



## EL CAMINO COLLEGE

Office of the Vice President – Academic Affairs

### NOTES – Council of Deans April 12, 2018

Present: J. Anaya, M. Arthur, R. Brobst, W. Cox, R. Davis, R. Dreizler, A. Estrada, E. Geraghty, D. Gonzales, A. Grant, G. Greco, M. Guess, A. Hernandez, C. Jimenez, L. Justice, C. Martin, R. Miyashiro, W. Morris, R. Natividad, B. Price, V. Rapp, J. Sims, L. Ternes, T. Winchell

Guests: Andy Nasatir

#### I. INFORMATION

A. Notes of March 8, 2018 - Approved as written.

#### II. DISCUSSION/ACTION

A. PBC Report: A. Grant provided an update:

3/15/18 Meeting: The Chancellor's Office would like to move rapidly from funding based on 100% FTES to funding based on 50% FTES, 25% financial need and 25% outcomes, such as degrees and certificates. Financial simulations have shown that some districts will not survive the new formula. A funding formula workgroup, attended by presidents and CFOs, offered a less drastic formula and proposed that transfers, employment, and earnings should also be part of the funding metrics because not all students graduate. The proposal seeks a two-year hold harmless period, followed by a gradual increase over five years, to a formula based on 75% FTES and 25% outcomes.

B. ASO Report: No report

C. Facilities Update: R. Brobst provided an update:

Water Heaters: Marsee Auditorium, Planetarium and Music Building are currently without hot water. New water heaters have been ordered and will install as soon as possible.

Baseball/Softball Field: Dean of Athletics petitioned for state funds, which are now allocated, to resurface the infields/outfields and install netting next to the CAT building to prevent fly balls from entering the mechanics area. No timeline for installation yet, still in the development stage. Project now goes to the Division of the State Architect (DSA) for proposal.

Campus Exterior Lighting: A company was hired to check light fixtures and identified 80 lights out; 32 have been replaced. Working on replacing the remaining lights to illuminate the darker areas of campus.

Concrete issues: Due to recent injuries, facilities is checking the campus for uneven surfaces in order to grind down lifted concrete areas for safer pathways.

R. Brobst reported that Executive Director Jack Bay is no longer with El Camino. Contact B. Fahnestock or R. Brobst, if you have any questions or concerns.

Members addressed other issues:

- Signage: A. Grant asked if there will be more signage added on campus. She noted the MBA building has no identifying signage. R. Brobst responded that A. O'Brien and Marketing are working on a plan for better identifying the campus.
- SRC: G. Greco asked about the status on the mold issue and raw sewage smell in the vents occurring in the SRC/DHH area. R. Brobst responded that the area was inspected by a hygienist and it was determined to be mold. In the process of hiring a company to abate the area. R. Brobst explained that dry floor drains in older buildings can cause sewer gas to rise from vents. A solution is to pour water or mineral water down the affected drain. Newer buildings have "trap primers" which eliminates this problem.

- D. Publishing Industry Changes: A. Nasatir provided an update: Textbook industry has been experiencing trouble over the last 10 years. In response, publishing houses are creating their own unique models, and representatives may attempt to sell to instructors in ways that may be deceiving. McGraw-Hill is pushing a rentals only idea; Cengage is introducing a subscription model; and Pearson is pushing a materials fee model. Instructors are advised to be aware that these models are in the beginning stages and may be misleading. Internally, the bookstore is preparing to move towards a paperless process beginning in winter 2019. New laws taking effect include AB 798, the Textbook Affordability Program concerning Open Educational Resources (OERs), and SB 1359, which requires all California Community Colleges to label all "Zero Cost" textbook courses in the schedule of classes using a symbol. Currently, working with IT to make that available beginning in winter 2019. More training and information will be forthcoming.
- E. IEPI Update: R. Dreizler provided an update: Thank you to those who participated in the first visit on March 6. Tuesday, April 24 is the second visit date and invitations were sent out. May need 1 or 2 more deans to participate, if available.
- F. AP 7211 - Faculty Service Areas: L. Ternes provided an update: Handout was presented showing changes made at the College Council Policy Summit. Changes consisted of editorial changes for greater clarity. A motion was made and a vote taken to approve the changes to AP 7211. Motion passed to move AP 7211 forward.
- G. BP/AP 5500 - Standards of Student Conduct: L. Ternes provided an update: BP 5500 & AP 5500 were reviewed by the Student Discipline Task Force, a committee formed by the Academic Senate at the request of Ed Policies. BP 5500 was adapted to be applicable to El Camino and also remain consistent with the CCLC template. Changes included reordering of some topics and revisions for clarity. A motion was made and a vote taken to approve the changes to BP 5500. Motion passed to move BP 5500 forward.

AP 5500 was presented. The policy was amended to add language regarding the approval process for disabled students and the use of recording devices in classrooms. Approval from the Office of the Dean of Student Support Services was added because the SRC is a voluntary program. L. Ternes noted there is an approved syllabus statement available for faculty to use regarding recording in the classroom. Additional changes were made to comply with the Educational Code or recent regulations. A suggestion was made to add language concerning the use of marijuana on campus. L. Ternes will check with Ed Policies regarding the additional language and will bring AP 5500 back for approval.

H. Elevator Emergency Procedure: C. Martin provided an update:

Additional language was added regarding not removing people trapped in an elevator and the Out of Service sign was revised to include additional information. There were no further questions or comments.

I. ECC Connect:

R. Miyashiro reviewed the handout provided by L. Clowers which provided a summary of tracking items by division for spring 2018 (2/7/18-4/3/18). Tracking items were divided by Flag, Kudo, Referral, and Student Initiated Flag. Total tracking of items = 753. R. Miyashiro remarked that this total should be significantly higher. Discussion ensued regarding ways to attract faculty to use the program.

### III. OTHER

Announcements:

- A. C. Martin: 4/24 – Annual READ Poster/Poetry event at 12:30 p.m., Library 1<sup>st</sup> floor patio.
- B. R. Natividad: 4/6 – National 7-on-7 Camp by Adidas. 700-800 high school football players participated. Former pro football player Chad Ochocinco and Snoop Dog attended; 4/13-14 – West High Track Meet at ECC; 4/19-21 – Mt. SAC relays at ECC.
- C. D. Gonzales: 4/14 – Chevron Design Challenge; competition in design engineering for area high school students; 4/26 – Annual Industry Advisory dinner at 5:00 p.m., East Dining Rm.
- D. 4/12 – Public hearing with Assemblymember Al Muratsuchi for a discussion on new law AB 617 regarding California’s air quality; 5:30-7:30p - East Dining Rm.
- E. R. Dreizler: 4/21 – Warrior Smart Start. Introduction to El Camino for new students and families. Students can also attend workshops, complete their new student orientation, take the placement test, and meet with a counselor to create an educational plan.
- F. M. Arthur: 4/28 – Children’s Day at ECC from 9a-12p; Art Patio. Free for ages 2-8.
- G. R. Natividad indicated when hosting big events on campus he must notify President Maloney and B. Fahnestock. Please advise R. Natividad of these events so that all the necessary arrangements and details are in place.

### IV. NEXT MEETING

Council of Deans – May 10, 2018; 8:30-10:30 a.m.; Alondra Room