Station)**

The Chief received an email that included a discussion about putting a charging station in Lot C. Would users need to pay to have their cars charged and how much? What kind of limit would there be to park at the charging station? What is the liability to the district if something happens to your car due to something being wrong with the charging station? These were questions in the discussion from the email from Bob Bradshaw. There is a good possibility of charging stations being put in Lot C.

### **Daily Permit Machines – Credit Card Feature**

The expense of having all machines having the credit card feature was too much because of the bank's administrative fee for each transaction as well as the software fees to run the feature. It is about \$540 each machine just for the software and there are thirty-one machines. It may be possible to put the feature on three to four of the machines only. The option will be looked into more once it is known whether the bank fees can be reduced.

### **Roundtable**

Erick Mendoza – A couple of engineering students from CSU Long Beach had come by the police department to show their project, a drone that issues parking tickets. It was a creative concept that they wanted to share.

Kate McLaughlin – She had parked in visitor parking by the police department. Could there be visitor parking on the Manhattan Beach Boulevard side? Yes, there are seven spaces on the north side by Facilities.

Randal Davis – Jonelle had wanted to know if motorcycle permits can be issued for the same time period as staff permits. No, because the type of permit won't withstand the wear and tear.

Lyn Clemons – Inquired as to why and how College Night can advertise free parking when Wednesday nights are usually student contact times. Parking is not guaranteed for this night for event attendees and the police department will not enforce. In this case, the President had decided it should be free parking but usually for events on campus the Chief/Police Department will decide if parking will be free. During events, the police department will not enforce in the areas designated for free parking.

Tom Hazell – In Lot F there is no signage as to stopping or to not making any turns. The area he mentioned will be looked into but Lot F is still being worked on. He suggests updating the campus maps/directory to have a grid showing longitude and latitude to make it easier to find your way around campus.

The meeting ended at 2:02 pm.