

**Student Services Area Council Meeting Notes**  
**February 14, 2018**  
**3:30pm-4:30pm**

**Discussion – New Student Services Building**

- Taking the time to go out into the hallway.
- Scheduled to be in the (HW) hallway?
- Role play
- Tape incidents
- Are staff penalized for helping students
- Administrators need to be out there helping students
- Quick Access point – do all services need to go through a certain person?
- Scheduling note takers
- Using databases to lower manual clerical
- Point of first contact – welcome at the door
- Uniforms
- Name badges
  - Languages
  - Years on campus
- Could the Village go into Student Activities?
- Hated “pass the buck”
- Need an online directory
- Children - glass around the areas with computers