

**El Camino Community College
Workplace Health & Safety Committee
Tuesday, May 18, 2021**

Present Committee Members: Robert Brobst, Laurie Dawdy, Arnold Jackson, Cresentina Killduff, David Moyer, Michael Pascual (Meeting Chairperson), and Valerie Wagner (Recorder).

Absent: Jorge Gutierrez, Iris Ingram and Ana Tontcheva

A. Call to Order: Valerie Wagner called the meeting to order at 9:05 a.m. via Zoom.

1. Minutes: The April 20, 2021 committee minutes were approved.

2. Workers' Compensation: Valerie Wagner reported that there were two injuries to report for the month of April. The first injury involved, a Fire Academy student, who sustained an injury to the tip of his left index finger and the removal of the nail bed. The Fire Academy student was assisting another recruit who was losing control of a 24' extension ladder. The recruit who was holding onto the ladder's halyard, for some reason let go of the halyard, which caused the ladder to collapse, striking the student's left index finger in its' path. The second injury involves, the Operations Supervisor who was assisting his crew members with removing a soda machine. The Supervisor and his crew members were using a truck dolly to lift the machine up onto the dolly and in doing so, the Supervisor sustained a lower back strain.

3. Office of Purchasing & Risk Management:

Valerie Wagner reported, that on Tuesday, May 11th, Lydia Feng with Forensic Analytical conducted, the walk-through building assessments for the District's COVID-19 Safe Work Practices. Christina Gold, Dean of Behavioral & Social Sciences; David Gonzales, Dean of Industry & Technology; Amy Grant, Dean of Natural Sciences; Marlow Lemons, Dean of Mathematical Sciences; Russell Serr, Dean of Health Sciences & Athletics; and Jean Shankweiler, Vice President of Academic Affairs, also participated in the walk-through assessment process.

The assessments were conducted for the following rooms/buildings, which may open in the fall 2021 semester. 1) Athletic Complex; 2) Admissions & Records/Student Services Building; 3) Classrooms B9 and B15/Art & Behavioral Building; 4) Classroom 165/Chemistry; 5) Classrooms 105 and 130/Life Sciences; 6) Classrooms 219 and 303/Math, Business & Allied Health Building; and 7) Warrior Welcome Center/Student Services Building. Templates will be developed from the information that was gathered during each assessment in order to reconfigure the classrooms and offices to maximize social distancing.

Michael Pascual reported that this will be his last Committee meeting he will be attending, his official last working day with the District will be on May 28th. He has accepted a position as Associate Vice President of Administrative Services at Los Angeles City College. In the meantime, Valerie Wagner will be conducting the Committee meetings and business as usual duties for the Risk Management Office. Iris Ingram, Vice President of Administrative Services will be overseeing the Purchasing & Risk Management's operations until a new Director of Purchasing & Risk Management is hired.

4. **Safety-Related Work Order Report:** Robert Brobst reported that due to the major water leak in both the ITEC and Natural Science Buildings, he did not have a chance to take a look at the safety-related work order report in preparation for today's meeting, but would have the report ready for our June meeting.

5. **Old Business:** Nothing to report.

6. **Division Reports:**

Facilities: Robert Brobst reported that the trenching work and the installation of the utilities have just been completed at the Fire Academy. The installation of the three (3) modular buildings to house the Administrative Offices, Classrooms and Restrooms will take place sometime at the end of May.

An outside contractor is finishing the repairs to the west side of the Library Basement, incurred by flooding. Currently, workers are also working on the mold remediation project on the east side of the Library Basement.

Robert Brobst stated that, Michael Clifford the Facilities Systems Supervisor reported to him, that there is a homeless man occupying the east side of the Bookstore and some of the facilities workers have caught this person urinating on the door handles, defecating on the grounds, and wiping his feces on surfaces. Valerie Wagner commented that this is the same individual that she has seen on campus since February who has been using the east doorway to the Alondra room as a bathroom facility as well as both elevators as a trash can, which was also discussed at our April Meeting. Sergeant Jackson reported that campus police is very familiar with this individual who is very confrontational. Officers have been giving the individual a 72-hour notice, repeatedly to leave the campus, since the District does not allow homeless to live on site. The individual does leave, but is usually found back on campus the next day. We have also tried to get him into a homeless shelter, which he is not willing to do.

Robert Brobst stated that, before a new semester begins, he would like to have the First Aid Kits at the various stations throughout campus, replenished for the Facilities Department, and will need the assistance with funding from the Office of Safety and Health. Valerie Wagner stated that she will work with the Facilities Department on this Project, once funds are made available for the next fiscal year.

Health Sciences & Athletics – Laurie Dawdy reported that on Monday, she noticed a strong gas smell coming from the new pool complex and a work order was submitted.

7. **Next Meeting:** Tuesday, June 15, 2021 from: 9 a.m. to 10 a.m. on Zoom.