

EL CAMINO COLLEGE
Planning & Budgeting Committee
Minutes Date: June 20, 2019

Y	Jose Anaya - Community Advancement	Chinua Taylor-Pearce - ASO, Student Rep
Y	Jim Buysse - Chair (non-voting)	Gary Robertson - Campus Police
Y	Amy Grant - Academic Affairs	Jackie Sims - Management/Supervisors
Y	Jeffrey Hinshaw - Administrative Services	Greg Toya - Student Services
	Ken Key – ECCFT	Josh Troesh – Academic Senate
Y	David Mussaw – ECCE	

Alternate Members: S. Porter, R. Sagastume, B. Threatt,

Support: A. Leible, R. Miyashiro,

Other Attendees:

The meeting was called to order at 1:05p.m.

1. Approval of [Minutes](#) – June 6, 2019

Minutes approved.

2. [Tentative Budget](#)

- 2019-20 Tentative Budget was approved at the Board Meeting. This gives us the spending authority for July 1st.
- With the unstable funding formula, which has been set aside for three to four years. Community Colleges are guaranteed the base + cola for next couple of years.
- There are two issues with funding: (1) the underfunded model and (2) shortfall in property tax, which has decreased somewhat since the May revise.
- May revise:
 - COLA is 3.26%
 - Prop 98 funding portion for Community Colleges is 10.93% and the rest goes to K-12.
 - \$3 billion to buy down the CalSTRS employer contribution.
 - 55% is set as for CCC growth.
- Enrollment at ECC are stable.
- ECC will hire 12 new faculty for FON compliance.
- Promise program is funded with \$5 million for the 2nd year of fee waiver.
- \$40 million in one-time funding: schedule maintenance, instructional equipment and water conservation. We do not know what ECC portion is currently.
- Compton expenses is out of the tentative budget. Fund balance in fund 14 & 15 are available for one-time expenditures.
- Budget issues:
 - IT/AV replacement schedule will be introduced into the projection schedule so in the future provisions will be made to put money aside for replacement.
 - Net additional 41,919 sq. ft. is being added with new buildings coming online. Need to be aware of the cost associated with this in regards to increase in utilities, maintenance, custodial services, etc. We are looking at capturing the cost associated with staffing for the standard of care with the additional square footage.
 - Actuarial study is being done.
- Budget
 - Fund 11 is the general fund for ECC's operating revenue/expenditures are: (note: keep

- in mind: change the underlining assumptions you change the numbers).
- Fund 11 is locked up with 85% of expenditure going to payroll. If we are to increase revenue, we have to look at other sources to use for expenditures, such as student services or categorical programs. Regarding categorical program, each program has its own rules on reporting expenses.
 - In FY 2017-18, there was a deficit, this was due to monies being transferred into Fund 16 to help with the increasing cost of STRS and PERS employer contribution.
 - Currently we have projected a \$4.2 million deficit in our ending balance for 2018-19. We will not know the correct number until the books are closed at the end of July/beginning of August.
 - Our projection for ending FY 2019-20 is a deficit of \$400,000.
 - We also have to make sure that we add step and column expense.
 - Increase in utilities cost of 2%.
 - Next Steps
 - Assembly and Senate have passed the budget
 - Governor has reviewed and agrees, but has not signed the budget.
 - Once budget is signed, there will be trailer bill.
 - P2 will be coming out in late June.
 - Final 320s (enrollment report) submitted mid-July. This will be revised until November 1st. In the past summer enrollment was used to backfill, but with the new funding model there is no benefit.
 - Year-end closing July-August.
 - Advance apportionment issued July-September.
 - Budget workshop in late July-August.
 - Final budget proposal prepared.
 - Budget presented to Board September 3, 2019.

3. Infamous Others

If you have any questions, you can call Jeff or myself anytime.

4. Adjournment

The meeting adjourned at 1:45 p.m.