

Academic Program Review Committee

Program: Philosophy

Date Reviewed: November 26, 2019

Re-submission Due Date: By March 6, 2020

GENERAL COMMENTS:

- Use consistent font and other formatting
- Be as concrete as possible when articulating what the program can do to address identified issues
- Consider **not** identifying instructors by name, as a general practice

1. Overview of the Program	Comments
a) Provide a brief narrative description of the current program, including the program's mission statement and the students it serves.	<ul style="list-style-type: none"> • Consider this section as an executive summary which addresses: 1) <i>who you are</i>, 2) <i>what you do</i>, and 3) <i>where you're headed and what you need to get there</i> • Highlight any particular program strengths (e.g., faculty scholarly activity; improvements in instruction), as well as program needs (e.g., support to address equity gaps) • Incorporate some of the information regarding equity from Section 9 to the Overview • P. 5 – Consider re-wording last sentence under "Major Accomplishments" (e.g., <i>"This may be due in part to changes in instructional approaches and strategies in the classroom."</i>)
b) Describe the degrees and/or certificates offered by the program.	<ul style="list-style-type: none"> • Perhaps recommendation to consult with Curriculum Chair and Curriculum Analyst regarding a certificate designed for career advancement
c) Explain how the program fulfills the college's mission and aligns with the strategic initiatives. (see Appendix A)	<ul style="list-style-type: none"> • Specify the GE areas (e.g., Area A3) <p>INSERT Strategic Initiatives here (from P. 7)</p> <ul style="list-style-type: none"> • SI #1 – Emphasize breadth of content to prepare students for advanced studies; elaborate regarding teaching strategies • SI #2 – Elaborate on how program is promoting student retention and success (e.g., referrals to Writing Center and other resources) • SI #5 – In this section, provide general statement regarding assessment; move discussion regarding faculty professional development elsewhere

<p>d) Discuss the status of recommendations from your previous program review.</p>	<ul style="list-style-type: none"> • MOVE Strategic Initiatives to “C” above • Address each recommendation separately, presenting the recommendation, current status, and comments/notes together for each • Recs #3, 4, and 10 – elaborate on “why” • Recs #11 and 16 – elaborate on “how”
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2. Analysis of Research Data (include data provided by Institutional Research & Planning)

Provide and <u>analyze</u> the following statistics/data	Comments
	<p>GENERAL COMMENTS:</p> <ul style="list-style-type: none"> • Eliminate “I” language (e.g., P. 9, first paragraph) • P. 11 (Last full paragraph before presentation of <i>Program Review Dataset</i>) – Consider removing the first sentence and leading with the Philosophy program’s stance regarding its own standards • Carolyn P. can assist with more legible “screen grabs” to ensure readability of graphs/charts presented • Chris W. referred to Kevin Fleming’s “Success in the New Economy”
<p>a) Head count of students in the program</p>	<ul style="list-style-type: none"> • Provide brief statement regarding number of course offerings (e.g., how many sections)
<p>b) Course grade distribution</p>	
<p>c) Success rates (Discuss your program’s rates in light of the college’s success rate standard. Set a standard for your program.)</p>	<ul style="list-style-type: none"> • P. 17, #6 – Consider not identifying instructors by name, as a general practice • P. 18, #1 – Consider rephrasing the first two sentences (e.g., “<i>The lower success rates among African American and Latino students as compared to other student populations suggest equity issues.</i>” • Elaborate regarding how the program plans to address the performance gaps
<p>d) Retention rates</p>	<ul style="list-style-type: none"> • Elaborate regarding how the program has attempted to address issues identified in this section
<p>e) A comparison of success and retention rates in face-to-face classes with distance education classes</p>	

f) Enrollment statistics with section and seat counts and fill rates	
g) Scheduling of courses (day vs. night, days offered, and sequence)	
h) Improvement rates (if applicable)	
i) Additional data compiled by faculty	
j) List any related recommendations.	
3. Curriculum Review	Comments
a) Provide the curriculum course review timeline to ensure all courses are reviewed at least once every 6 years.	<ul style="list-style-type: none"> Reference the appendix which details the course review timeline
b) Explain any course additions to current course offerings.	
c) Explain any course deletions and inactivations from current course offerings.	<ul style="list-style-type: none"> Clarify whether the course has been inactivated or deleted (as opposed to simply not scheduling as a course offering)
d) Describe the courses and number of sections offered in distance education. (Distance education includes hybrid courses.)	
e) Discuss how well the courses, degrees, or certificates are meeting students' transfer or career training needs:	
1. Have all courses that are required for your program's degrees and certificates been offered during the last two years? If not, has the program established a course offering cycle?	
2. Are there any concerns regarding program courses and their articulation?	

