



## PLANNING & BUDGETING COMMITTEE

March 18, 2021

1:00 -2:30 P.M.

Via Zoom

Facilitator: Iris Ingram & Viviana Unda

Notes: Shobhana Warriar

### STATEMENT OF PURPOSE

The Planning and Budgeting Committee serves as the consultation committee for campus-wide planning and budgeting. The PBC assures that planning and budgeting are integrated and evaluated while driven by the mission and strategic initiatives set forth in the Strategic Plan. The PBC makes recommendations to the President on all planning and budgeting issues and reports committee activities to campus constituencies.

10/5/17

### Strategic Initiative – C – Collaboration

Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

### Members

<input type="checkbox"/>	Iris Ingram – Co-Chair (non-voting)	<input type="checkbox"/>	Roy Dietz - ECCE
<input type="checkbox"/>	Viviana Unda – Co-Chair (non-voting)	<input type="checkbox"/>	Gary Robertson - Campus Police
<input type="checkbox"/>	Amy Grant - Management	<input type="checkbox"/>	Kelsey Iino - ECCFT
<input type="checkbox"/>	Greg Toya - Management	<input type="checkbox"/>	Vigneshwar Balaji - ASO, Student Rep
<input type="checkbox"/>	Darcie McClelland – Academic Senate	<input type="checkbox"/>	Shobhana Warriar – Confidential
<input type="checkbox"/>	Josh Troesh – Academic Senate	<input type="checkbox"/>	

### Alternate Members /Support Staff

<input type="checkbox"/>	Sidney Porter - Alt., Academic Senate	<input type="checkbox"/>	Grace Ou, Planning - Support
<input type="checkbox"/>	Pending – Alt., Academic Senate	<input type="checkbox"/>	Carolyn Pineda, Support-IR
<input type="checkbox"/>	Gehna Patel - Alt., ASO	<input type="checkbox"/>	David Mussaw Accounting - Support
<input type="checkbox"/>	Ruben Lopez - Alt., Campus Police	<input type="checkbox"/>	Jeffrey Hinshaw – Fiscal - Support
<input type="checkbox"/>	Sophie Dao - Alt., ECCE	<input type="checkbox"/>	
<input type="checkbox"/>	Ken Key - Alt., ECCFT	<input type="checkbox"/>	
<input type="checkbox"/>	Jose Anaya – Alt., Management	<input type="checkbox"/>	
<input type="checkbox"/>	Julie Bourlier – Alt., Management	<input type="checkbox"/>	
<input type="checkbox"/>	Rose Mahowald – Alt., Confidential	<input type="checkbox"/>	

### AGENDA

- |   |                    |
|---|--------------------|
| 1. Agenda Review  | I. Ingram          |
| 2. Approval of <a href="#">Minutes</a> – February 25, 2021    | I. Ingram          |
| 3. Funding Update (American Rescue Plan)                      | I. Ingram          |
| 4. <a href="#">Fiscal Services Survey Results</a>             | J. Hinshaw/V. Unda |
| 5. <a href="#">Institutional Planning Guide</a>               | V. Unda            |
| 6. Summary of PBC minutes                                     | V. Unda            |
| 7. <a href="#">Approved Budget Request and Memo Templates</a> | V. Unda            |
| 8. Other Discussion   | I. Ingram          |
| 9. Adjournment  |                    |

## Committee Funds and Financial Terms Glossary

General Unrestricted	Fund 11
General Restricted	Fund 12
STRS/PERS	Fund 16
Student Financial Aid	Fund 74
Workers Comp.	Fund 61
Capital Outlay Projects	Fund 41
General Obligation Bond	Fund 42
Property & Liability Self-Insurance	Fund 62
Dental Self-Insurance	Fund 63
Post-Employment Benefits Irrevocable Trust	Fund 69
Bookstore	Fund 51

WSCH =	Weekly Student Contact Hours
BOGFW =	Board of Governors Fee Waiver
FTES =	Full Time Equivalent Students
FTEF =	Full Time Equivalent Faculty
COLA =	Cost of Living Adjustment
OPEB =	Other Post-Employment Benefits
FON =	Faculty Obligation Number

\* A complete list is available in the annual final budget book.

## **Planning and Budgeting Committee 2020-21 Goals**

1. Committee members review role and responsibilities of the Planning and Budget Committee.
2. Strengthen PBC members' level of understanding and engagement in the college planning and budgeting processes to help in their performance or their role.
3. Engage the campus community in discussions around funding priorities and available resources