



El Camino College Instructional Materials Fee Survey

Course(s)/Program(s): _____

1. What tangible personal property (material) does the student need to successfully complete the course?
2. Is the item a material which the student must procure or possess as a condition of registration, enrollment, or entry into a class; or which is necessary to achieve the required objectives of a course?
3. How does this material relate to the required objectives of the course? (A specific course objective that cannot be met but for the use of the materials at issue should be able to identified.)
4. Does the material have continuing value outside the classroom? (e.g., will the student continue to use this material when the class is over?)
5. If a fee is charged to the student by the district, what does the student get for the fee?
6. If the district charges a fee rather than having students furnish the materials, why do the students have to pay a fee to the district rather than supply the materials themselves?
7. Is the amount of materials the students must supply, or the amount that they receive in exchange for the fee that is charged, consistent with the amount of material necessary to meet the required objectives of the course?
8. Is the district the only source of the materials?
9. If not, is there some health or safety reason for the district to supply the materials?
10. If not, is the material supplied by the district more cheaply than the material can be obtained elsewhere AND at the district's actual cost?

Completed by: _____

Date: _____