



**PLANNING & BUDGETING COMMITTEE**

**December 7, 2017**

**1:00 -2:30 P.M.**

**Accounting Conf. Room**

Facilitator: Rory K. Natividad

Notes: Linda M. Olsen

**STATEMENT OF PURPOSE**

The Planning and Budgeting Committee serves as the consultation committee for campus-wide planning and budgeting. The PBC assures that planning and budgeting are integrated and evaluated while driven by the mission and strategic initiatives set forth in the Strategic Plan. The PBC makes recommendations to the President on all planning and budgeting issues and reports committee activities to campus constituencies.  
10/5/17

**Strategic Initiative – C – Collaboration**

Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

**Members**

- Jose Anaya – Community Advancement
- Amy Grant - Academic Affairs
- Ken Key - ECCFT
- David Mussaw – ECCE
- Rory K. Natividad - Chair (non-voting)
- Alex Ostrega – ASO, Student Rep.

- Cheryl Shenefield - Administrative Services
- Jackie Sims - Management/Supervisors
- Dean Starkey – Campus Police
- Greg Toya – Student Services
- Josh Troesh - Academic Senate

**Alternate Members / Support**

- Babs Atane – Support
- Kristie Daniel-DiGregorio – Support
- Janice Ely – Support
- Brian Fahnestock – Support
- Irene Graff – Support
- Jennifer Gutierrez - Alt. ASO
- Kelsey Iino– Alt. SS
- Art Leible – Support
- Ruben Lopez - Alt. Police
- Jane Miyashiro – Support

- Ross Miyashiro – Support
- Jean Shankweiler – Support
- Luukia Smith – Alt. ECCE
- Michael Trevis – Alt. Adm.
- Steve Waterhouse-Alt. Mgmt/Sup
- Carolee Jessop-Vakil – Alt. ECCFT
- Van Buren, Star – Alt. Comm Adv.
- Vacant - Alt., Ac. Affairs
- Vacant – Alt. Ac. Se

**AGENDA**

- |                               |                |           |
|-------------------------------|----------------|-----------|
| 1. Minutes November 16, 2017  | R. Natividad   | 1:00 P.M. |
| 2. Funding Community Colleges | B. Fahnestock  | 1:10 P.M. |
| 3. Budget Discussion          | Group          | 1:40 P.M. |
| 4. Academic Calendar          | J. Shankweiler | 1:50 P.M. |
| 5. Planning Calendar          | R. Natividad   | 2:00 P.M. |

**Next meeting –January 4, 2017**

## Committee Funds and Financial Terms Glossary

General Unrestricted	Fund 11
General Restricted	Fund 12
Compton Center Related Activities	Fund 14
Special Programs Compton Center Partnership	Fund 15
STRS/PERS	Fund 16
Student Financial Aid	Fund 74
Workers Comp.	Fund 61
Capital Outlay Projects	Fund 41
General Obligation Bond	Fund 42
Property & Liability Self-Insurance	Fund 62
Dental Self-Insurance	Fund 63
Post-Employment Benefits Irrevocable Trust	Fund 69
Bookstore	Fund 51

WSCH =	Weekly Student Contact Hours
BOGFW =	Board of Governors Fee Waiver
FTES =	Full Time Equivalent Students
FTEF =	Full Time Equivalent Faculty
COLA =	Cost of Living Adjustment
OPEB =	Other Post-Employment Benefits
FON =	Faculty Obligation Number

\* A complete list is available in the annual final budget book.

## **Planning and Budgeting Committee 2017-18 Goals**

1. Develop an action plan utilizing the college wide evaluation of planning and budgeting process. The evaluation was conducted last year.
2. **Chair to provide brief summary of PBC meeting via email to improve communication efforts.**
3. Review and approve the Comprehensive Master Plan to ensure that they are:
  - a. Supportive of the Mission and Strategic Plan,
  - b. Integrated with other college planning and budgeting,
  - c. Implementable, and
  - d. Achievable.
4. **Provide orientation and information to new members and alternates**
5. Seek evidence of constituent group PBC communications in an effort to improve the understanding of committee efforts throughout the campus.