

EL CAMINO COLLEGE
Planning & Budgeting Committee
Minutes
Date: July 17, 2014

MEMBERS PRESENT

Members

- | | |
|--|---|
| <input type="checkbox"/> Alice Grigsby - Management/Supervisors | <input checked="" type="checkbox"/> Dawn Reid - Student & Community Adv. |
| <input checked="" type="checkbox"/> Ken Key - ECCFT | <input checked="" type="checkbox"/> Cheryl Shenefield - Administrative Services |
| <input type="checkbox"/> Liliana Lopez – ASO | <input type="checkbox"/> Dean Starkey – Campus Police |
| <input checked="" type="checkbox"/> Rory K. Natividad - Chair (non-voting) | <input type="checkbox"/> Gary Turner - ECCE |
| <input checked="" type="checkbox"/> Dipte Patel - Academic Affairs | <input type="checkbox"/> Lance Widman - Academic Senate |

Other Attendees: Members – David Brown, William Garcia, Irene Graff, Emily Rader **Support** – Francisco Arce, Babs Atane, Linda Beam, Jeanie Nishime, Claudia Striepe, Will Warren

The meeting was called to order at 1:04 p.m.

Approval of June 12, 2014 Minutes

1. Page 1, under Tentative Budget, number 7, last sentence was noted as needing further clarification regarding the transfers. New minutes will be sent out with further clarification.
2. The minutes were approved with the one clarification.

Proposed Strategic Plan – J. Nishime, I. Graff (handout)

1. It was reported during the Planning Summit which was held in April, the mission statement was revised and the strategic initiatives were tweaked in order to develop some measurable objectives for each of the strategic initiatives.
2. The proposed Strategic Plan for 2015-2020 was presented to the committee for their consideration and input. A recommendation was suggested on page 3 under C (Collaboration). The statement “to inform and strengthen decision-making” was added to show to what end collaboration is taking place. This was a change made as a result of a PBC discussion. The whole statement is listed as follows: “Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.” The committee was asked to review this change and provide additional input at next meeting. Objectives and measure were added to the document as well. The objectives are things which will be done to reach our strategic initiatives. A focus of the initiatives is our commitment to student achievement and student success. These strategic initiatives will take affect during the 2015-2016 academic year.
3. It was noted that the term STEAM would be removed and left as STEM.
4. The committee was apprised that this last year’s annual plans were just completed. They are asking for people to evaluate how the process went with the goals and objectives from last year. Regular input is essential in our evaluation of annual planning throughout the campus.
5. It was noted that for the current fiscal year (2014-2015), Plan Builder will be used for the last time. It is hoped that TracDat will then take Plan Builder’s place. A tentative training date for the new system will be in November and we should be able to incorporate the new system and use it for the 2015 – 2016 year. More information will be available in a month.

PBC Calendar Dates 2014-2015 – R. Natividad

1. The proposed timeline was reviewed and a suggestion was made to add a June 11 (tentative) meeting. The meeting for August 14 will be held in ADM 131. It was noted for the meeting on August 14, the main agenda item will be the budget. In September and October the committee will be moving into the annual plans.

Additions – Negotiations Update – B. Atane, L. Beam

1. The tentative agreement with the classified employee union our cost estimate as of now without benefits or other items comes to about half a million for six months (January – June 2014). For the next calendar year it is estimated to be one million. The ECCE tentative agreement is scheduled to go before the board on Monday to be ratified. The Federation also has a tentative agreement in hopes of being ratified. In a few weeks it will be known if the Federation vote is successful or not. Both are three-year agreements.

Adjournment – R. Natividad

1. The meeting adjourned at 1:25 p.m. The next meeting will be **August 7, 2014 at 1:00 p.m.**, in Library 202.

RKN/lmo

Draft