

El Camino College
Associated Students Organization
Finance Committee Agenda
Tuesday March 7, 2023
Zoom
Communications Room 109
1:00-2:00 p.m.

Public Participation: Members of the public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that is under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. A limit of two (2) minutes per speaker shall be observed, with a maximum of four (4) minutes per topic. No discussion is allotted on public comment. The Committee may briefly respond to statements made for questions posed, however, for further information, please contact the Chair for the item of discussion to be placed on a future agenda.
Brown Act §54954

I. Call to Order

The meeting was called to order at 1:12 p.m. by Kennedy Hayashi

II. Roll Call

Voting Members of the Finance Committee(6)

x Uzair Pasta (chair) _x_ Jana Abulaban _x_ Ana Florentino _x_ Sheriff Abdruhman
x Ricky Gonzalz ___ Jeff Hinshaw ___ Student at Large

Alternates:

___ Debbie Allison ___ Luisa Paredes ___ Rita McCullum ___ Kristell Villacorta _x_ Kennedy Hayashi ___ Rebecca Gloyer

Support/Guests:

___ Alondra Alvarado ___ Sidney Lee ___ Anthony Tran

III. Approval of the Minutes

3.1 [Finance Minutes 2/21](#)

Motion to approve by Jana Abulaban

Second by Sheriff Abdrahman

IV. Approval of the Agenda

Motion to approve by Jana Abulaban

Second by Ana Florentino

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V. Reports

5.1 PBC Reports

No PBC Reports

5.2 ASO Shadow Budget

The shadow budget was shared and reviewed by the Finance Committee members.

John and Tony stated salaries are usable.

5.3 ICC Shadow Budget

No reports.

VI. Old Business

6.1 Task Force

The ASO Finance Committee will discuss the previous Task Force meeting.

 *El Camino College: Finance Taskforce*

Motion to open discussion by Uzair Pasta

Second by Jana Abulaban

Ana Florentino went over what was discussed at the previous Finance Taskforce meeting, focusing on the stipend system.

6.2 Matheson gas

The ASO Finance Committee will continue to discuss updates on Matheson Gas Blanket tanks.

Motion to open discussion by Uzair Pasta

Second by Ana Florentino

Two Matheson gas tanks were found. Karin recommended to cancel the contract once these tanks run out of gas. Ricky added that other departments on campus haven't been in favor of borrowing these tanks from SDO.

6.3 Fundraisers

The ASO Finance Committee will discuss fundraising ideas for salary argument and awards/scholarships.

Motion to open discussion by Ana Florentino

Second by Sheriff Abdrahman

Pasta suggested pie day as we can use remaining whip creams.

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Rebecca suggested 18+ comedy night. Pasta followed up with our own comedy show at El Camino.

VII. New Business

7.1 Stipends

The ASO Finance Committee will discuss and approve the creation of a student stipend account.

Motion to open discussion by Jana Abulaban

Second by Ana Florentino

Motion to approve by Ana Florentino

Seconded by Jana Abulaban

John suggested that we talk to HR if we are considering payroll route for stipends.

7.2 2023 General Assembly Budget Request

The ASO Finance Committee will discuss and approve \$6,000 for ASO members to attend the 2023 General Assembly, including registration fees, transportation, and food from AS Conference Attendance 71-55229-00-836103-7670

Motion to open discussion by Ana Florentino

Second by Uzair Pasta

GA Budget request was shared and reviewed by the Finance Committee members. Pasta suggested carpooling to avoid extra costs since it's just in LongBeach. Ricky said he'd confirm if carpooling is possible. If carpooling is not possible, more money will be passed to cater for remaining costs.

