

El Camino Community College

**Workplace Health & Safety Committee
Wednesday, October 2, 2019**

Present: Adrian Amjadi, Robert Brobst, Michael Clifford, Steven Duzich, Christie Killduff, Michael Pascual, Antonio Saucier, Michael Trevis, Carl Turano and Valerie Wagner (Recorder).

Absent: Michael Blada, Chris Egnozzi and Gary Robertson.

A. Call to Order: Valerie Wagner called the meeting to order at 8:40 a.m.

1. Minutes: The August 28, 2019 committee minutes were approved.

2. Workers' Compensation: Valerie Wagner reported that there were two injuries for the month of September. The first injury involved an instructor who was walking across campus to her car, when she tripped and fell on an uneven portion of the sidewalk next to the Student Activities Center. The instructor is presently being treated at Bayside for neck strain, and stability problems when walking. The second injury involves a night custodian who walked into a classroom in the ITEC Building and slipped and fell on water dripping from a mop, which had been left hanging on the back of the classroom door by another custodian who had failed to place a bucket underneath. The employee sustained a lumbar sprain along with strain to both his right hip and groin muscle, due to the slipped and fall. The employee is presently being treated with Bayside Medical Center for his injuries and has been off from work for a total of 15 days as of today, October 2.

3. Office of Safety and Health: Valerie Wagner reported that in preparation for the repair of the Preserved Specimen refrigeration room, LS-126 our Industrial Hygienist Team, at Forensic Analytical, is scheduled to be here on Monday, October 14th, to conduct air sampling tests in order to make sure the levels of Formaldehyde, Formalin, Glutaraldehyde, Methanol and Phenol do not exceed Cal/OSHA (California Occupational Safety & Health Association), NIOSH (National Institute for Occupational Safety & Health) and ACGIH (American Conference of Governmental Industrial Hygienists) guidelines for exposure. The District has to make sure, LS-126 is safe before repair work on the refrigeration unit can take place. Presently all preserved specimens are being stored in room LS-128, the Cadaver Room where refrigeration is working.

4. Safety-Related Work Order Report: Robert Brobst stated, he does not have a copy of the safety-related work order report for today's meeting.

5. Action Item – Dust Collection System

Construction Technology – Concerning the on-going safety issue with servicing the Dust Collection System. Presently, HVAC personnel have to work on a ladder in order to clean or service the equipment, which is not safe. Originally, the present collection system should have also come with a cat walk, which was purchased, but never was installed. Steven Duzich reported that there are several Factors, which make this system unsafe. 1) We have to use a ladder in order to change the filters or clean the system when it becomes clogged.

2) There are two very heavy lids which have to be lifted up, along with the locking mechanism that holds both lids in the up position. We have to release both locking mechanism at the same time, and unfortunately since we have to use a ladder, along with the fact that our heads have to be so close to both lids, we run the risk of having our heads crushed by the two heavy lids. We cannot use anytime of lift equipment to service the equipment, since we cannot get close enough to the lids. The system is also not the correct system for collecting dust, but is actually designed for collecting metal particles. The sawdust filters are designed to go to 2,000 hours before changing, if we had the correct dust collection system installed. We are presently getting under 300 hours on the filers because we have a metal dust collection system.

Michael Clifford stated the, Area Sale's representative for Donaldson met with the HVAC Team, the Facilities Managers, and David Gonzales, Dean of Industry & Technology some time ago and informed us that the system we currently have installed, is the wrong system. Steven Duzich reported that there was also a safety work order submitted by an instructor who teaches classes in Construction Technology, describing in the work order, that the "air quality" is unsafe in the Construction Technology, classroom due to the incorrect dust collection system, presently installed.

Chief Michael Trevis, recommended that the Workplace Health & Safety Committee, shut the metal dust collection system down due to unsafe conditions until further notice. The Committee members voted all in favor of the Recommendation to shut the present metal dust collection system.

Michael Pascual stated that a separate meeting will be scheduled, to discuss with both the Facilities and Industry and Technology Departments in addressing the present safety problems concerning the Collection System and come up with a solution.

6. Old Business:

Campus Police – Michael Trevis reported that during yesterday's power outage, campus police attempted to use the Garaventa Electric Super Evacu-Trac stored in the MBA Building and we were not able to use the equipment because the equipment had been plugged in for an extended period of time and caused the battery to burn out. Valerie Wagner suggested that a Facilities work order will need to be submitted to replace the battery. If Facilities cannot repaired the equipment, then steps will need to be taken to purchase new equipment since it is my understanding that certain wheelchair bound individuals cannot be disconnected from their wheelchairs and we definitely need this equipment on campus for safety reasons. *Felton Reed, Auto Mechanic for Facilities reported to the Office of Safety and Health, work order, 99885 to repair the Garaventa Electric Super-trac has been completed.*

Art Department – Adrian Amjadi reported that his department is experiencing problems with the HVAC Systems ever since Edison conducted their scheduled electrical shut down in July. Valerie Wagner suggested Adrian contact Robert Taylor, the Building Automation Systems

Technician in Facilities. *Adrian Amjadi reported that the problems with the HVAC Systems have been resolved.*

7. Division Safety Reports:

Facilities – Carl Turano reported that as he was coming to this meeting, he saw someone riding on the outside of a Robertson’s cement truck on the roadway between parking Lots C and D.

Purchasing & Risk Management – Michael Pascual reported that he has received four reports of near miss incidents involving the work carts just within this week alone. The problem in taking action on the complaints is that, no written record with specific details after the incident has been witnessed. When the incident is reported to Purchasing and Risk Management, it is too long after the incident has occurred. When the District launches the Cart Program, there will also be an, on-line Incident Reporting System. If someone witnesses someone driving in an unsafe manner, the reporting party will be able to report the incident on-line through the Incident Reporting System.

Carl Turano stated that some of the carts are manufactured to go too fast. Michael Trevis commented that there has been discussion during the cart workgroup meetings, to add speedometers and speed governors to, the new carts, to be purchased. With regard to the Campus Police shuttles and carts, Michael Trevis has been informed by his staff that governors only work well when driving on flat roads and as long as you do not have many passengers. If you drive either a shuttle or cart on an incline or have many passengers, the governor may prevent you from having enough speed to transport.

8. Next Meeting: Wednesday, November 13, 2019 at 8:30 a.m. in the 2nd Floor, Bookstore Conference Room, 253.