

EL CAMINO COLLEGE ASSOCIATED STUDENTS ORGANIZATION

16007 Crenshaw Blvd, Torrance, CA 90506

Executive Cabinet | Regular Meeting | December 1st, 2023, at 9:00 a.m. | COMS-101

NOTICE IS HEREBY GIVEN that the Executive will hold a **Regular Meeting** on **December 1st, 2023, at 9:00 a.m. via COMS-101**. The Executive Cabinet reserves the right to suspend the orders of the day if necessary to conduct business. All Executive Cabinet meetings are held in locations that are wheelchair accessible. Other disability-related accommodations will be provided to persons with disabilities upon request. Persons requesting such accommodations should notify the Chair, Jose Merino, asopresident@elcamino.edu no less than three working days prior to the meeting. The Executive Cabinet will make efforts to meet requests made after such date, if possible.

Pursuant to Government Code §54957.5: Supplemental materials distributed less than 72 hours before this meeting to a majority of the Executive Cabinet will be made available for public inspection at this meeting. Materials prepared by Executive Cabinet members and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. Documents will also be posted in our OneDrive.

Please note that the full Agenda packet, which contains all attachments & reports, is available at the following: [Executive Cabinet OneDrive](#)

I. ORDER OF BUSINESS

A. Call to Order –

B. Roll Call

Cabinet			
President Jose Merino	Vice President Jeon Park	Director of Finance Kennedy Hayashi	
Director of Academic Affairs Jason Irie	Director of Student Services Nabeeha Muhammad	Director of External Affairs Danielle Kabboul	
Director of Human Resources Oscar Hernandez	Director of Public Relations Thahn (Emily) Phan	Advisors Tyler Strohl Ricky Gonzalez Austin Toney Debbie Allison	
Director of Equity, Diversity, and Inclusion Andres Osorio	Student Trustee Connor Lai		
Commissioners			
Finance Manuel Ortiz Kai Alexander	Academic Affairs VACANT	Student Services Emily Barrera	
External Affairs Jannah Harris	Human Resources Seokwon (Kevin) Choi	Public Relations Uzo Emhe	
Equity, Diversity, and Inclusion Lili Nemzer			

C. Public Comment –

This segment of the meeting is reserved for persons desiring to address the Executive Cabinet on any matter of concern that is not stated on the agenda. A time limit of two (2) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The Executive Cabinet may briefly respond to statements made or questions posed; however, for further information, please contact the Chair, Jose Merino at asopresident@elcamino.edu to request items of discussion to be placed on a future agenda. (California Government Code §54954.3).

D. Adjourn to Closed Session

II. CLOSED SESSION

III. CONSENT CALENDAR

A. Adoption of the Agenda

The Executive Cabinet will consider any amendments to the agenda.

B. Approval of the Minutes

The Executive Cabinet will consider any amendments to the prior minutes from the November 17th, 2023

C. Written Reports

Any member of the Executive Cabinet can submit written reports that do not require an action item.

IV. OLD BUSINESS

V. BUSINESS

A. Introductions for Director Irie | Procedural

The Executive Cabinet will welcome newly appointed Director of Academic Affairs Jason Irie to the Executive Cabinet.

B. Member of the Month Selection | Action Item | 5 min |

The Executive Cabinet will select a member of the month to recognize for the month of November.

C. Weekly Senate Agenda Study Session | Action Item | 10 min

The Executive Cabinet will decide on a time to have a weekly study session to review the Senate Agenda and streamline discussion.

D. Winter Meeting Days

The Executive Cabinet will discuss having work over the winter break.

E. Weekly Reports Review | Informational

VI. FUTURE ACTION ITEMS

A. ASO 3-year Strategic Plan

The Executive Cabinet will discuss the creation of a 3 year strategic plan for the ASO.

VII. ORAL REPORTS

A. Campus Committee Reports

B. ICC Reports

C. SUN Reports

D. Advisor Reports

VIII. ADJOURNMENT