

**El Camino Community College
Workplace Health & Safety Committee
Tuesday, February 16, 2021**

Present Committee Members: Robert Brobst, Laurie Dawdy, Jorge Gutierrez, Arnold Jackson, Cresentina Killduff, David Moyer, Michael Pascual (Meeting Chairperson), Ana Tontcheva, and Valerie Wagner (Recorder).

Absent: Laura Almo, Adam Kreuter, Antonio Saucier and Carl Turano

A. Call to Order: Valerie Wagner called the meeting to order at 9:05 a.m. via Zoom.

1. Minutes: The November 17, 2020 committee minutes were approved with one correction.

2. Workers' Compensation: Valerie Wagner reported that there was one injury for the month of January to report involving an employee from the Facilities Department who has been experiencing pain to both her upper back and right shoulder while working remotely from home.

3. Office of Purchasing & Risk Management:

Valerie Wagner reported that she is presently working to finish the 2021 Hazardous Materials Business Plan due for submittal to the California Environmental Reporting System on March 15th.

Valerie Wagner also reported that Forklift Training for Facilities Personnel will take place on February 23rd.

4. Safety-Related Work Order Report: Robert Brobst reported that the Safety –related work order report is presently not available since Debbie Turano’s replacement just recently started working within the Department.

5. Old Business:

Dust Collection System for Construction Technology – Michael Pascual reported that there was a meeting held with the manufacturer, Donaldson Torit, on October 7, 2020 to discuss the many problems Construction Technology Department has been experiencing for a long period of time, but also to address the safety issues involved in both changing the filters and cleaning the system when the system becomes clogged. We are presently investigating the problems with the system and are realizing that perhaps the specifications for the current system are not correct for its' current use. We are also looking into what options are available for correcting the various problems associated with the System. ***Robert Brobst reported that an Architect, David Elmer Group came out and conducted an assessment on our existing System. The assessment performed by David Elmer's group came back, stating that it would cost \$180,000 to repair the current system and \$500,000 to replace it. Facilities did meet with the Dean of Industry & Technology, David Gonzalez and provided him with the information from the Architect. The matter has been concluded in a sense that it is entirely up to the department if they want to expend funds to either repair or replace the System, not Facilities. Currently, Facilities does have a contract with a vendor to replace the filters. Presently the filters are being replaced by***

Facilities staff, when needed. *Jorge Gutierrez recommended that he, Robert Brobst need to set-up a conference call with David Gonzalez, since we will either need to repair or correct the current system before students return to campus in order to prevent additional problems from occurring in the future.*

Operations – Antonio Saucier reported that we had an individual, in June of 2017 fall out of one of the blue event chairs. The existing chairs have been used for the last 20 years for events and should be replaced. The department will need from 1,000 to 1,500 new chairs. It is believed, this is a safety and health issue, which is why it has been brought to the Workplace Health & Safety Committee today. **Robert Brobst commented that both the folding chairs and tables were purchased some time ago by the Student Activities Center with their own budget. Facilities has never purchased any of the folding chairs or tables. Jorge Gutierrez stated that he is going to get additional information from Antonio Saucier concerning the chairs first, then would like to meet with Michael Pascual before presenting a proposal to Iris Ingram at the next Administrative Services meeting.**

6. Division Reports:

Facilities: Robert Brobst reported that Facilities is working to correct the inadequate lighting in some of the stairwells on campus. The lighting fixtures are up to high and will need to be lowered in order to the inadequate lighting in certain areas on campus.

Robert Brobst also reported that we will need to replace the sliding doors in the MBAH building for security reasons since the doors are not locking properly. In the meantime, the Campus Police Department is checking to make sure the doors are manually locked at night until the new doors can be installed.

Robert Brobst also reported that the ADA Project began today and involves the fire roadway, ramp and stairway between the Bookstore Building and Parking Lot C. This project will take place from February through the month of April.

7. Next Meeting: Tuesday, March 16, 2021 from: 9 a.m. to 10 a.m. on Zoom.