

**El Camino Community College  
Workplace Health & Safety Committee  
Tuesday, March 16, 2021**

**Present Committee Members:** Robert Brobst, Laurie Dawdy, Jorge Gutierrez, Arnold Jackson, Crescentina Killduff, David Moyer, Michael Pascual (Meeting Chairperson), Ana Tontcheva, and Valerie Wagner (Recorder).

**Absent:** Laura Almo, Antonio Saucier and Carl Turano

**A. Call to Order:** Valerie Wagner called the meeting to order at 9:05 a.m. via Zoom.

**1. Minutes:** The February 12, 2021 committee minutes were approved.

**2. Workers' Compensation:** Valerie Wagner reported that there were no injuries to report for the month of February.

**3. Office of Purchasing & Risk Management:**

Valerie Wagner reported that Backhoe Training has been scheduled for Thursday, March 18<sup>th</sup> for Facilities personnel.

Valerie Wagner also reported that she is in the process of scheduling First aid/AED/CPR Training for essential workers whose present certifications will expire this year. So far, the training dates will be held on, Tuesday, April 13, Friday, May 14 and Thursday, June 17 from 9 a.m. to 10 a.m. in the East Dining Room.

Valerie Wagner also reported that the Property & Liability SWACC Inspection of the campus will take place on Tuesday, April 20, Thursday, April 22, Tuesday, April 27, and Thursday, April 29. The SWACC Inspection for the entire campus is required under the District's agreement with the SWACC underwriting insurance policy with Keenan & Associates.

**4. Safety-Related Work Order Report:** Robert Brobst reported on the following safety –related work orders: 1) 105764 – no lighting on north side of Art & Behavioral Science Building. This work order has been completed. 2) 105917 – drain covers on the 2<sup>nd</sup> Floor of Natural Science Building were removed. The drain covers issue has been resolved. 3) 105921 – leaks in Physics, rooms 114, 117E & 117F. The leak issue has been corrected.

**5. Old Business:**

**Dust Collection System for Construction Technology** – Michael Pascual reported that there was a meeting held with the manufacturer, Donaldson Torit, on October 7, 2020 to discuss the many problems Construction Technology Department has been experiencing for a long period of time, but also to address the safety issues involved in both changing the filters and cleaning the system when the system becomes clogged. We are presently investigating the problems with the system and are realizing that perhaps the specifications for the current system are not correct for its' current use. We are also looking into other options available for correcting the various

problems associated with the present system. **Robert Brobst reported that an Architect, David Elmer Group came out and conducted an assessment on our existing System. The assessment performed by David Elmer's group came back, stating that it would cost \$180,000 to repair the current system and \$500,000 to replace it. Facilities did meet with the Dean of Industry & Technology, David Gonzalez and provided him with the information from the Architect. The matter has been concluded in a sense that it is entirely up to the department if they want to expend funds to either repair or replace the System, not Facilities. Currently, Facilities does have a contract with a vendor to replace the filters. Presently the filters are being replaced by Facilities staff, when needed. Jorge Gutierrez recommended that he, Robert Brobst need to set-up a conference call with David Gonzalez, since we will either need to repair or replace the current system before students return to campus in order to prevent additional problems from occurring in the future. (Still Pending as of 03-16-2021).**

**Operations** – Antonio Saucier reported that we had an individual, in June of 2017 fall out of one of the blue event chairs. The existing chairs have been used for the last 20 years for events and should be replaced. The department will need from 1,000 to 1,500 new chairs. It is believed, this is a safety and health issue, which is why it has been brought to the Workplace Health & Safety Committee today. **Robert Brobst commented that both the folding chairs and tables were purchased some time ago by the Student Activities Center with their own budget. Facilities has never purchased any of the folding chairs or tables. Jorge Gutierrez stated that he is going to get additional information from Antonio Saucier concerning the chairs first, then would like to meet with Michael Pascual before presenting a proposal to Iris Ingram at the next Administrative Services meeting. (Still Pending as of 03-16-2021).**

#### **6. Division Reports:**

**Facilities:** Jorge Gutierrez reported that the following projects were Board approved during Monday's meeting: 1) Remodeling project of the Bookstore Café to begin sometime in April 2021. 2) Construction Technology project, which will consist of a new, steel-framed, barn-type structure with utilities and will be built between the existing Construction Technology building and Parking Lot "F". This project is to begin sometime this month. 3) The Baseball Field Improvement Project, which includes the installation of safety netting and artificial turf. This improvement project is also planned to begin this month. 4) Fire Academy Modular project which will consist of the construction of (2) portable modular buildings at the Inglewood site. The modular buildings will house the offices that were destroyed in the fire that occurred last August.

Jorge Gutierrez also reported that the following projects are currently Out-to-Bid: 1) The remodeling project for the basement of the Communications Building for the new Student Activities Center; and 2) The construction project of the new Public Safety Training Center at parking Lot "L", which will be the new site for the Fire Academy.

#### **7. Next Meeting: Tuesday, April 20, 2021 from: 9 a.m. to 10 a.m. on Zoom.**