



EL CAMINO COLLEGE

Office of the Vice President – Academic Affairs

NOTES – Council of Deans

March 18, 2021

Present: J. Anaya, J. Aramburo, M. Arthur, L. Audusseau, T. Bailey, J. Baumunk, D. Breckheimer, R. Christophersen, W. Cox, R. Dreizler, A. Estrada, C. Gold, D. Gonzales, A. Grant, G. Greco, M. Guess, A. Hernandez, D. Johnston, S. Kunisaki, S. Kushigemachi, M. Lemons, C. Martin, K. Martinez, D. McClelland, R. Miyashiro, W. Morris, N. Oliva, D. Patel, B. Price, I. Reyes, R. Serr, J. Shankweiler, K. Sundara, G. Toya, V. Unda, G. Valle

1. INFORMATION

Notes of March 4, 2021 - Approved as written.

2. DISCUSSION/ACTION

A. Facilities Update:

No report.

B. PBC Report: A. Grant provided an update:

No report. Next PBC meeting is on 3/18.

C. ASO Report: D. Johnston provided an update:

At the 3/18 Senate meeting, Court Justice Michael McCree will be appointed as Chief Justice and information will be provided on the Campus Climate Student Survey. The Student Equity and Advisory Council (SEAC) gave a presentation on 3/15 regarding the development of the Social Justice Center. It was well attended and provided everyone an opportunity to give feedback on what they thought should be included in the center. Senators sent introductory emails to their deans along with a flyer that included a picture of themselves and their office hours. Senator office hours are allotted times that ASO senators are available to answer questions/hear feedback about how ASO can better advocate for them in their academic division. Senators will also be hosting "Career Round Tables," where work professionals from a diverse set of career fields are invited to come and speak to students about their experiences in the workplace. ASO is looking for support and any suggestions deans may have on panelists from their respective division.

D. Academic Senate Report: D. McClelland provided an update:

3/16 meeting: Senate approved three board policies: BP/AP 4260 - Prerequisites and Corequisites; BP/AP 3200 – Accreditation; and BP/AP 4300 - Field Trips and Excursions. L. Audusseau gave a presentation on the Technology Replacement Plan. Library faculty raised concerns over a lack of charging stations for students to charge devices. Presentations were also given regarding the Strategic Planning Calendar and Guided

Pathways push to encourage students to verify their major. Faculty have expressed equity concerns following the announcement of ECC's partnership with the University of Phoenix; D. McClelland will discuss the concerns with President Maloney. J. Shankweiler noted that the partnership includes a very limited number of programs and provides financial aid to students. The Technology Conference will be held on March 25 & 26 and the "United for Student Success" forum will be held March 25. Please encourage faculty to attend either conference. A link to the list of sessions for the Technology Conference was posted in the Zoom chat at: <https://www.elcamino.edu/library/distance-ed/facultyresources/professionaldevelopment.aspx>

E. Computer Replacement Plan:

L. Audusseau shared onscreen a presentation on the Computer Replacement Plan Update. The plan to replace laptops and computer equipment will benefit students, faculty and staff. He noted that a full inventory was taken and found that 74% of desktop inventory is outdated, especially in computer labs, and 81% of faculty and staff laptop inventory is outdated. ECC has approximately 6000 devices, which is double the number of similar colleges. 78% of all computer assets have reached EOL (end of life). Recommendations include: replace equipment on a 5-year lifecycle; decommission computers that have reached EOL; all new computer equipment should be purchased with a 3-year vendor warranty (versus 5-year); reduce desktop to student ratio for lab computers by consolidating labs; and eliminate all individual desktop computers in favor of docking stations and make laptops the primary device for full-time faculty and staff members. The proposed replacement plan projects a total cost savings of over \$2.5 million over five years, which is almost half of the old plan. The action plan is divided into four phases:

- Phase 1: Spring '21 – Upgrade/replace full time faculty/staff laptops that have reached EOL
- Phase 2: Spring '21 – Consolidate computer labs
- Phase 3: Summer '21 – Upgrade/replace computer lab desktops
- Phase 4: Fall '21 – Decommission outdated faculty/staff individual desktops

L. Audusseau noted that approximately 50 laptops will be set aside for short term loans when faculty devices need repair. Specialty labs are not included in the proposed replacement plan. Separate proposals will be created for specialty labs and projectors/AV media replacement.

F. Guided Pathways Alignment with ASO:

D. Johnston sought feedback from the committee regarding changing senator titles to match the meta-majors. The rationalization for the change is to create a stronger bond with Guided Pathways. Feedback provided noted that some students may have to go to multiple Division Council meetings if their major is part of one division but also under a different meta-major; for example, Communications Studies is part of Fine Arts but listed under the Behavioral & Social Sciences meta-major, and also students may feel lost and confused on what senator to go to.

G. BP/AP 3200 – Accreditation:

J. Shankweiler shared onscreen BP/AP 3200 - Accreditation. She reviewed changes made to the BP to remove duplicate language and language that was added to the AP for clarity. BP/AP 3200 was approved to move forward to College Council.

3. OTHER

Announcements:

- A. T. Bailey: 3/25 – “United for Student Success” event. This event is for everyone and will include breakout session for all areas. A link to the event was posted in the chat: <https://www.elcamino.edu/academics/guided-pathways/united-for-student-success.aspx>
- B. M. Lemons: Will send out link to survey for deans to complete regarding courses to include on the Course Request form for Fall 2021.
- C. G. Toya: 3/30 – 5:30-7:00p; SEAC hosting forum: Addressing Anti-Asian Violence Dialogue. Link posted in chat to register at: https://elcamino-edu.zoom.us/meeting/register/tJ0kd--rrzojGNcAnvjGr13LvuY_SU9fJ-Ou. All are invited to attend. Any questions, please contact Chris Dela Cruz.
- D. M. Arthur: 3/22-3/26: Computer Science Week. Link to flyer posted in the chat at: <https://www.elcamino.edu/academics/mathsciences/DOCS/Computer-Science-Week-2021.pdf>. Zoom links can be found on the flyer and on the Math Sciences webpage at: <https://www.elcamino.edu/academics/mathsciences/computerscienceweek.aspx>
- E. R. Miyashiro: 3/24 - 3:30-5:30p: Campus Safety Forum. Link to join: <http://bit.ly/ecc-campus-safety>.
- F. J. Shankweiler: Reminded members to enter all events on the campus calendar on the ECC website. C. Martin added to make sure to submit the event in Cornerstone if eligible for Flex Credit.

4. NEXT MEETING

Council of Deans – April 1, 2021; 9:00-10:30 a.m.; ZOOM