



WORD 2010 Basic Web Resources

[What's new in WORD 2010?](#)

[Word 2010 Keyboard Shortcuts](#)

[List of Keyboard Shortcuts](#)

[Using the Navigation Pane in Word 2010](#)

[How to Customize the Ribbon](#)

You can customize the ribbon to make it the way that you want it. You can change default tabs, create custom tabs and custom groups to contain your frequently used commands.

Watch what you can do to customize the ribbon

- [Choose commands from list](#)
- [Change a default tab](#)
- [Create your own tab](#)
- [Go back to the default tab or hide a tab](#)

[Microsoft Word 2010 Training Manual](#) - Prepared by California State

University, Los Angeles, Information Technology Services

[Getting to Know Word](#)

[Microsoft Word 2010 “How-to” Mini Training Courses](#)

[Using the Accessibility Checker](#)

[Accessibility Checker Rules](#)

[Quick Parts in Outlook and Word 2010](#)

TECH TIP OF THE DAY: “The Power of Right Click”