

**El Camino Community College  
Workplace Health & Safety Committee  
Tuesday, April 20, 2021**

**Present Committee Members:** Laurie Dawdy, Jorge Gutierrez, Arnold Jackson, Cresentina Killduff, David Moyer, Michael Pascual (Meeting Chairperson), and Valerie Wagner (Recorder).

**Absent:** Robert Brobst and Ana Tontcheva

**A. Call to Order:** Valerie Wagner called the meeting to order at 9:05 a.m. via Zoom.

**1. Minutes:** The March 16, 2021 committee minutes were approved.

**2. Workers' Compensation:** Valerie Wagner reported that there was one injury to report for the month of March. The injury occur when a Fire Academy Instructor was demonstrating a window escape for the students when he began to experience a sharp pain and felt his right shoulder come out of its' socket. The employee has lost a total of 15 days as of today, due to both the injury the employee sustained and the surgery to repair his right shoulder.

**3. Office of Purchasing & Risk Management:**

Valerie Wagner reported that the SWACC Property & Liability Inspection of all buildings on campus begun today and will continue on Thursday, April 22, and followed by, Tuesday, April 27, and Thursday, April 29.

**4. Safety-Related Work Order Report:** Valerie Wagner reported that two of the five safety-related work orders are still in progress and are as follows: **Work Order ID 106209** – Adjust all exterior lighting timers that are not on the EMS in order to adapt to the time change. **Work Order ID 106358** – Brakes need to be replaced on work cart # 158.

**5. Old Business:**

**Dust Collection System for Construction Technology** – Michael Pascual reported that there was a meeting held with the manufacturer, Donaldson Torit, on October 7, 2020 to discuss the many problems Construction Technology Department has been experiencing for a long period of time, but also to address the safety issues involved in both changing the filters and cleaning the system when the system becomes clogged. We are presently investigating the problems with the system and are realizing that perhaps the specifications for the current system are not correct for its' current use. We are also looking into other options available for correcting the various problems associated with the present system. ***Robert Brobst reported that an Architect, David Elmer Group came out and conducted an assessment on our existing System. The assessment performed by David Elmer's group came back, stating that it would cost \$180,000 to repair the current system and \$500,000 to replace it.***

***Jorge Gutierrez reported that both he and Robert Brobst had a conference call with the Dean of Industry & Technology, David Gonzalez and provided him with the information of the cost for the modifications to the equipment. Presently the department cannot afford the cost to the***

***modifications to the equipment. Therefore, the Facilities Department will continue to replace the filters on an as needed bases. (This item is now closed).***

**Operations** – Antonio Saucier reported that we had an individual, in June of 2017 fall out of one of the blue event chairs. The existing chairs have been used for the last 20 years for events and should be replaced. The department will need from 1,000 to 1,500 new chairs. It is believed, this is a safety and health issue, which is why it has been brought to the Workplace Health & Safety Committee today.

***Jorge Gutierrez reported that has not met with Antonio Saucier concerning this matter. Michael Pascual recommended that the item should be deferred for now since the campus is presently closed, and should be readdressed once the campus has reopened.***

## **6. Division Reports:**

**Facilities:** Jorge Gutierrez reported, both the Construction Technology Building Project and the Baseball Field Improvement Project are to begin this week. The Board also approved and awarded the contracts for the Renovation Project of the new Student Activities Center, which will be, located in the basement of the Communications Building, along with the renovation of the Bookstore Café.

We are in both the design phase, along with the environmental assessments are currently being conducted for the new Public Safety Training Center Construction Project, with plans for the new Training Center to be built at the North/West corner of parking Lot L, and will face, Redondo Beach Boulevard.

We are also working on the design phase of the new Music Building Project, along with the demolition plans of the both the existing Art & Behavioral Sciences Building and the Music Building. The demolition probably will not take place until late next year. This depends on both the completion of the construction projects and as to when staff have finally moved into the new buildings.

Trenching work has also began this week in preparation of the installation of the utilities at the Fire Academy in Inglewood. Once the installation of the utilities is complete, the installation of the three (3) incoming modular buildings to house the Administrative Offices, Classrooms and Restrooms can be done as part of the Site Improvement Project for the Fire Academy.

**Office of Safety & Health:** Valerie Wagner reported that there is a homeless man presently occupying the patio on the 2<sup>nd</sup> Floor of the Bookstore Building. This person is using every door to the Bookstore Building as a restroom facility. He is also using both elevators on the East and North side of the building as a trash can for his dirty underwear, cigarette butts, etc. Campus Police is aware of the situation as well as Facilities since the department has to constantly clean up after him. I have informed other employees who are presently working in the building to be cautious of him since he can be aggressive and to report him to campus police if he is creating a problem. Police Sergeant, Jackson stated that campus police will ask person(s) creating problems to leave the campus and the person(s) are also given a 72-hour notice. If the person(s) return to the campus within this time frame, they are arrested. Campus police also does not allow homeless to sleep on campus and any homeless discovered to be sleeping on campus, are asked to leave and are given the 72-hour notice.

**Purchasing & Risk Management:** Michael Pascual reported that the COVID-19 Task Force is in the process of hiring a vendor in the event that the campus plans to reopen during the fall semester. The vendor will perform, contact tracing, temperature testing, and Covid testing, along with some additional services.

Forensic Analytical is also working with the COVID-19 Task Force on conducting Building Walk-Through Assessments of some of the classrooms in the event students will return in the fall. Based on the data from the assessments, Forensic Analytical will be able to provide the Task Force with a template in order to reconfigure the classrooms to maximize social distancing.

7. **Next Meeting:** Tuesday, May 18, 2021 from: 9 a.m. to 10 a.m. on Zoom.