

**El Camino Community College**

**Workplace Health & Safety Committee  
Wednesday, August 28, 2019**

**Present:** Adrian Amjadi, Chris Egnozzi, Christie Killduff, Michael Pascual, Michael Trevis, Carl Turano and Valerie Wagner (Recorder).

**Absent:** Michael Clifford, Michael Blada, Robert Brobst, Gary Robertson and Antonio Saucier.

- A. **Call to Order:** Valerie Wagner called the meeting to order at 8:35 a.m.
1. **Minutes:** The June 26, 2019 committee minutes were approved.
2. **Workers' Compensation:** Valerie Wagner reported that there were three injuries for the month of June. The first injury involves an administrative assistant who is presently being treated for bilateral carpal tunnel syndrome with Bayside Medical Center. An ergonomic evaluation was also conducted on her work station in order to prevent further injury. The second injury involves a Carpenter who is presently being treated for a contusion and strain to his left arm with Bayside Medical Center. The Carpenter is also missing time from work due to this injury. The third injury involves a night custodian who was exposed to chemical vapors released which occurred after two unknown chemicals were mixed together in an attempted to remove a difficult stain on a bathroom floor. For the month of July, there was one injury that occurred and was a result, of an employee moving files into boxes in preparation for moving into the new Student Services Center when she sustained a low back strain. The employee is presently being treated with Bayside Medical Center for this injury.
3. **Office of Safety and Health:** Valerie Wagner reported that on August 30<sup>th</sup>, the night custodial staff will be attending a training on Hazardous Communication and Chemical Safety Data sheets. In September and October, Asbestos Awareness Training will be held for the Facilities Staff.
4. **Safety-Related Work Order Report:** Chris Egnozzi stated, since the Facilities supervisors are not present at today's meeting, he is only able to report on the safety-related work order, concerning the repair of the pool lift. The manufacturer no longer makes the model and Facilities can no longer get parts for the two lifts. My recommendation is to purchase two new lifts to replace the existing lifts we currently have.
5. **Action Item – Dust Collection System**

**Construction Technology** – Concerning the on-going safety issue with servicing the Dust Collection System. Presently, HVAC personnel have to work on a ladder in order to clean or service the equipment, which is totally unsafe. Chris Egnozzi reported that present system is not the correct system for collecting dust, but is actually designed for collecting metal particles, and a cat walk should have also been installed. Using Lift equipment would be preferable, but unfortunately, since the collection system presently installed is not the correct one, the lift equipment will not work to either clean or service the existing system.

**Construction**

Technology also had a student project, where the students built a shed which, unfortunately the shed was built up against the existing Dust Collection System. Facilities is working with Construction Technology to have the shed removed. The ultimate plan is to install the correct Dust Collection System and have a cat walk installed, which is very costly. *Chris Egnozzi reported until we are able to replace the existing metal dust collection system with the appropriate collection system for wood particulates, we will continue to have problems. Construction Technology did move the shed from up against the System.*

6. **Old Business:**

**Facilities** – Robert Brobst reported that Facilities recently sent out an email to Fine Arts, Industry & Technology, and Natural Sciences, informing them to begin the progress of packing their hazardous waste for the scheduled disposal picked - up. The packing will take place a week after graduation in order for the Hazardous Waste Contractor to conduct an inventory and complete the required Hazardous Waste Manifests for the Department of Transportation. The actual Disposal pick up is scheduled to take place sometime before June 30th. *Chris Egnozzi reported, HTS Environmental Services did pick up the hazardous waste from the College.*

7. **Division Safety Reports:**

**Campus Police** – Michael Trevis reported that during yesterday's power outage, campus police attempted to use the Garaventa Electric Super Evacu-Trac stored in the MBA Building and we were not able to use the equipment because the equipment had been plugged in for an extended period of time and caused the battery to burn out. Valerie Wagner suggested that a Facilities work order will need to be submitted to replace the battery. If Facilities cannot repaired the equipment, then steps will need to be taken to purchase new equipment since it is my understanding that certain wheelchair bound individuals cannot be disconnected from their wheelchairs and we definitely need this equipment on campus for safety reasons.

Chief Trevis also reported on AB 302, which is being discussed, and if the Governor's signs the bill, then homeless students, who carry at least six units and are in good standing, will be able to sleep in their cars overnight and will have access to bathroom facilities on community college campuses. If this bill passes, it will create more problems concerning both safety and cleanliness of community colleges.

**Art Department** – Adrian Amjadi reported that his department is experiencing problems with the HVAC systems ever since Edison conducted their scheduled electrical shut down in July. Valerie Wagner suggested Adrian contact Robert Taylor, the Building Automation Systems Technician in Facilities.

**Operations** – Chris Egnozzi reported that he received an email from an employee who works in an office in this building and has both a health and safety concern when there have been certain individuals having access to both the kitchen and the conference rooms for unscheduled events. The employee has observed these individuals, bring in food from an outside source and are using the Bookstore breakroom to prepare their food items and are dumping left over food down the kitchen drain. Most recently, staff from the EOP&S office were seen trying to dump

coffee grounds down the kitchen drain. The District has a policy, which staff need to follow to reserve a conference room and serve food. Any then food items need to be order from Pacific Dining Services. Valerie Wagner stated that after 4:30 pm both doors to the Breakroom and the Offices are always locked, but obviously someone is granting these departments access to our kitchen area. Michael Trevis suggested that Facilities should contact Ross Miyashiro since EOP&S is under his supervision. Valerie Wagner stated that she will submit a work order to have the locksmith change the locks to both doors and issue new keys only to campus police and the employees who occupy the Bookstore building.

8. **Next Meeting:** Wednesday, October 2, 2019 at 8:30 a.m. in the 2<sup>nd</sup> Floor, Bookstore Conference Room, 253.