

**El Camino College  
Inter-Club Council  
Cabinet Meeting Agenda  
ICC Office (MBBM 135)  
Wednesday, September 21, 2022  
12:00 p.m. - 1:00 p.m.**

**Public Participation:** Public Members are invited to speak concerning any item of business on the agenda prior to or during the Council's discussion of the item, and always prior to the Council taking action on the item. For matters not listed on this agenda that are under this Body's jurisdiction, members of the public are invited to address the Body during Public Comment. Please limit your comments to no more than 2 minutes.

**I. Call to Order:**

The meeting was called to order by Alondra at 12:07 p.m.

**II. Roll Call (9):**

Cabinet					
<b>President:</b> Alondra Alvarado	P	<b>Vice-President:</b> Ingrid Barrera	E	<b>Director of Finance:</b> Sabrina Rashiq	P
<b>Director of Activities:</b> Luisa Paredes	E	<b>Director of Public Relations:</b> VACANT		<b>Director of Club Support:</b> Bareerah (Bella) Ismail	A
<b>Director of Administrative Services:</b> VACANT		<b>Historian:</b> Belenie Nava	P	<b>Advisors</b> Debbie Allison Chris Dela Cruz Greg Toya	P
<b>Student Senate Representative:</b> Jana Abulaban	P	<b>Director of Equity, Diversity, &amp; Inclusion:</b> Minhyeong (Allen) Park	E		
Officers					
<b>Commissioner of Activities:</b> VACANT		<b>Commissioner of Public Relations:</b> Oscar Hernandez	P	<b>Commissioner of Finance:</b> VACANT	
<b>Commissioner of Club Support:</b> VACANT		<b>Commissioner of Administrative Services:</b> VACANT		<b>Commissioner of Equity, Diversity, &amp; Inclusion:</b> VACANT	

**III. Approval of the Minutes**

Motion to approve by Jana

Second by Sabrina

**IV. Approval of the Agenda**

Motion to approve by Sabrina

Second by Jana

**V. Reports**

**5.1 – ICC Member Reports**

No reports

**5.2 – ASO Reports**

We had constitution day yesterday, students to register to vote, Next senate meeting from 1-2, friday committees are happening just as usual

**5.3 – SEAC Reports**

Social justice center grand opening September 28 12-2 pm, ICC and ASO table is offered

**5.4 – Finance Reports**

Sabrina shows budget

**5.5 – Advisor Reports**

Chris-Couple engage things today, but chris is working on finanlizing student hand book and finance hand book and should be done by the nend of the day today

Greg- We should work on removing procedures and clean the office when moving to the next offices  
Be smart about throwing out food and make sure that it wont be on the floor. As an organization in  
partnership with ASO clean!

**VI. Unfinished Business (5 minutes per item, 1 minute per comment, 2 comments per person)**

**6.1 Fall 2022 Club Events**

The Inter-Club Council Cabinet will continue to discuss plans for Fall 2022 events.

Motion to open discussion by Sabrina

Second by Jana

Alondra-Club rush and Student Support Expo passed! Woooo!

Homecoming Club Carnival- ASO mentioned that they also want to do Carnival, so ICC and ASO partnering  
and proposing together, going to try to finish proposal this week friday meeting. No musical chairs :(

Club mixer- Allen and Ingrid event, Fall is planned to be online and Spring in person

Family Fued- Next time we have event we can continue to ask questions so we can start next month

Winter retreat- nothing planned but hopefully like last year, three events and catalina event

Study Session- not decided

Open House- Cannot be planned until the date to move in to the New Office are decided

**6.2 Club Rush**

The Inter-Club Council Cabinet will reflect on Fall 2022 Club Rush.

Motion to open discussion by Sabrina

Second by Jana

Club rush went well! In the General Meeting clubs had mentioned how they enjoyed it!

Alondra- Photobooth was such a good idea! Brought great attraction and was good for memory, we should  
have a floater position to check if the other clubs dont need anything extra, Spring 2023 look into food  
truck, make a flyer on how to make a club

Sabrina- Check in progress was good for keeping track of people, something to work on for spring 2023 is  
have extra tables because some people didnt RSVP

Chris- for budget wise, for the spring plan that early, Student support expo cost them 12,000, they had  
umbrellas, ballon arch, coffee truck, food truck; Also 4 days was a lot... maybe not necessary

Kennedy- if the club rush was two days then it would make sure that students will be able to see all the  
clubs by coming to the event just once

**6.3 Moving Office Preparations**

The Inter-Club Council Cabinet will discuss plans to prepare for the move to the new ICC Office.

Motion to open discussion by Sabrina

Second by Jana

Alondra- we should make it a goal to at least keep the tables clean, before packing we should probably  
clean first. Cleaning committee please talk to Chris

**VII. New Business (5 minutes per item, 1 minute per comment, 2 comments per person.)**

**7.1 Club Registration**

The Inter-Club Council Cabinet will discuss the club registration form process.

Motion to open discussion by Sabrina

Second by Jana

No Objections

Its due Oct. 28, should advertise it more to make sure clubs know that they have to register, Sabrina send  
it on discord plz. Need to be an official club to fund them.

Oscar-maybe post announcement on Canvas

Maybe make a new group email to all the clubs

**7.2 Event Proposal**

The Inter-Club Council Cabinet will discuss the event proposal form process .

Motion to open discussion by Sabrina

Second by Jana

No objections

Chris- Explains the usage of Engage, Clubs send meeting times and events onto Engage, hopefully increasing people being involved in club, engage will take note of attendance, dates, times, etc.

Motion to extend time time by 5 minutes by Sabrina

Second by Sabrina

**VIII. Voting Items (5 minutes per item, 1 minute per comment, 2 comments per person).**

**8.1 Appointments**

The Inter-Club Council Cabinet will vote and approve the appointment of Bryan Ventura as Director of Public Relations.

The Inter-Club Council Cabinet will vote and approve the appointment of Kennedy Hayashi as Director of Administrative Services.

The Inter-Club Council Cabinet will vote and approve the appointment of Monique Love as Commissioner of Activities.

Motion to open discussion by Sabrina

Second by Jana

Bryan introduced himself.

Kennedy introduced herself.

Monique Love will be at the next general meeting

Motion to approve by Sabrina.

Second by Jana.

**IX. Finance Items (5 minutes per item, 1 minute per comment, 2 comments per person)**

No finance comment

**X. Public Comment on Non-Agenda Items (2 minutes per comment, 2 comments per person)**

Diana, UCLA alumani, prior ELCO student, representative of ANY(America needs you)

ANY offers 2,000 grant, mentorships, career development curriculum, workshops, internships, events, courses.

Program director, worked with elco for 3 years, announce application is live rn, and next cohort will have 100 fellows in program, include students of CSU, UCLA, UCB, ELCO, other community colleges, ANY began from NY; to be involved in program, scan QR code, faculty can recommend

**XI. Adjournment**

Motion to adjourn by Sabrina

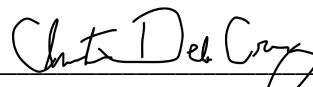
Second by Jana

The meeting was adjourned by Alondra at 12:59 p.m.



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**Alondra Alvarado**  
ICC President, 2022-2023



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**Chris Dela Cruz, Debbie Allison**  
ICC Advisors

