EL CAMINO COLLEGE 2018 DISTINGUISHED STAFF AWARD

The El Camino College Distinguished Staff Award is presented annually to a staff member whose contributions demonstrate commitment to academic excellence and outstanding service to the College and its students.

You are invited to participate by nominating the staff member you believe best exemplifies the above qualities. Nominations may be submitted by any member of the college community, students past and present, or persons in the community-at-large. Staff members may also nominate themselves.

The recipient will be announced at the Faculty & Staff Appreciation Day reception and will be presented with a specially designed medallion and a monetary award (\$2,000) from the President on Commencement Day at the reception. The recipient's name will also be placed on a permanent plaque.

ELIGIBILITY

Any current permanent classified staff member represented by ECCE, Confidential or Police Officers Association is eligible.

EVALUATION CRITERIA

Nominees will be evaluated on the basis of a demonstrated record of:

- service to students and to the College
- professional growth and/or community service

All of the nominee's contributions will be considered, although emphasis will be placed on the nominee's service/activities during the past five years.

NOMINATION REQUIREMENTS

- completed Nomination Form by Nominator
- résumé of the nominee or current background statement
- supporting documentation (no more than four pages)

SELECTION COMMITTEE

Committee members will be appointed by the Presidents of ECCE, POA and a representative of Confidential employees. The committee is comprised of a member from each employee group and one student representative and is chaired by the Vice President of Human Resources or designee. Through consensus, the committee will forward its recommendations to the President.

Materials submitted will NOT be returned. Send all materials in a sealed envelope to:

2018 Distinguished Staff Award c/o Human Resources Office El Camino College 16007 Crenshaw Boulevard Torrance, CA 90506

Nominations must be received in the Human Resources Office no later than 4:30 p.m., Thursday, March 1, 2018 via regular mail or email.

EL CAMINO COLLEGE 2018 DISTINGUISHED STAFF AWARD NOMINATION FORM

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Name nator	Department/Division
nator's Telephone No. or Extension:	
nees will be evaluated on the basis ons/comments in addition to the nominat	of the nominator's response to the following ion materials.
Tell us about his/her exceptional contri	bution to the Students and to the College.
* •	s/her desire for professional growth? (i.e. attending cation, volunteering)
	People, Respect, Integrity, Diversity and Excellence ninee demonstrate and briefly explain how?
Additional comments:	
	natornator's Telephone No. or Extension:nees will be evaluated on the basis ons/comments in addition to the nominate. Tell us about his/her exceptional contribution workshops, conferences, furthering educe workshops, conferences, furthering educe the District's Statement of Values is: From Prince (PRIDE). Which value(s) does the nominate that the prince of the pr