

Academic Program Review Committee

Program: Kinesiology

Date Reviewed: 10/27/2016

Resubmittal Date:

Please use these notes along with the comments from APRC members and your dean when revising this document.

General Comments: Good information provided. Enhance narrative sections to “build up” to the recommendations.

1. Overview of the Program	Comments
<p>a) Provide a brief narrative description of the current program, including the program’s mission statement and the students it serves.</p>	<ul style="list-style-type: none"> • Emphasize ways in which ECC’s Kinesiology program is unique from others; how makes it “stand out?” what is it known for? • Use information about similar programs at other schools as a point of comparison. • Highlight the new stadium and other facilities (e.g., pools, gym), noting the contribution that they can potentially make in terms of community engagement, increased enrollment, and revenue generation (“value added” vs. expensive program). <i>[Committee discussed how several other institutions handle their “activity fee” (e.g., students have to opt out at CSULB) and how they engage the community (e.g., \$20/mo to use LMU facilities between 6 and 10am)]</i> • Similarly, relate the fact that student athletes enroll in more units per semester than other ECC students to the generation of more FTES for the college • In 5th paragraph (re: theory), eliminate “and planning” from first sentence • In 5th paragraph (re: theory), replace “gifted” with “Honors Transfer and FYE.” • In 6th paragraph, replace “average college student” with “average El Camino College student”

	<ul style="list-style-type: none"> • Rory Natividad clarified that “college average of 13 units per year” (6th paragraph) came from 2012-13 CalPASS data • In response to inquiries about how to obtain transfer data for student athletes, Carolyn Pineda recommended providing IR a list of athletes that can be run through clearinghouse; Danielle Roman will request a list with ID #s from Colin Preston • In second sentence of the last paragraph of this section, replace “the average has increased to over 6000 students per year” with “an average of 5800 students per year have enrolled in the Kinesiology program” [based on Carolyn Pineda calculation]
<p>b) Describe the degrees and/or certificates offered by the program.</p>	<ul style="list-style-type: none"> • Revise language regarding “priority consideration” for admission to CSU based on Chris Jeffries’ clarification • Add that students receive an increase (a “bump”) in their GPA for CSU consideration if complete the AA-T degree in Kinesiology • Include course numbers for Recreation course referenced in the narrative • Indicate that Contemporary Health 1, PE 275, and PE 280 meet CSU GE certification in Area E • Indicate that Contemporary Health 1 and PE 280 meet GE requirement (Area 5) for ECC AA and AS • Change second to last bullet point from “A.A. Degree and Certificate of Accomplishment” to “A.A. Degree and Certificate of Accomplishment in Physical Education (Recreation)” [Remove bullet point above it which reads “Physical Education (Recreation)”]
<p>c) Explain how the program fulfills the college’s mission and aligns with the strategic initiatives. (see Appendix A)</p>	<ul style="list-style-type: none"> • Add 1-2 sentences to each initiative which provide specific examples (e.g., as provided for “Modernization”) • For “Collaboration,” perhaps provide examples

	of how the program intersects and/or collaborates with SRC and other programs
d) Discuss the status of recommendations from your previous program review.	<ul style="list-style-type: none"> • Be more specific in terms of narrative to accompany the “In progress” status, particularly on items #3, 4, and 16 (e.g., where in the process?) • Add status descriptor (e.g., “Completed,” “In progress”) for all previous recommendations; currently not include for most items after #10 • #12 – Replace “athletic medicine” with “athletic training facility” • #14 – Perhaps revise last sentence to read “Succession planning assisted in the transition of retirement of previous coaches” • #19 – In response, clarify use of existing available technology vs. purchase by program
e) Describe highlights of the program’s previous success and future vision.	<ul style="list-style-type: none"> • In “What we have done” section, change date for aquatics complex to Fall 17. • In “What we are doing” section, integrate language regarding youth coaching and note the community meetings/consultations which identified the need (for justification)

2. Analysis of Research Data (include data provided by Institutional Research & Planning)	
Provide and <u>analyze</u> the following statistics/data	Comments
	GENERAL COMMENT: Add narrative responses for each area
a) Head count of students in the program	<ul style="list-style-type: none"> • Add narrative response
b) Course grade distribution	<ul style="list-style-type: none"> • Add narrative response
c) Success rates (Discuss your program’s rates in light of the college’s success rate standard. Set a standard for your program.)	<ul style="list-style-type: none"> • Success rates for student athletes are discussed; add narrative to discuss other data provided (e.g., Theory success rates above the success standard) • The narrative response in Section 2c reports

	29.35 units of attendance per year; the value is reported as 30.5 in Section 1a [Committee recommended using 29.35 units]
d) Retention rates	<ul style="list-style-type: none"> • Add narrative response
e) A comparison of success and retention rates in face-to-face classes with distance education classes	<ul style="list-style-type: none"> • Add narrative response, including identification of which courses were offered online
f) Enrollment statistics with section and seat counts and fill rates	<ul style="list-style-type: none"> • Insert above the chart some of the narrative provided in the introduction regarding how repeatability impacted fill rates
g) Scheduling of courses (day vs. night, days offered, and sequence)	<ul style="list-style-type: none"> • Add narrative response
h) Improvement rates (if applicable)	<ul style="list-style-type: none"> • Add narrative response
i) Additional data compiled by faculty	<p>Include narrative response which describes program's current inability to track utilization of services (e.g., fitness center); begin to lay foundation for need [Options such as non-credit courses were discussed, in which the college could generate revenue if able to track utilization]</p>
j) List any related recommendations.	<ul style="list-style-type: none"> • Only list recommendations related to the data [Committee suggested keeping #1] • Add recommendation related to a computer tracking system for the fitness center

