

# Academic Program Review Committee

## Meeting Notes

Tuesday October 8, 2013

1:00-2:00p.m. – Admin 127

Committee Members Present: Bob Klier, Janet Young, Judy Kasabian, Carolyn Pineda

Faculty/Program Representatives Present: William Georges, Connie Fitzsimons

### **Committee Recommendations – 2013 Theater Program Review**

#### **i. General Comments**

- Consider embedding simple tables and using appendices for longer, multi-page tables.
- Include clear recommendations at the end of each section building. Single prioritized list appears at the end.
- Survey and PLO information appears twice and may be consolidated into a single location.
- Include pertinent information regarding need for full-time faculty throughout document related to demonstrated program needs for this position.

#### **1. Overview of the Program**

- Include list of potential jobs (1.a/1.b and perhaps in other relevant sections).
- Include recommendations from prior Program Review (2009), even if to show a shift in thinking or a reprioritization of needs (1d).

#### **2. Analysis of Research Data**

- Include analysis for fill rates (2.a.6).
- Include analysis for daytime and evening classes regarding student demand, any difference in course offerings, the TBA issue, etc. (2.a.7).
- Highlight retention rate increases.
- Consider restructuring presentation of survey and SLO/PLO material here and in section 4.f. Add survey as an appendix. Ensure PLO faculty dialogue and steps are captured well-enough in 4.f.

#### **3. Curriculum**

- Provide snapshot of why certificate was discontinued in 2006 and then present rationale for why this is needed at this time (3.b).
- Include analysis of major program issue regarding repeatability, emphasizing unique nature of performance courses and related issues (levels for abcd courses, audit process, CSU requirements). Make a clear recommendation regarding this issue.
- Utilize opportunity to discuss potential careers for students (3.e.1/2).

- Consider using summary comments regarding student transfers or a table with transfer numbers to certain schools. Complete list of student names could be included as an appendix (3.e.3).
- Include a recommendation to work with IRP regarding graduate and transfer tracking and follow-up. Program has the opportunity to discuss the variety of reasons and ways students leave the program early and how this influences number of degrees and certificates awarded.

#### **4. Assessment and Student and Program Learning Outcomes (SLOs & PLOs)**

- Relocate grids to appendices.
- Provide additional analysis and/or documentation regarding monitoring of labs and stagecraft supervision ideas. If appropriate, make clear recommendations for any of these steps you outline in appropriate section(s).

#### **5. Facilities and Equipment**

#### **6. Technology and Software**

#### **7. Staffing**

- Include additional justification and support for full-time faculty member recommendation, especially since this is number one priority.

#### **8. Future Direction and Vision**

#### **9. Prioritized Recommendations**

#### **10. CTE Review (if applicable)**

Revised Theater Program Review document will be submitted to the APRC by Friday November 15, 2013.