



## ENROLLMENT MANAGEMENT

**Facilitator:** Jean Shankweiler/Ross Miyashiro

**Note Taker:** Karen Lam

**Date:** October 11, 2018

**Time:** 1:00-2:00 p.m.

**Location:** Lib 202

### Statement of Values

Our highest value is placed on our students and their educational goals; interwoven in that value is our recognition that the faculty and staff of El Camino College are the College's stability, its source of strength and its driving force. With this in mind, our five core values are:

1. **People** – We strive to balance the needs of our students, employees and community.
2. **Respect** – We work in a spirit of cooperation and collaboration.
3. **Integrity** – We act ethically and honestly toward our students, colleagues and community.
4. **Diversity** – We recognize and appreciate our similarities and differences.  
*Excellence* – We aspire to deliver quality and excellence in all we do.

### Attendees

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> J. Anaya      | <input type="checkbox"/> T. Hazell       | <input type="checkbox"/> A. O'Brien     |
| <input type="checkbox"/> J. Aramburo   | <input type="checkbox"/> C. Jeffries     | <input type="checkbox"/> D. Patel       |
| <input type="checkbox"/> M. Arthur     | <input type="checkbox"/> C. Jimenez      | <input type="checkbox"/> G. Perez       |
| <input type="checkbox"/> J. Baranski   | <input type="checkbox"/> L. Justice      | <input type="checkbox"/> B. Prado       |
| <input type="checkbox"/> L. Clowers    | <input type="checkbox"/> S. Kushigemachi | <input type="checkbox"/> I. Reyes       |
| <input type="checkbox"/> S. DiFiori    | <input type="checkbox"/> A. Leible       | <input type="checkbox"/> J. Shankweiler |
| <input type="checkbox"/> R. Dreizler   | <input type="checkbox"/> R. Miyashiro    | <input type="checkbox"/> J. Sims        |
| <input type="checkbox"/> B. Fahnestock | <input type="checkbox"/> D. Mussaw       | <input type="checkbox"/> J. Smotherman  |
|  | <input type="checkbox"/> S. Nilles       | <input type="checkbox"/> S. Taylor      |

1. Information
  - A. Notes of 9/13/18 (All)
2. Discussion/Action
  - A. Ellucian Training Action Items (Shankweiler)
  - B. Late Adds, Attendance Sheet & Rosters (Justice)
  - C. EM Plan Evaluation (Shankweiler)
  - D. Next Meeting – date/time change (Shankweiler)

**NEXT ENROLLMENT MANAGEMENT MEETING (Tentative)**

Thursday, November 1; 1:00-2:00 pm; Location TBD