



# Discussion and Email Netiquette

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## Websites that deal with Netiquette:

- Master the Basics of Netiquette: <http://www.learnthenet.com/english/html/09netiq.htm>
- Email Netiquette: <http://www.learnthenet.com/english/html/65mailet.htm>
- 32 Most Important Email Etiquette Tips: <http://www.emailreplies.com/>
- The Core Rules of Netiquette: <http://www.albion.com/netiquette/corerules.html>

## Discussion Board website resources:

- [http://citg.babson.edu/docs/DB\\_best\\_practices\\_v2.pdf](http://citg.babson.edu/docs/DB_best_practices_v2.pdf)
- <http://www.csus.edu/webct/faculty/discussion-board-best-practices.pdf>
- [http://lpc1.clpccd.cc.ca.us/lpc/blackboard/best\\_practices/](http://lpc1.clpccd.cc.ca.us/lpc/blackboard/best_practices/)
- <http://www.designingforlearning.info/services/writing/ecoach/tenbest.html>
- [http://www.elearnmag.org/subpage.cfm?section=best\\_practices&article=59-1](http://www.elearnmag.org/subpage.cfm?section=best_practices&article=59-1)
- <http://www.olcs.lt.vt.edu/scholar/handouts/handoutForumBestPractices.pdf>

## Post Ground Rules and Netiquette

### Ground Rules:

- Be constructive and productive
- Do not gripe or whine
- Ask questions
- Contribute replies
- Expect to be misunderstood
- Don't take things personally
- Be supportive
- Have BIG FUN! 🍌

### General Rules for Management:

- Keep your posts short - one to two paragraphs.
- Keep one topic/question per post - don't mix topics.
- Avoid getting into philosophical questions about tool behavior.
- Let's focus on learning how the tools work - not how they could work.
- No aside dialogue within the topics. Click on PM and talk to each other.
- Focus on coming up with good uses of the tools for learning.
- Keep your posts short - one to two paragraphs.
- It is normal to feel lost. ASK lots of questions.
- Keep one topic/question per post - don't mix topics.