



EL CAMINO COLLEGE

Office of the Vice President – Academic Affairs

NOTES – Council of Deans

June 4, 2020

Present: F. Adams (ASO), J. Anaya, J. Aramburo, M. Arthur, J. Baumunk, D. Breckheimer, R. Christophersen, R. Dreizler, A. Estrada, C. Gold, D. Gonzales, A. Grant, G. Greco, M. Guess, E. Gutierrez, A. Hernandez, L. Justice, S. Kushigemachi, M. Lemons, C. Martin, K. Martinez, D. McClelland, R. Miyashiro, W. Morris, A. O'Brien, D. Patel, C. Preston, B. Price, V. Rapp, I. Reyes, R. Serr, J. Shankweiler, J. Sims, K. Sundara, G. Toya, V. Unda

1. INFORMATION

Notes of May 21, 2020 - Approved as written.

2. DISCUSSION/ACTION

A. Facilities Update:

No report.

J. Shankweiler noted that the Communications Building is currently packing for the move to the new Administration Building.

B. PBC Report: A. Grant provided an update:

5/28 meeting: I. Ingram reported that the May revision for California went from a \$5.5 billion surplus to a \$54 billion deficit. We can expect a 10% cut in revenue and a tentative budget is needed this month. V. Unda gave a report on student access and equity data, which estimates higher numbers of students enrolling in the 35-44 age group and that African Americans and Hispanic populations are most negatively impacted by distance learning. PBC will meet more frequently in the coming weeks to work on the budget.

C. ASO Report: F. Adams provided an update:

ASO election results were announced:

- President - Giancarlo Fernandez
- Vice President - Makayla Propst
- Director of Finance - Haseeb Khan
- Director of Student Services - Katherine Bonilla
- Director of Human Resources - Lucia Ordonez

Senator positions were filled for Behavioral & Social Sciences, Mathematical Sciences, and Business; one senator position was filled for Humanities. Senator positions are still available in: Fine Arts, Health Sciences & Athletics, ITEC, and Natural Sciences. The first

round of Interviews for open positions will begin in July. The Warrior Pantry will be open during the summer on Tuesdays and Thursdays from 11a-2p and is looking for volunteers; students, staff or community members are welcome to apply. Senate and Special Senate meetings taking place on 6/4. G. Toya announced that at the Special Senate meeting on 6/4, Faith Adams will be appointed as Student Trustee for the 2020/2021 academic year. A question was asked regarding where to direct students who wish to apply for division senator positions. F. Adams responded that students can access the form online on the ASO webpage and should apply as soon as possible. A. Estrada noted that Career Education does not have a student representative and inquired if a position for that department could be created. F. Adams responded that she would discuss the idea with ASO.

D. Academic Senate: D. McClelland provided an update:

D. McClelland referenced the email sent to Council members on 6/4, concerning the resolution adopted at Senate on 6/2, declaring that the lives of Black students matter at ECC. She thanked Seranda Bray, counselor, and author of the resolution. D. McClelland read the resolution that was adopted and can also be viewed on the Academic Senate webpage. She shared ideas discussed at the Senate meeting on 6/2 from faculty regarding changes we can make on campus.

Ideas included:

- Presentation by Campus Police at different group meetings explaining what steps and training they are taking to ensure that all individuals and individuals of color are treated fairly. Campus Police has transitioned under Student Services and is working on an event for fall with plans to reintroduce community policing to El Camino College.
- Community Forum which encourages students to speak.
- Host campus events that include expert speakers and local police from surrounding areas.
- Create a Community Review Board with student input.
- All faculty need to be mentors to students of color and help students feel safe.
- Infuse lessons of racial equity into curriculum.
- Emphasis or theme for next year to adopt these principles.
- Create a task force to work on the theme with different events.
- Mandatory Professional Development related to anti-racism.
- Voter registration and voter education drives to inform and educate students.