<p>3. How many students earn degrees and/or certificates in your program? Do students take licensure exams? If so, what is the pass rate? If few students receive degrees or certificates or if few students pass the licensure exam, should the program's criteria or courses be re-examined? Set an attainable, measurable goal.</p>	<ul style="list-style-type: none"> • Consult with Carolyn P.
<p>f) List any related recommendations.</p>	<ul style="list-style-type: none"> • P. 24 - Provide brief statement to provide context regarding Guided Pathway Program Maps • P. 25 - Chris W. suggested the following additions to the program map: <ul style="list-style-type: none"> ○ COMS 280 - <i>First Semester Recommended Courses</i> ○ COMS 120 - <i>Second Semester Recommended Courses</i> • ADD from P. 46 the program's intent to offer additional coursework (e.g., Latin American Philosophy; Feminist Philosophy; Philosophy of Gender; Philosophy of Race)
<p>4. Assessment and Student and Program Learning Outcomes (SLOs & PLOs)</p>	<p>Comments</p>
<p>a) Provide a copy of your alignment grid, which shows how course, program, and institutional learning outcomes are aligned.</p>	
<p>b) Provide a timeline for course and program level SLO assessments.</p>	
<p>c) State the percent of course and program SLO statements that have been assessed.</p>	
<p>d) Summarize SLO and PLO assessment results over the past four years and describe how results led to improved student learning. Analyze and describe changes. Provide specific examples.</p>	
<p>e) Describe how you have improved your SLO process and engaged in dialogue about assessment results.</p>	
<p>f) Discuss any findings from SLO/PLO assessments that help to justify recommendations.</p>	

g) List any related recommendations.	<ul style="list-style-type: none"> Perhaps recommendation related to tutors
5. Analysis of Student Feedback	Comments
a) Describe the results of relevant surveys in each of the following areas:	<ul style="list-style-type: none"> P. 37 – Kevin D. suggested considering any relationship between the disaggregated data regarding respondents and the performance gaps identified in previous section P. 38 – Kevin D. suggested addressing results in the context of what the program plans to do (e.g., regarding equity gaps)
i. Student Support	
ii. Curriculum	
iii. Facilities, Equipment, and Technology	
iv. Program Objectives	
b) Discuss the implications of the survey results for the program.	
c) Discuss the results of other relevant surveys.	
d) List any related recommendations.	
6. Facilities and Equipment	Comments
a) Describe and assess the existing program facilities and equipment.	
b) Explain the immediate (1-2 years) needs related to facilities and equipment. Provide a cost estimate for each need and explain how it will help the program better meet its goals.	
c) Explain the long-range (2-4+ years) needs related to facilities and equipment. Provide a cost estimate for each need and explain how it will help the program better meet its goals.	
d) List any related recommendations.	<ul style="list-style-type: none"> Add recommendation related to creating a cycle for maintenance, repair, and replacement of any facilities

	and equipment (including the renewal of warranties)
7. Technology and Software	Comments
a) Describe and assess the adequacy and currency of technology and software used by program.	
b) Explain the immediate (1-2 years) needs related to technology and software. Provide a cost estimate for each need and explain how it will help the program better meet its goals.	
c) Explain the long-range (2-4+ years) needs related to technology and software. Provide a cost estimate for each need and explain how it will help the program better meet its goals	
d) List any related recommendations.	<ul style="list-style-type: none"> • Add recommendation related to creating a cycle for maintenance, repair, and replacement of technology and software (including renewal of licenses).
8. Staffing	Comments
a) Describe the program's current staffing, including faculty, administration, and classified staff.	
b) Explain and justify the program's staffing needs in the immediate (1-2 years) and long-term (2-4+ years). Provide cost estimates and explain how position/s will help program better meet its goals.	<ul style="list-style-type: none"> • Any need for Supplemental Instruction?
c) List any related recommendations.	
9. Future Direction and Vision	Comments
a) Describe relevant changes within the academic field/industry. How will these changes impact the program in the next four years?	<ul style="list-style-type: none"> • Elaborate regarding major developments
b) Explain the direction and vision of the program and how you plan to achieve it.	<ul style="list-style-type: none"> • P. 45 – Consider adding a brief narrative after the presentation of the website addresses, stating the program's intent to leverage curriculum, technology, and other resources to address the identified equity gaps

c) List any related recommendations.	
10. Prioritized Recommendations	Comments
a) Provide a single, prioritized list of recommendations and needs for your program/department (drawn from your recommendations in sections 2-8). Include cost estimates and list the college strategic initiative that supports each recommendation (see Appendix A). Use the following chart format to organize your recommendations.	<ul style="list-style-type: none"> • Ensure that all recommendations enumerated in previous sections are included in this single prioritized list
b) Explain why the list is prioritized in this way.	