3. Curriculum Review	Comments
a) Provide the curriculum course review timeline to ensure all courses are reviewed at least once every 6 years.	<ul style="list-style-type: none"> •
b) Explain any course additions to current course offerings.	<ul style="list-style-type: none"> • •
c) Explain any course deletions and inactivations from current course offerings.	<ul style="list-style-type: none"> •

d) Describe the courses and number of sections offered in distance education. (Distance education includes hybrid courses.)	•
e) Discuss how well the courses, degrees, or certificates are meeting students' transfer or career training needs:	•
1. Have all courses that are required for your program's degrees and certificates been offered during the last two years? If not, has the program established a course offering cycle?	•
2. Are there any concerns regarding program courses and their articulation?	•
3. How many students earn degrees and/or certificates in your program? Do students take licensure exams? If so, what is the pass rate? If few students receive degrees or certificates or if few students pass the licensure exam, should the program's criteria or courses be re-examined? Set an attainable, measurable goal	•
f) List any related recommendations.	<ul style="list-style-type: none"> • #6 – Include that PE 217 meets the Physical Education requirement for the General Studies Area of Emphasis in Kinesiology and Wellness (AA degree) [Chris Jeffries suggested increasing the course to 3 units, as the Physical Education requirement is 6 units and the other options are 3-unit courses]

4. Assessment and Student and Program Learning Outcomes (SLOs & PLOs)	Comments
a) Provide a copy of your alignment grid, which shows how course, program, and institutional learning outcomes are aligned.	•
b) Provide a timeline for course and program level SLO assessments.	•

c) State the percent of course and program SLO statements that have been assessed.	•
d) Summarize the SLO and PLO assessment results over the past four years and describe how those results led to improved student learning. Analyze and describe those changes. Provide specific examples.	•
e) Describe how you have improved your SLO process and engaged in dialogue about assessment results.	•
f) Discuss any findings from SLO/PLO assessments that help to justify recommendations.	•
g) List any related recommendations.	•

5. Analysis of Student Feedback	Comments
	GENERAL COMMENT: Enhance narratives to build foundation for the recommendations that follow
a) Describe the results of relevant surveys in each of the following areas:	• Enhance narratives to build foundation for the recommendations that follow
i. Student Support	•
ii. Curriculum	•
iii. Facilities, Equipment, and Technology	•
iv. Program Objectives	•
b) Discuss the implications of the survey results for the program.	• Enhance narratives to build foundation for the recommendations that follow
c) Discuss the results of other relevant surveys.	• Replace “We have over 6000 students taking Kinesiology courses” with “Over the past four years, an average of 5800 students per year have taken Kinesiology courses”
d) List any related recommendations.	• #1 – Specify the type of curriculum

6. Facilities and Equipment	Comments
a) Describe and assess the existing program facilities and equipment.	<ul style="list-style-type: none"> • •
b) Explain the immediate (1-2 years) needs related to facilities and equipment. Provide a cost estimate for each need and explain how it will help the program better meet its goals.	<ul style="list-style-type: none"> • Discuss potential opportunities to collaborate with other programs with regard to transportation options
c) Explain the long-range (2-4+ years) needs related to facilities and equipment. Provide a cost estimate for each need and explain how it will help the program better meet its goals.	<ul style="list-style-type: none"> • #2 – Move to recommendations for Staffing
d) List any related recommendations.	<ul style="list-style-type: none"> • Be specific in request for vans/mini-buses

7. Technology and Software	Comments
a) Describe and assess the adequacy and currency of the technology and software used by the program.	<ul style="list-style-type: none"> •
b) Explain the immediate (1-2 years) needs related to technology and software. Provide a cost estimate for each need and explain how it will help the program better meet its goals.	<ul style="list-style-type: none"> •
c) Explain the long-range (2-4+ years) needs related to technology and software. Provide a cost estimate for each need and explain how it will help the program better meet its goals	<ul style="list-style-type: none"> •
d) List any related recommendations.	<ul style="list-style-type: none"> •

8. Staffing	Comments
a) Describe the program's current staffing, including faculty, administration, and classified staff.	<ul style="list-style-type: none"> •

b) Explain and justify the program’s staffing needs in the immediate (1-2 years) and long-term (2-4+ years). Provide cost estimates and explain how the position/s will help the program better meet its goals.	•
c) List any related recommendations.	• Add item #2 from Section 6c

9. Future Direction and Vision	Comments
a) Describe relevant changes within the academic field/industry. How will these changes impact the program in the next four years?	•
b) Explain the direction and vision of the program and how you plan to achieve it.	•
c) List any related recommendations.	• •

10. Prioritized Recommendations	Comments
a) Provide a single, prioritized list of recommendations and needs for your program/department (drawn from your recommendations in sections 2-8). Include cost estimates and list the college strategic initiative that supports each recommendation (see Appendix A). Use the following chart format to organize your recommendations.	<ul style="list-style-type: none"> • Provide a breakdown of the cost estimate per item in each recommendation (vs. total estimate for all items indicated) • Provide a specific dollar amount for staffing requests [Russell Serr will assist with identification of estimates for staffing] • Consider identifying as “mission critical” any recommendations that, if not met, would significantly hinder the program’s ability to fulfill its mission by facilitating student success and/or otherwise contributing to program effectiveness.
b) Explain why the list is prioritized in this way.	•