

EL CAMINO COLLEGE
Planning & Budgeting Committee
Minutes
Date: October 16, 2014

MEMBERS PRESENT

Members

- | | |
|--|--|
| <input checked="" type="checkbox"/> Alice Grigsby - Management/Supervisors | <input checked="" type="checkbox"/> Cheryl Shenefield– Administrative Services |
| <input checked="" type="checkbox"/> Ken Key - ECCFT | <input type="checkbox"/> Dean Starkey – Campus Police |
| <input checked="" type="checkbox"/> Rory K. Natividad – Chair (non-voting) | <input checked="" type="checkbox"/> Jessica Siripat – ASO, Student Rep. |
| <input checked="" type="checkbox"/> Dipte Patel – Academic Affairs | <input checked="" type="checkbox"/> Gary Turner - ECCE |
| <input checked="" type="checkbox"/> Dawn Reid – Student & Community Adv. | <input checked="" type="checkbox"/> Lance Widman - Academic Senate |

Other Attendees: Members: William Garcia **Support** – Francisco Arce, Linda Beam, David Brown, Irene Graff, Jo Ann Higdon, Jeanie Nishime, Will Warren **Guest:** Janette McGee

The meeting was called to order at 1:04 p.m.

Approval of October 2, 2014 Minutes

1. One minor correction was noted. Page 1, change the date of the approval of the minutes from September 18 to October 7. The minutes will be corrected and posted to the website.

Opening Comments – R. Natividad

1. The new student representative, Jessica Siripat, was welcomed and introduced to the committee.

Accreditation Team Report– J. Nishime

1. The accreditation team visitation was last week and everything went well. Four recommendations were made by the team. The precise recommendations will not be known until the recommendations are received from the team chair. The way the commission is working now is they want to make clear what will be recommendations and what will be suggestions for improvement. What will have to be clarified is whether the recommendations/suggestions are for Compton, El Camino, or both.
2. Some of the recommendations in general had to do with the following:
 - a. Implementing Compton’s fiscal plan.
 - b. Making sure the dialog is taking place with planning.
 - c. Having a policy to assist in helping to review the schools polices on a regular basis.
3. A rough draft of the report should be received within a month’s time. We will then have ten days to correct any factual errors. The commission will then review the report and issue their edict in January or February.

SSSP Plan – J. Nishime / W. Garcia (handouts)

1. The Student Success Advisory Committee has been meeting and working on a plan since last spring. It will be mailed out today to the Chancellor’s office and will be posted on line for anyone to view.
2. Two handouts were distributed to the committee. One was on the budget plan and the other was on the program plan (partial copy) itself. The plan is featuring a new on-line orientation service which will be launched at El Camino and the Compton Center later this month. They have introduced having a theme of having an early alert system – software based. They are waiting for the common assessment to be developed by the state which should be by December 2015.

3. The second hand out is the budget which was submitted to the Chancellor's office. This year an allocation of approximately 2.7 million was received to carry out the initiatives for the program. This would include items such as personnel, computer software/hardware, equipment, etc. An item which was new with this fund was it required having a college match in order to receive this funding. For every dollar received, two had to be received from the district. The match needed was almost 5.5 million which was met and surpassed by 1.3 million. General district and federal grant funds were able to be counted which help assisted in the funding. A special thank you went out to the ITS Department, Cheryl Shenefield and Fiscal Services, Diana Stanojevich for their help. An electronic link will be provided so the whole plan can be viewed.
4. This program was originally known as matriculation. The difference with the funding is now with SSSP it concentrates the funding on the three core services whereas matriculation funded eight services. The intent is to focus the money so students can be more successful. The old matriculation funding was based on a head count, new/continuing and basic skills. Of the new money only 40 percent will be on head count and 60 percent will be on services provided. The new program will help make the program a lot more accountable.

Plan Builder – Technology & Equipment – R. Natividad

1. Information was handed out at the last meeting showing information for technology and equipment for Academic Affairs. It was noted the plan does not show what plan that the items are linked to. The format is different than what has been used in the past. This input will be taken back to the committee so they can see where these plans were linked to. Corrections and updates will be made and the document will be brought back to the next meeting.

PBC – Evaluation – R. Natividad (handout)

1. The evaluation results were handed out to the committee and the results were discussed. It appeared about only half the committee responded to the survey. It was noted the minutes are up on the website in a timely manner. It was mentioned the creation and maintenance of a PBC annual calendar which included all the components the PBC works on and addresses would be a benefit.
2. Rory noted he will soon send out a document with the three-year trend from Irene. It was encouraged for the committee to report back to their constituents. This is an important aspect of the committee and aids with communication.
3. It was noted in the 2008 accreditation report, there were nine recommendations made and all were resolved. There has been a collaborative effort with being successful in the last six years and resolving all issues.

Adjournment – R. Natividad

1. It was announced the first meeting in November is tentative as Rory will be at a conference. He will inform the committee by next week so everyone can plan accordingly as to whether or not we will have a meeting. The meeting adjourned at 1:54 p.m.

RKN/lmo