Motion to approve by Uzair Pasta

Seconded by Jana Abulaban

7.3 Spring Finals Madness Budget Transfer

The ASO Finance Committee will discuss and approve the transfer of \$6,000 from Other Gen Institute Support Service account 71-52140-01-679000-7670 to Campus Enrichment account 71-54550-00-836409-7670

Motion to open discussion by Ana Florentino

Second by Jana Abulaban

Motion to approve by Ana Florentino

Second by Uzair Pasta

7.4 Spring Finals Madness Budget Request

The ASO Finance Committee will discuss and approve \$6,000 for Finals Madness Expenses, including food, drinks, scantrons, and blue books from Campus Enrichment account 71-54550-00-836409-7670

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Motion to open discussion by Uzair Pasta

Second by Ana Florentino

7.5 ASO Banquet Expenses

The ASO Finance Committee will discuss and approve \$9,000 to cover all expenditures for the ASO end-of-year Banquet from AS Year End Banquet from account 71-54550-00-836110-7670

Motion to open discussion by Uzair Pasta

Second by Ana Florentino

It would be done at the East Dining Hall and date would be figured out.

Motion to approve by Uzair Pasta

Second by Ana Florentino

7.6 Career Round Table Budget Transfer

The ASO Finance Committee will discuss and approve the transfer of \$5,000 from AS Conference account 71-55229-00-836103-7670 to Campus Enrichment account 71-54550-00-836409-7670.

Motion to open discussion by Uzair Pasta

Second by Ana Florentino

Ricky suggested using April 19th professional fair event to aid more awareness on roundtables or get more professionals.

Motion to approve by Uzair Pasta

Seconded by Ana Florentino

7.7 Career Round Tables

The ASO Finance Committee will discuss and approve \$5,000 to hold Career Round Tables from Campus Enrichment account 71-54550-00-836409-7670

Motion to open discussion by Uzair Pasta

Second by Ana Florentino

Motion to approve by Jana Abulaban

Seconded by Ana Florentino

7.8 Transfer to ICC

The ASO Finance Committee will discuss and approve a budget transfer to ICC for \$3,000 from the Conference account 71-55229-00-836103-7670 to ICC activities account 71-54550-00-836503-7670 with the stipulation that ICC must send a member for ASO Finance committee.

Motion to open discussion by Ana Florentino

Second by Jana Abulaban

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Motion to approve by Ana Florentino

Seconded by Jana Abulaban

7.8 Spring Movie Night Budget Request

The ASO Finance Committee will discuss and approve \$1,000 to cover expenses for the Spring Movie Night from Campus Enrichment account 71-54550-00-836409-7670

Motion to open discussion by Ana Florentino

Second by Uzair Pasta

Motion to approve by Ana Florentino

Seconded by Uzair Pasta

7.9 Graduation Stoles

The ASO Finance Committee will discuss and approve the expenditure of \$1,500 for graduation stoles from the Supplies account 71-54550-00-836101-7670

Motion to open discussion by Ana Florentino

Second by Uzair Pasta

Motion to approve by Uzair Pasta

Seconded by Ana Florentino

7.10 Earth Day

The ASO Finance Committee will discuss and approve \$1,000 to cover expenses for the Earth day from Campus Enrichment account 71-54550-00-836409-7670

Motion to open discussion by Uzair Pasta

Second by Ana Florentino

Motion to approve by Uzair Pasta

Seconded by Ana Florentino

7.11 Supplies Budget Transfer

The ASO Finance Committee will discuss and approve the transfer of \$2000 from AS Sustainability account 71-54550-00-836382-7670 to AS Supplies account 71-54550-00-836101-7670

Motion to open discussion by Jana Abulaban

Second by Uzair Pasta

Motion to approve by Uzair Pasta

Seconded by Ana Florentino

7.12 Blanket Supplies Expenditures

The ASO Finance Committee will discuss and approve the expenditures of \$2000 from AS Supplies account 71-54550-00-836101-7670 for any supplies needed for the ASO office

Motion to open discussion by Uzair Pasta

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Second by Ana Florentino

Motion to approve by Ana Florentino

Seconded by Uzair Pasta

VIII. Public Comment on Non-Agenda Items

No public comment.

IX. Adjournment

Motion to adjourn by Jana Abulaban

Second by Uzair Pasta

The meeting was adjourned at 1:59 p.m. by Kennedy Hayashi

A handwritten signature in black ink, appearing to read 'Ricardo Gonzalez', with a stylized, cursive script.

Signed March 19, 2023

Ricardo Gonzalez

Signed March 19, 2023