

EL CAMINO COLLEGE ASSOCIATED STUDENTS ORGANIZATION

16007 Crenshaw Blvd, Torrance, CA 90506

Finance | Regular Meeting | February 7, 2024 | 3:00 P.M. | LIB 166

NOTICE IS HEREBY GIVEN that the Finance Committee will hold a **Regular Meeting** on **February 7, 2024, at 3:00 P.M. in LIB 166**. The Committee reserves the right to suspend the orders of the day if necessary to conduct business. All Finance meetings are held in locations that are wheelchair accessible. Other disability-related accommodations will be provided to persons with disabilities upon request. Persons requesting such accommodations should notify the Chair, Kennedy Hayashi, asofinance@elcamino.edu no less than three working days prior to the meeting. The Committee will make efforts to meet requests made after such date, if possible.

Pursuant to Government Code §54957.5: Supplemental materials distributed less than 72 hours before this meeting to a majority of the Senate will be made available for public inspection at this meeting. Materials prepared by Senate members and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. Documents will also be posted in our OneDrive.

Please note that the full Agenda packet, which contains all attachments & reports, is available at the following: [Senate OneDrive](#)

1. ORDER OF BUSINESS

1.1. Call to Order

1.2. Roll Call

Voting Members					
Kennedy Hayashi (Chair) Director of Finance	E	Jose Merino ASO President	E	Tala Ashkar ICC Director of Finance	
Linus Yeh Senator Voting Member		VACANT Senator Voting Member		Johanna Quintero Student at Large	
Ricky Gonzalez SDO Director (Advisory)		Natalie Dixon/John Iacono Fiscal Representative			
Alternate Members					
Tyler Strohl SDO Advisor		Jeon Park ASO Vice President		Oscar Hernandez ICC President	
Non Voting Members					
Manuel Ortiz		Kai Alexander		Connor Lai	
Nami Battogtokh		Nabeeha Muhammad		Wesley Marshall	
Peter Moore		Francisco Chavarin		Chris Garcia	
Jannah Harris		Maria Garay		Kelly Nguyen	

2. PUBLIC COMMENT

This segment of the meeting is reserved for persons desiring to address the Senate on any matter of concern that is not stated on the agenda. A time limit of two (2) minutes per speaker and ten (10)

minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The Senate may briefly respond to statements made or questions posed; however, for further information, please contact the Chair, Jeon Park asovp@elcamino.edu to request items of discussion to be placed on a future agenda. (California Government Code §54954.3).

3. CONSENT CALENDAR

3.1. Approval of the Minutes | Finance Minutes 12/5/23

The Committee will consider any amendments to the prior minutes from the November 28th meeting.

3.2. Adoption of the Agenda

The Committee will consider any amendments to the agenda.

4. OLD BUSINESS (10 minute per item, 1 minute per comment, 2 comments per person maximum)

5. NEW BUSINESS (10 minute per item, 1 minute per comment, 2 comments per person maximum)

5.1. Engage Contract Extension

The committee will discuss and approve the extension of the contract for Engage for a period of 3 years in the amount of \$92,971.46 from account AS Campus Enrichment 71-54550-00-836409-7670. (Passed Cabinet unanimously on 1/31/24)

5.2. Utility Vehicle Purchase and Donation to District

The committee will discuss and approve the purchase of (1) Cushman Shuttle 4 Utility Vehicle in the amount of up to \$25,000.00 and its subsequent donation to the district as well as the approval of an annual payment to the El Camino Community College District in the amount of \$3,000.00 for operations and maintenance for the lifetime of the vehicle use from account AS Advocacy 72-55714-00-836115-7670. (Passed Cabinet unanimously on 1/31/24)

5.3. Student Safety Forum

The committee will discuss and approve the budget of \$2,500.00 for the Student Safety Forum from account AS Advocacy Activities 72-55714-00-836115-7670.

5.4. Spring Student Support Expo

The committee will discuss and approve the budget of \$25,000.00 for Spring Student Support Expo and Evening Expo from account AS Campus Enrichment 71-54550-00-836409-7670.

5.5. Initiatives Kickstarter Campaign

The committee will discuss and approve the Kickstarter Campaign for unhoused students living in vehicles in the amount of up to \$1,750.00 from account AS Campus Enrichment 71-54550-00-836409-7670. (Passed Initiatives unanimously on 12/8/23)

5.6. SSSCC General Assembly Conference Budget

The committee will discuss and approve the attendance of ASO at SSSCC General Assembly from April 5-7, 2024 for up to 8 members and 1 advisor in the amount of up to \$10,051.30 from account AS Adv. Conferences 72-55229-00-836115-7670.

6. REPORTS

6.1. PBC Reports

6.2. ASO Shadow Budget

6.3. Advisor Reports

6.4. Finance Taskforce Report

7. ADJOURNMENT