

EL CAMINO COLLEGE
Planning & Budgeting Committee
Minutes
Date: February 15, 2018

MEMBERS PRESENT

- | | |
|--|---|
| <input type="checkbox"/> Amy Grant – Academic Affairs | <input type="checkbox"/> Jeff Hinshaw–Administrative Services |
| <input checked="" type="checkbox"/> Ken Key - ECCFT | <input checked="" type="checkbox"/> Jackie Sims -Management/Supervisors |
| <input type="checkbox"/> David Mussaw - ECCE | <input type="checkbox"/> Ruben Lopez – Campus Police |
| <input checked="" type="checkbox"/> Rory K. Natividad – Chair (non-voting) | <input checked="" type="checkbox"/> Greg Toya – Student Services |
| <input type="checkbox"/> Alex Ostrega – ASO Student Rep. | <input checked="" type="checkbox"/> Josh Troesh – Academic Senate |
| <input type="checkbox"/> Jose Anaya – Community Advancement | |

Alternate Members: G, Robertson, S. Waterhouse

Support: B. Fahnestock, I. Graff, A. Leible, J. Miyashiro, R. Miyashiro, J. Shankweiler

Other Attendees: A. O’Brien, L. Justice

The meeting was called to order at 1:04 p.m.

Approval of the February 1, 2018 Minutes

1. The minutes of February 1 were presented to the committee for approval.
2. The minutes were approved and will be posted on line.

Enrollment Update– J. Shankweiler

1. The enrollment report presented showed the FTES for the college was up by 26 as compared to this time last spring. We currently are 385 away from our FTES goal at this time which is a 1% increase. It was noted as of today’s figures we are down 80 FTES. This drop is probably attributed to the faculty doing their student no-show reports. The goal is to achieve or get close to 8,057. At the March 15 meeting the committee will be discussing the funding formulas.
2. The last day to add will be Friday, February 23. Monday-only classes have until February 26 for the students to add as they are 14-week classes and are part of the short-term calendar.

South Bay Promise – J. Ortiz (handout)

1. The South Bay Promise was implemented at El Camino College in 2014 and served 12 students during the first year (2014-2015). Each year the number of students served by the South Bay Promise has steadily increased. As of this coming fall 2018, it is anticipated the South Bay Promise will have 500 students on campus.
2. The SPB expanded in 2017 to include not only Centinela Valley and Inglewood High School Districts but also Torrance Unified (four of our district high schools). In 2018 the SBP became open to all high-school districts within the El Camino College District.
3. To be eligible for the SBP, it is required that the students reside or graduate from a high school within the district and they complete the financial aid application, FAFSA, or California DREAM Act application. The students also must complete core services which are orientation, assessment, and educational planning. These need to be completed by April 30. The application form for the SBP must also be filled out and handed in to the Admissions office or emailed to southbaypromise@elcamino.edu. This form helps students get connected to the appropriate services

and programs and to provide that intentional outreach to ensure they get the information they need. An additional requirement being asked of the student is for them to be a part of one of the student success programs. These programs are as follow: Student Athlete, Honor's Transfer Program, EOPS, or First-Year Experience.

4. To achieve the goal of attaining 500 students, the SBP will be hosting high-school students at El Camino and also going out to the high schools to assist with completing core services. Currently 150 applications have been received. There are additional applications still outstanding as high-school counselors are still holding on to some for one reason or another.
5. The Foundation has been working on fundraising for the SBP. Currently their funding shows a balance of \$130,000. They are expecting to announce some large gifts at the May 11 signing date. For those students who will not be receiving funding through the Foundation, they will receive the support, if eligible, through the California Promise Grant.

Enrollment Management Area Restructure – R. Dreizler (handout)

1. A copy of the new reorganization of Student Services was reviewed by the committee. The area is broken out into two areas: Enrollment Services and Student Support Services. R. Dreizler defined the Enrollment Services area as those programs that are involved with bringing students on board to the campus. Student Support Services will be programs that are designed to assist students through the process once they are here at El Camino. It was noted Idania Reyes is the dean for the Student Support Services and Robin Dreizler is the dean of Enrollment Services.
2. Lillian Justice was welcomed and introduced to the committee as the new Registrar in Enrollment Services. It was noted R. Dreizler and Lillian Justice now have different roles than their predecessors.
3. R. Dreizler clarified that the South Bay Promise is not a program. The South Bay Promise is a coordination to get students into the support programs. Students will be identified as South Bay Promise students.

Adjournment – R. Natividad

1. The meeting adjourned at 1:28 p.m. The next meeting will be held on **March 1, 2018** at 1:00 p.m. in Library 202.

RKN/lmo