

**EL CAMINO COLLEGE
2018 DISTINGUISHED FACULTY AWARD**

Background

The El Camino College Distinguished Faculty Award honors one full-time faculty member each year. These outstanding faculty members have demonstrated the highest level of commitment to their students, college, and profession. In addition to excellence in helping students succeed, they must have a record of outstanding participation on campus and in professional activities. The candidates are evaluated on the following:

1. Serving students.
2. Commitment to the El Camino College mission.
3. Campus, professional, or student activities.
4. Commitment to education and discipline.
5. Commitment to serving as a representative of the profession.

Eligibility, Nominations, and Awards

1. Any current, full-time, certificated faculty member (teaching and non-teaching) who is listed in the 2017-2018 El Camino College Catalog is eligible for the award.
2. Any employee, student, or community member may nominate any full-time faculty member for the award. Nomination letters are submitted to the Office of Academic Affairs. The Office of Academic Affairs will notify faculty members of their nominations. If they so choose, nominated candidates will then submit the remaining required application materials to the Office of Academic Affairs.
3. The faculty member selected for the award receives a specially designed medallion; \$2,000 from the President; their name on a permanent plaque; and recognition at the Annual Faculty and Staff Appreciation and Recognition reception and at Commencement.

NOMINATION AND APPLICATION PROCESS

Letters of Nomination

Nomination letters should explain the candidate's qualifications for consideration as a recipient of the El Camino College Distinguished Faculty Award. Letters should be no more than 2 pages long, written using 12 point Times New Roman font with double spacing and one-inch margins. Please discuss the ways in which the candidate meets the five criteria outlined in the attached rubric.

Letters of nomination must be received by the Office of Academic Affairs, located in Communications Building, #301, no later than **4:30 p.m. on Friday, February 23**. Letters of nomination must be submitted in a sealed envelope and may NOT be faxed or submitted on-line.

Candidate Application Materials

After being notified of their nominations, nominees are invited to submit the remaining required application materials, including the application cover sheet, Curriculum Vitae, Educational Philosophy Statement, and supporting documentation.

Selection Committee

The Selection Committee will be chaired by the Vice President-Academic Affairs and include the President of the Academic Senate, President of the Associated Students Senate (or designee), the previous Distinguished Faculty member, and an academic dean. The committee's recommendation(s) will be forwarded to the President.

Questions may be directed to the Office of Academic Affairs.

RUBRIC FOR SELECTION OF DISTINGUISHED FACULTY AWARD RECIPIENT

The application materials should reflect a commitment to the following:

Categories	Possible Points	Points Given
1. Serving students: The candidate should be committed to serving students, either within the classroom as an instructor or outside the classroom as a librarian, counselor, or other student services faculty member.	10	
2. The El Camino College Mission: The candidate should be committed to the fundamental principles of the El Camino College mission. There should be evidence of support for open access and for helping students succeed. The candidate’s application should reflect a commitment to El Camino College, perhaps through suggestions of ways the candidate has helped to improve the educational environment.	10	
3. Campus, Professional, or Student Activities: The candidate should be committed to serving El Camino College through participation in campus, professional and/or student activities. There should be evidence of participation in institutional, division, departmental, and/or student groups.	10	
4. Commitment to Education and Discipline: The candidate should be committed to education. There should be evidence that the candidate maintains currency in the discipline and communicates to students and colleagues an enthusiasm for the discipline and for education in general.	10	
5. Commitment to Serving as a Representative of the Profession: The candidate should be committed to serving as a representative of the profession beyond the institution through service in local, statewide, or national activities or publications. There should be evidence of activities that reveal a broader scope of interest, perhaps through publications, professional presentations, participation in community groups, or participation in local, state, or national organizations.	5	