

EL CAMINO COLLEGE
Planning & Budgeting Committee
Minutes
Date: January 18, 2018

MEMBERS PRESENT

- | | |
|--|--|
| <input checked="" type="checkbox"/> Amy Grant – Academic Affairs | <input checked="" type="checkbox"/> Jeff Hinshaw–Administrative Services |
| <input type="checkbox"/> Ken Key - ECCFT | <input checked="" type="checkbox"/> Jackie Sims -Management/Supervisors |
| <input checked="" type="checkbox"/> David Mussaw - ECCE | <input type="checkbox"/> Dean Starkey – Campus Police |
| <input checked="" type="checkbox"/> Rory K. Natividad – Chair (non-voting) | <input checked="" type="checkbox"/> Greg Toya – Student Services |
| <input checked="" type="checkbox"/> Alex Ostrega – ASO Student Rep. | <input checked="" type="checkbox"/> Josh Troesh – Academic Senate |
| <input type="checkbox"/> Jose Anaya – Community Advancement | |

Alternate Members:

Support: B. Fahnestock, A. Leible, J. Miyashiro, R. Miyashiro, J. Shankweiler

Other Attendees:

The meeting was called to order at 1:04 p.m.

Approval of the December 7, 2017 Minutes

1. The minutes of December 7 minutes were presented to the committee for approval.
2. The minutes were approved as presented and will be posted on line.

Enrollment Update– J. Shankweiler (handouts)

1. The 2015/16 actuals show we reported 19,486 FTES. To achieve this figure the district borrowed 1,446 FTES from summer 2016. Even with borrowing from summer, the fully-funded growth of 19,539 was not reached. For the year 2016/17 the total FTES reported were 17,928 which was significantly less than the previous year. For 2016/17 nothing was borrowed from summer. We went into stabilization for that year and we were funded at the amount of FTES that was reported the prior year. For 2017/18 we are in restoration and are being paid for what we earn. The projected FTES figure for this is 19,215 for the year which means we are playing catch up at this point. More classes were added for the winter which assisted with 1,135 FTES. For spring 2018 we are going off projections which will be revised accordingly to reflect any schedule or enrollment changes. We are currently 100 off from our goal 7,978. It was noted the positive attendance FTES projections for fall 2017 and winter 2018 are incomplete due to outstanding rosters still being collected.
2. It was stated we are basically even with where we were last year. Our goal for spring 2018 is to be one percent higher than we were last spring. In Enrollment Management they are looking at trying to improve the processes we have when it comes to enrollment.
3. It was reported the fully funded cap for El Camino was 19,642.85.

Governor's Budget Update – B. Fahnestock (handout/presentation)

1. It was reported there is a large amount of revenue forthcoming in the Governor's budget for next year. Education is being funded in a huge way as compared to other areas of government. It was noted the Rainy-Day fund will be fully funded.
2. Two new items in the budget which is related to us is they are establishing a centralized on-line college and a new funding model. The funding model is still a work in progress at this time. The

governor's proposal is also for a larger cost of living adjustment (COLA) of 2.51%. This COLA has been the largest one in many years.

3. It was noted that \$175 million would be needed to keep each district whole from one year to the next. This is why we need to borrow as much enrollment as we can because the enrollment this year will be our hold-harmless base for next year.
4. The new funding formula is titled "New Student-Focused Formula Apportionments." The make-up of the formula is as follows: 50% based on full-time equivalent student enrollment, 25% based on students receiving California College Promise Grants and Pell Grants, and 25% based on short and long-term student success metrics (degrees, certificates, awards, and ADTs).
5. A presentation was given on the economic outlook (Chris Thornberg). It was noted unemployment was low and that the number of available jobs were high but there are not a lot of people to take these jobs. It was stated there was nothing in the forecast that makes it appear we will be having a recession.

OPEB Summary– B. Fahnestock

1. An update was given on our last actuarial report and the status of our GASB/OPEB account. Money had been set aside in an irrevocable trust fund to pay for the retiree health benefits. Overtime enough money had been put into this trust fund making it fully funded. The interest of this fund and our annual contribution should be enough to cover any payments. It was stated the current cost for the insurance coverage is \$900,000 a year. When the calculation was done last time, it was estimated we would grow this fund in the 5-6% range, but the fund only grew just under around 4%. The difference of this percentage is the problem. It was noted from this point on the college will be more aggressive in how this money is invested. It was reported we are currently underfunded by \$2 million. Two years ago the account had a \$1million surplus.
2. Money will now be put into the trust fund every year and we will have a more aggressive portfolio (more stocks, less bonds). A risk assessment was done two months ago and the result found was we are too conservative in our investments. It was also noted that health costs are astronomical and this is a real expensive benefit which could nearly double for us in 10 years. If anyone has any questions, they were encouraged to contact B. Fahnestock.

PBC Roles and Responsibilities – R. Natividad

1. R. Natividad stated he would send out the PBC Roles and Responsibilities to all the committee members on PBC. The committee members were asked to review the roles and responsibilities and be ready to discuss them at the next meeting in February.

Adjournment – R. Natividad

1. The meeting adjourned at 2:07 p.m. The next meeting will be held on **February 1, 2018** at 1:00 p.m. in Library 202.

RKN/lmo