

# Administrative Services

## Program Review/TracDat and Major Update Schedule

(July 2018)

Program #	Program	Person Responsible	Fiscal Year 18-19	Fiscal Year 19-20	Fiscal Year 20-21	Fiscal Year 21-22	Fiscal Year 22-23
1	<b>Bookstore</b>	Julie Bourlier	CX	U	X U	U	X U
	<b>Facilities Planning &amp; Services</b>	Jorge Gutierrez					
6	Building & System Maintenance	Rob Brobst	CX	U	X U	U	X U
7	Custodial Operations	Chris Egnozzi	CX	U	U	U	U
8	Facilities Planning & Construction	Jorge Gutierrez	CX	U	U	U	U
9	Grounds Maintenance	Chris Egnozzi	CX	X	U	X	U
10	Material Receipt & Delivery	Jorge Gutierrez	CX	U	U	U	U
11	Recycling & Waste Management	Jorge Gutierrez	CX	U	U	U	U
12	Utility Management	Jorge Gutierrez	CX	U	X	U	X
	<b>Fiscal Services</b>	Jeffrey Hinshaw					
13	Financial Reporting & Accounting	Jeffrey Hinshaw	CX	U	U	U	U
14	Accounts Payables	Jeffrey Hinshaw	CX	U	X U	U	X U
15	Student Accounting Services	Jeffrey Hinshaw	CX	X U	U	X U	U
	<b>Information Technology Services</b>	Art Leible					
16	Application Support	Vladimir Vasquez	CX	X	U	X	U
17	Network Services	Claudio Vilchis	CX	U	X U	U	X U
18	Technical Services	Thurman Brown	CX	U	U	U	U
	<b>Purchasing &amp; Risk Management</b>	Michael Pascual					
19	Purchasing	Michael Pascual	CX	U	U	U	U
20	Risk Management	Michael Pascual	CX	X U	U	X U	U

C - Completed

X - Major program review & applicable rewrite

U - Update of goal status each 6 months

Note: Each year every program plan will be updated as applicable