# El Camino College Associated Students Organization Finance Committee Agenda Friday May 26, 2023

Communications Room 109 12:00-1:00 p.m.

**Public Participation:** Members of the public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that is under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. A limit of two (2) minutes per speaker shall be observed, with a maximum of four (4) minutes per topic. No discussion is allotted on public comment. The Committee may briefly respond to statements made for questions posed, however, for further information, please contact the Chair for the item of discussion to be placed on a future agenda. Brown Act §54954

## I. Call to Order

Uzair calls this meeting to order at 12:02pm

Approval of the Agenda

## II. Roll Call

IV.

# **Voting Members of the Finance Committee(6)**

voting Members of the Finance Committee(6)
_XUzair Pasta (chair)_XJana Abulaban _EAna Florentino _X Sheriff Abdruhman
_XRicky GonzalezJeff Hinshaw Student at Large
Alternates:
Debbie AllisonLuisa ParedesRita McCullum Kristell Villacorta_XKennedy
Hayashi_XRebecca Gloyer
Support/Guests:
Alondra AlvaradoSidney Lee Anthony Tran
III. Approval of the Minutes
<b>3.1 ■</b> Finance Minutes 5/16/2023
Motion to approve by Sheriff
Second by Ricky
No objections

# El Camino College Associated Students Organization

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Communications Room 109

12:00-1:00 p.m.

Motion to approve with amendments by Jana

Second by Ricky

No objections

# V. Reports

## 5.1 PBC Reports

No reports.

# 5.2 ASO Shadow Budget

Tony shows budget on teams. Will be eating into reserves next year. Tony working with fiscal to clear out the balances. As of today we have used 176,042.00 and anticipate to use about 200,000 by the end of the year. We got some refund from hotel of ASSACC.

# 5.3 ICC Shadow Budget

## VI. Old Business

#### 6.1 Task Force

The ASO Finance Committee will discuss the previous Task Force meeting.

■ El Camino College: Finance Taskforce

Motion to open discussion by Sheriff

Second by Rebecca

No objections

We have not had any task force meetings because we have had continuous Finance meetings. No other updates

## VII. New Business

#### 7.1 ASO Funded Programs

The ASO Finance committee will discuss and apprive the ASO Funded Programs through the mid-year reports.

Motion to open discussion by Rebecca

Second by Ricky

No objections

We need to keep everyone accountable that we gave them these new requirements a few weeks before the data was due. Therefore we should be more lenient with the expenditures but make sure the memos need to have teeth. Mid year reports and or quarterly presentations with all of the funds asking how were the funds used, what were the attendance, what are you requesting from us now.

# El Camino College

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<u>Uzair</u>

<u>Jana</u>

Recommendation 1: 5 yes

# 7.2 Canva Expenditure

The ASO Finance Committee will discuss and approve Yearly Canva subscription for \$119.99 from account AS Supplies 71-54550-00-836101-7670

Motion to open discussion by Rebecca

Second by Ricky

No objections

This was our canvas susbsciptoin that we did not know we were paying for it. Not going to continue with this subscription anymore.

Motion to approve by sheriff

Second by Ricky

#### 7.3 Matheson Gas Invoice

The ASO Finance Committee will discuss and approve \$400.00 paying the outstanding Matheson Gas invoices through March from account Campus Enrichment 71-54550-00-836409-7670

Motion to open discussion by Rebecca

Second by Ricky

No objections.

This is our last invoice to pay. We dont have anymore tanks anymore. We also got an April invoice but it is invalid so we will not be paying it.

Motion to approve by Rebecca

Second by Ricky

No objections

#### VIII. Public Comment on Non-Agenda Items

Tony revealed that we were billed for 1200 dollars from Flowater. SDO is unaware of where this invoice come from. We should contact flowater to see if these expenses are under the warentee.

This will be the first item that is passed in the first finance meeting of the 23 to 24 term.

# IX. Adjournment

Motion to adjourn by Jana

Second by Uzair

This meeting was adjourned at 12:57

# El Camino College Associated Students Organization Finance Committee Agenda Friday May 26, 2023 Communications Room 109 12:00-1:00 p.m.

**Signed May 26, 2023** 

Signed May 30, 2023