

**EL CAMINO COLLEGE**  
**Planning & Budgeting Committee**  
**Minutes**  
**Date: August 28, 2014**

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**MEMBERS PRESENT**

Members

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| <input checked="" type="checkbox"/> Alice Grigsby - Management/Supervisors | <input checked="" type="checkbox"/> Dawn Reid - Student & Community Adv.        |
| <input type="checkbox"/> Saima Fariz – ASO                                 | <input checked="" type="checkbox"/> Cheryl Shenefield - Administrative Services |
| <input checked="" type="checkbox"/> Ken Key - ECCFT                        | <input type="checkbox"/> Dean Starkey – Campus Police                           |
| <input checked="" type="checkbox"/> Rory K. Natividad - Chair (non-voting) | <input type="checkbox"/> Gary Turner - ECCE                                     |
| <input checked="" type="checkbox"/> Dipte Patel - Academic Affairs         | <input checked="" type="checkbox"/> Lance Widman - Academic Senate              |

**Other Attendees: Members:** David Brown, William Garcia, Irene Graff, Emily Rader **Support** – Francisco Arce, Babs Atane, Linda Beam, Janice Ely, Tom Fallo, Connie Fitzsimons, Jo Ann Higdon, Chris Jeffries, Jeanie Nishime, Claudia Striepe **Guest:** Stephanie Frith, Kate McLaughlin,

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The meeting was called to order at 1:03 p.m.

**Approval of August 7, 2014 Minutes**

1. Page 1, Budget Update, 1b, after \$300,000 **add:** over last year's amount.
2. Page 2, Institutional Planning AP/BP, **delete last sentence.**

**Final Budget Presentation**– T. Fallo

1. T. Fallo thanked the PBC for the important work they do. The accreditation visit will be between October 6 to 9, 2014 and as of yet there is no set schedule yet. The accreditation site-visitation team will want to visit with the PBC in order to gain a better understanding of our budget and planning. Some specific meetings with certain individuals may be requested by the accreditation site-visitation team. Recent accreditation decisions have identified many colleges demonstrated a lack of linking planning and budgeting.
2. The Governor and legislature passed the state budget on time – before June 30 this year. COLA this year is listed at 0.85% which is almost half of last year's amount. The new budget which was passed is supporting growth but the exact formula for growth is not known at this point. Some colleges do not want as much restoration growth because many districts are having difficulty making cap let alone growth.
3. This year the goal for El Camino College is to make up the 291 FTES plus make up the cap which is alternately 2.75% - 2.8%. Meeting growth is a huge issue throughout the state.
4. One very important item is the state deferrals. During the recession the state loaned the community colleges money which we are still paying back. This year the goal was to reimburse this loan fully but it was not fully reimbursed and therefore we will have to reimburse more money next year. The important thing is to fund a 0.85% growth which is roughly \$42,000,000 to \$46,000,000 statewide. The amount going into deferrals is approximately \$440,000,000.
5. Student Services and Support Programs (SSSP) was provided additional money this year which will allow us to restore and grow slightly in this area. The main emphasis is now degrees, completions, or whatever measure of student success we can imagine. Continuing quality improvement is critical for accreditation and for discussions on what will be important. The big focus the next decade is on measurable output which is usually degrees or completions and events like counseling session.

6. One major change to the budget is fund 15. In the tentative budget last year there were a number of student success programs listed. UC Berkeley, which provides the approval of all Puente programs, has recommended El Camino College take a planning (step-out) year. Staffing issues and the need for mandatory training prior to the start of the year facilitated this required planning year. El Camino will be looking at all the programs traditionally budgeted on fund 15 in regards to their effectiveness. It should be looked at where we have been with these programs and where we will be going in the future. It was clarified the “planning year” is a year planning for the Puente Program but we are not just focusing on just the Puente Program but on all the student success programs that have learning communities or specific purposes. It was noted that the budget for these programs is still being adjusted and is not specifically broken down yet.
7. It was noted other colleges in surrounding districts are growing. Advertising by neighboring colleges is becoming more aggressive in order to attract more students. We formally had agreements in the past to not enter another district’s service area without their consent. These rules have now become vague, so the recruiting environment will be amplified to help meet the growth need that district are having.
8. The transmittal letter to the Board of Trustees was presented to the committee. The State General Apportionment base FTES is projected at 19,162 FTES for 2014/15. The enrollment goal is listed at 19,500 FTES. The reason for the difference between the two figures is we want to get back the 3% plus we want to pay back the previous year.
9. The retiree health benefits fund will be paid off this year. The \$2,400,000 transfer freed up \$800,000 which went towards the salary increases.
10. Foreign student recruitment was discussed and it was noted we are fairly competitive. It was pointed out other colleges have other resources in assisting them with international recruiting of students. We currently are at a total of 750 to 850 international students. Our goal is 1,000 students.
11. It was noted at the October board meeting we may ask for eligibility for Compton. This process of accreditation could take anywhere from four to eight years for Compton. It is thought once eligibility is acquired, we may possibly be able to call Compton a campus instead of a center. The ACJC has a draft of the plan which was favorably received. The goal for Compton is to be a secure district by itself. Eventually Compton will be a college within the El Camino College District which can be transferred to another district.

**Adjournment** – R. Natividad

1. The meeting adjourned at 2:10 p.m. The next meeting will be **September 4, 2014 at 1:00 p.m.**, in Library 202.

RKN/lmo