



EL CAMINO COLLEGE
Office of the Vice President - Administrative Services

**MINUTES OF THE
CITIZENS' BOND OVERSIGHT COMMITTEE MEETING OF
September 19, 2012**

The Citizens' Bond Oversight Committee met at 3:00 p.m. on Wednesday, September 19, 2012 in the Board Room at El Camino College.

The following Oversight Committee Members were present, Gloria Dumas, Bob Amos, Dillan Horton, Dwight Choyce, Kirk Retz, Steve Scott and Nilo Michelin.

Also present was Tom Brown and Ann Garten.

Minutes of the Citizens' Oversight Committee Meeting of July 25, 2012:

The minutes were approved.

New Members:

Steve Scott was introduced to the group as the new Business Representative and Nilo Michelin was introduced to the group as the new Community Representative to the Citizens' Bond Oversight Committee.

Measure "E" Agendas:

Tom Brown reviewed the following information from the Measure E section of the August and September Board of Trustees' agendas.

August 20, 2012:

- A. Category Budgets and Balances
- B. Contract – IDS Group – Lot F Parking Structure Improvement Project – Overall structural integrity, provide 700 parking spaces, and provide photovoltaic (solar) capabilities.
- C. Contract – IDS Group – Seismic Vulnerability Assessment Project – Phase one of the project will be for them to provide limited seismic review of the facilities at the College. Phase two will be to provide a more detailed seismic assessment.
- D. Contract – Sid Lindmark, AICP – 2012 Facilities Master Plan Environmental Impact Report – Updating the environment study. Once done the report will be posted on the website.
- E. Contract Amendment – Flewelling & Moody – Restroom Renovation Project – Phase 2 – Restroom renovation was divided into two phases amending the contract for the additional services for Construction Administration cost.
- F. Change Order – Taisei Construction Corporation – Math Business Allied Health Project – Architect will be charged if applicable on all of these change orders.

September 4, 2012:

- A. Category Budgets and Balances

- B. Contract – S & K Engineers – Ongoing Engineering Services – Provide on-going Engineering Services to the district for the next three years.
- C. Contract Amendment – tBP Architecture, Inc. – Shops Building Replacement Project –Additional design services related to revision to sewer and storm drain.
- D. Contract Amendment – Prestige Security – Math Business Allied Health Project – Additional security services to keep students out of the MBA building site. Cost will be charged back to the contractor.
- E. Bid Award 2012-13 – Bookstore Buy-Back Construction Project – Caltec Corporation – This is for the cashiering area on the south east corner of the bookstore.
- F. Purchase Orders and Blanket Purchase Orders

2012 Measure E:

Ann distributed brochure with information on the 2012 Measure E. The 2012 Measure E packet included information on Athletic, Fine Arts (Music area), new Parking structure and the Art & Behavioral building. Discussion regarding the article in the Daily Breeze, which had incorrectly reported information about the Stadium being built with the 2012 Measure E funds. The Stadium project is currently under construction with the 2002 Measure E Bond. Ann also gave endorsement forms to the group to fill out in support of the 2012 Measure E. Currently phone banks are being worked and 64% of the people called supported 2012 Measure E. Endorsements have been given to 2012 Measure E by the South Bay Chamber of Commerce, Manhattan City Council, Redondo School Board, South Bay Fire Chief Association and many others. ECC Foundation also supports the measure.

Schedule of Future Meetings:

The next meeting will be November 28, 2012 at 4:00pm

Open Discussion:

Public Comment:

Adjournment:

The meeting was adjourned at 4:30 p.m.

PURPOSE: To inform the public concerning bond revenue expenditures and to actively “review and report” on the expenditure of these funds. (Ed. Code sec. 15278(a))