E. Curriculum: No report.

F. BP/AP 4110 Honorary Degrees: D. McClelland

D. McClelland reviewed the changes to AP 4110 that added language to allow an adjustment to the timeline for extenuating circumstances and also that Academic Senate shall review all nominations. BP/AP 4110 was approved to move forward to College Council.

G. Safety Disclaimer:

R. Serr noted that a discussion took place between physical education instructors and administrators regarding a safety disclaimer and what to do if a student is injured off-campus during a remote activity class. He shared on-screen the safety disclaimer that was written with the help of M. Pascual and M. Stevens. R. Serr suggested the statement could be added to the syllabus for all activity classes, including science lab experiments and dance practices at home. D. McClelland stated that the disclaimer could be added for a first reading at the Senate meeting on 6/9 and then brought back in fall for adoption.

H. Messaging to Students: D. Breckheimer

J. Shankweiler shared the suggested message to students regarding how to read the class schedule. D. Breckheimer stated that the Searchable Schedule is limited and some fixed messages cannot be changed. The suggested message will help students understand the time commitments associated with a class when viewing the “meeting information” column.

1. If there are no days or times listed in conjunction to the section you choose, the class is fully online and there is no immediate expectation of a required meeting time. For the Fall 20 semester, please ignore lecture times to be announced.
2. If you are choosing a section that lists day(s) and time(s), that means your instructor requires you to meet online during the time(s) and day(s) listed. For the Fall 20 semester, please ignore room to be announced.

D. Breckheimer stressed the importance that students understand the meeting information column. Message will be added to the online searchable schedule and to Schedule Builder as well as an email blast (ECC & personal), Regroup messaging, counseling, and Outreach. A suggestion was made to strike the sentence under #1, “If there are no days or times listed in conjunction to the section you choose, the class is fully online ~~and there is no immediate expectation of a required meeting time.~~”

D. Breckheimer noted the change and will resend the amended statement to members.

I. Call to Action:

Shankweiler shared information from the Chancellor’s Office “Call to Action” webinar that was held on 6/3. Chancellor Oakley called for action across six key areas that colleges should consider and adopt: 1) A system wide review of police and first responder training and curriculum; 2) Campus leaders host open dialog and address campus climate; 3) Campuses audit classroom climate and create action plan to create inclusive classrooms and anti-racism culture; 4) District Boards review and update equity plans with urgency; 5) Shorten the time frame for the full implementation of the Diversity, Equity and Inclusion Integration Plan; and 6) Join and engage in the Vision Resource Center “Community Colleges for Change.” J. Shankweiler stressed the importance of having a coordinated call to action on campus. I. Reyes addressed the current issues that students are facing with COVID-19, learning online, and the aggressions taking place in their communities. She suggested that deans encourage

faculty to engage in dialog with students to help understand the issues that they are currently facing. In addition to the resolution, she suggested that planned changes for the classroom be posted on the website for students to see. J. Shankweiler shared suggestions from a colleague regarding ways faculty can help support students who might be struggling: 1) Offer an optional no-risk final exam; 2) Make all assignments optional if due after the death of George Floyd on May 25; and 3) Option to take the final or receive an incomplete grade and take the final at a later date. Discussions ensued with members agreeing that action must be taken and should not end with this incident; advocacy and activism should stay consistent. G. Toya read and shared on-screen a statement from ASO, which is posted on the ASO Instagram page, in response to the murder of George Floyd and in solidarity with the Black Lives Matter movement. G. Toya emailed the ASO statement to all Council members. J. Shankweiler stressed the importance of a consolidated approach where students, the Senate, and Student Services mobilize together. A discussion ensued regarding culturally responsive teaching practices, faculty evaluations, accountability, historical context of racism, training, and moving forward with action. R. Miyashiro encouraged members to watch the Chancellor's Office Call to Action webinar from 6/3 and the presentation by Edward Bush.

3. NEXT MEETING

Council of Deans – June 18, 2020; 8:30-10:00 a.m.; Zoom