



## EL CAMINO COLLEGE

Office of the Vice President – Academic Affairs

### NOTES – Council of Deans January 21, 2021

Present: P. Abraham, J. Anaya, J. Aramburo, J. Baumunk, D. Breckheimer, R. Christophersen, W. Cox, R. Dreizler, C. Gold, D. Gonzales, A. Grant, G. Greco, M. Guess, E. Gutierrez, J. Gutierrez, A. Hernandez, L. Justice, S. Kunisaki, S. Kushigemachi, M. Lemons, C. Martin, K. Martinez, D. McClelland, R. Miyashiro, W. Morris, A. O'Brien, D. Patel, C. Preston, B. Price, I. Reyes, R. Serr, J. Shankweiler, K. Sundara, G. Toya, V. Unda, G. Valle

#### 1. INFORMATION

Notes of January 7, 2021 - Approved as written.

#### 2. DISCUSSION/ACTION

##### A. Facilities Update:

J. Gutierrez noted that due to COVID-19 cases on campus, numerous buildings have been closed for cleaning. SERVPRO, a professional cleaning service, was hired and is able to sanitize the affected buildings within 24 hours. Notices are sent out and posted when a building is closed and reopened. J. Gutierrez provided an update on various projects on campus. Due to the fire at the Fire Academy in Inglewood, currently seeking a job contractor on projects that will include interim portable housing for staff and students, classrooms, administration, and a restroom. The conceptual site plan for the new Public Service Training Center has been approved and will be located next to the proposed Transit Center in Torrance. Bids for the baseball improvement, Construction Tech, Student Activities, and Café projects will soon be presented to the Board. A new project in the works will include the replacement and installation of two new marquees on campus; locations still pending approval. The design committee has approved the floor plans for the new Music Building project and will submit the preliminary plans to the state for approval. J. Gutierrez invited J. Shankweiler and B. Price to attend a meeting with Dr. Maloney and the architect representatives to review the floor plans. The chiller project is 98% complete with chillers added to the Behavioral & Social Sciences (BSSC) and Arts Complex. The new BSSC and Arts Complex are under construction and on schedule for completion in two years. The Pool/Classroom project is now moving staff and furniture into the building. Exterior lighting was added for security purposes and a new generator will be added to the Campus Police building and Library. A contract was awarded to do handicap accessibility improvements in front of the Bookstore and future areas on campus.

##### B. PBC Report:

A. Grant announced there is no report as PBC has not met.

C. ASO Report:

P. Abraham reported that ASO has not met since fall semester. ASO is conducting training sessions during winter to prepare for spring semester. Upcoming trainings will cover undocumented and veteran students.

D. Academic Senate Report:

D. McClelland reported that Academic Senate has not met since fall. The executive team is busy getting ready for spring semester and working on Spring Professional Development Day. The theme for PD day is "Where Do We Go from Here? Addressing Racism at El Camino College," and Dr. Daniel Solórzano will be the keynote speaker. The morning keynote address for faculty is titled, "Racial Microaggressions and Microaffirmations: Using Critical Race Theory to Respond to Everyday Racism."

D. McClelland encouraged that all staff be allowed to attend and noted that an afternoon session was added this year which will be geared toward classified staff with the title, "Using the Critical Race Tools of Racial Microaggressions and Microaffirmations to Examine Everyday Racism in Academic and Social Spaces." Students are being encouraged to submit videos that highlight ways in which they are anti-racist and equity minded. The videos submitted will be compiled and shared following the keynote speaker's address and will be called "Students as Agents of Change." 18 breakout sessions are planned, with 12 sessions available starting January 21. PD day will also include the Tenure Reception to honor those faculty members who have reached tenure. Academic Senate and the Guided Pathways Coordinators are working together on a project, adapted after LBCC's Cultural Curriculum Audit: Redesigning Courses for Equity and Success. The ECC program will be called "Equity Minded Teaching Institute." Invitations were sent out to recruit faculty for the design team. The desired team will be from a wide array of disciplines and include three faculty from each meta major. The design team will begin work in summer 2021, with the first cohorts in winter 2022. The Integrity Team is working on the academic integrity issues and trying to obtain strategies and resources for faculty. D. McClelland is working to place equity representatives on upcoming hiring committees for Astronomy and CIF.

E. Fall Scheduling Issues:

J. Shankweiler opened the floor for discussion concerning fall scheduling issues. Discussions included: classes with lab/lecture and time scheduling conflicts; more students looking for asynchronous classes for spring, opposed to synchronous last fall; some students not taking a full load and waiting for campus to reopen next fall to take in-person classes like Math and English; suggestion to survey current and incoming students; students feeling overwhelmed and some students can't commit to synchronous time because of family commitments or jobs; students believe asynchronous classes are easier; students unable to register for certain synchronous classes because of overlapping times; building community in online courses; better communication is needed between faculty and students; suggestion to offer workshops on how to be successful in online classes before the semester starts; and suggestions for the ECC home page to include a static link to the Warrior Welcome Center, a "Get Help" button, and enhancements to the Canvas link. C. Martin noted that modules are

being updated for faculty to use to prepare students for what to expect in online classes. She announced that a new academic strategies course is being developed for students to take before the semester for online preparation and noted that additional resources are available on the Distance Education webpage, including Canvas Assist chat.

F. Presidential & Academic Achievement Awards:

J. Shankweiler shared onscreen the questionnaire and timeline for the Presidential & Academic Achievement Awards, which was included in the agenda packet. This year the awards ceremony will be held virtually. J. Shankweiler requested that members review the documents for changes or improvements and forward any suggestions.

G. Student Mental Health: C. Martin

Tabled for next Council of Deans meeting.

H. Race Reporting:

V. Unda announced that currently there is no access to race reporting in Colleague. In the meantime, IRP created a table that is 99% complete with race information. Email V. Unda if you require an accurate report on race for your department. Waiting for more information from ITS on when race reporting will be available in Colleague.

**3. NEXT MEETING**

Council of Deans – February 4, 2021; 9:00-10:30 a.m.; ZOOM

- V. Unda will present the Withdrawal Survey at the next Council of Deans meeting.