

EL CAMINO COLLEGE
Planning & Budgeting Committee
Minutes
Date: May 17, 2018

MEMBERS PRESENT

- | | |
|--|--|
| <input checked="" type="checkbox"/> Amy Grant – Academic Affairs | <input checked="" type="checkbox"/> Jeff Hinshaw–Administrative Services |
| <input checked="" type="checkbox"/> Ken Key - ECCFT | <input type="checkbox"/> Jackie Sims -Management/Supervisors |
| <input checked="" type="checkbox"/> David Mussaw - ECCE | <input type="checkbox"/> Ruben Lopez – Campus Police |
| <input checked="" type="checkbox"/> Rory K. Natividad – Chair (non-voting) | <input checked="" type="checkbox"/> Greg Toya – Student Services |
| <input type="checkbox"/> Alex Ostrega – ASO Student Rep. | <input checked="" type="checkbox"/> Josh Troesh – Academic Senate |
| <input type="checkbox"/> Jose Anaya – Community Advancement | |

Alternate Members: W. Cox, S. Porter, G. Robertson, L. Smith, M. Trevis

Support: B. Atane, I. Graff, A. Leible, J. Miyashiro, R. Miyashiro, J. Shankweiler,

Other Attendees: M. Stevens, D. Demorst, J. Rosales

The meeting was called to order at 1:03 p.m.

Approval of the May 3, 2018 Minutes

1. The minutes of May 3 were presented to the committee for approval.
2. Page 3, ASO Presentation, #8, Correct the first three sentences to read as follows: It was noted in the past the El Camino Bookstore brought in more money and would donate a portion to ASP (up to \$400,000) to assist with their funding. However, with declining Bookstore revenues, the Bookstore no longer provides funds to the ASB budget. The loss of Bookstore revenue contributes to the status of the ASB being in deficit spending.
3. The minutes were approved with the above correction noted and will be posted online.

PBC Annual Calendar – R. Natividad

1. It was noted for this upcoming year, there will only be one PBC meeting in the month of July. Depending on the budget development schedule, there may be three meetings in the month of August. Two meeting dates have been included for December and January. These months tend to be times when agenda items are lighter so the meetings may be reduced to one meeting for these months. R. Natividad will forward the calendar to everyone and post it online.
2. Introductions of the committee members were done for the new members and guests at the meeting.

May Revise/Tentative Budget – J. Hinshaw

1. A review of the unrestricted general funds was presented to the committee. The governor comes out in January with his budget proposal for the upcoming fiscal year. The legislature crafts the budget into something they would like to see and then sends it (May revise) back to the governor. We then wait for the final budget to be adopted by the governor by June 25. Some of the changes which have been for this upcoming year are minor. El Camino has still not been able to run their calculations on what the May revise is proposing.
2. The original January proposal showed a 50% base funding (FTES), 25% supplemental grant, and 25% student success. The May revised slightly changed these figures to show as follows: 60% base funding, 20% supplemental grant and 20% student success. Even though the percentages have changed slightly, they are giving us a little more in the FTES category. Right now the estimate for next year is \$3,024

instead of the \$5,150 which is a little bit better than half. The metrics will play a much larger role for us in projecting our funding going forward. Other proposals staying the same as proposed in January are the \$175 million to implement, the \$161 million for COLA (2.71%), and the \$60 million for 1% growth. An additional \$104 million is being added in one-time funding for 2018-2019. It was noted that beginning in 2019-2020, we will not receive less FTES than in 2017-2018.

3. In the January proposal they had a “hold harmless” provision which is being put in for next year. A change was made to increase this for an additional year: 2018-2019 and 2019-2020. If enrollment is not met, these funds will kick in to make the college whole.
4. Instead of using the methodology for funding as we have used before, we will be asked to provide a three-year average. Using the three-year average will take the place of colleges going into and out of stabilization. It was noted both proposals (January/May) specify a no summer shift. Summer now will be counted in the year in which the actual summer school session finishes – no more shifting things around. This would take place with next summer, not this summer.
5. A breakdown of the current year’s budget was reported. We began the year with \$38.3 million. Fund 16 was established this year to mitigate the impact of the PERS/STRS retirement increases. Each year these increases are roughly 2%. The interfund transfer for fund 16 was \$14.9 million. The ending balance is estimated to be \$23.5 million which will be the starting balance for the following year. For 2017-2018, 75% of expenditures were noted as personnel related. Our proposed expenditures only slightly exceed proposed revenues by roughly \$650,000. The college is researching to document the true impact of classified longevity as well as other expenditure lines and will incorporate these into our final budget.
6. A more balanced picture is being predicted this year concerning our revenues and expenses. We currently receive roughly \$4.5 million for Compton. This will end after 2018-2019. The funding formula estimates have been all over the map, so at present, the impact is hard to predict. The PERS and STRS rates charged to employers are increasing significantly each year, \$1.6 million for 2018-2019, \$1.5 million for 2019-2020 and \$1.2 million for 2020-2021. More multi-year analysis will be forthcoming in the future to assist with looking at things a couple years out in the future.
7. The tentative budget will be sent out so everyone is able to review the line items before the committee’s next meeting on June 7. Any questions should be sent to J. Hinshaw and copied to R. Natividad.

Adjournment

1. The meeting adjourned at 2:11p.m. The next meeting is scheduled for **June 7, 2018** at 1:00 p.m. in Library 202.

RKN/lmo