

**El Camino College Foundation
Board Meeting Minutes
January 24, 2023**

Board Members: Komal Ahmed, Nina Bailey, Laurie Brandt, Mark Burton, Kelsey Iino, Janan Johnson, Uzair Pasta for Sidney Lee, Laurie Love, Esther Marcial, Katherine Maschler, Brooke Matson, Jason Nishiyama, Ann O'Brien, Richard Rede, Josh Rogge, Tracy Underwood, Rob Van Lingen, Dan Vozenilek, Paul Wafer, Mark Waronek, Clay Zachry

Absent: Gino DiGregorio, Cynthia Grande, Michael Hirsch, Victor Ibarra, David Liaw, Laurie McCarthy, Brenda Thames

Staff: Kate Choi, Andrea Sala, Nancy Tonner, Heidi Wang

Recorder: Laurie Love

Vice President Janan Johnson called the meeting to order at 4:04 pm.

CONSENT AGENDA

- 1) Approve Consent Agenda and Minutes:

Mark Waronek made a motion to approve the Consent Agenda and the November 15, 2022 minutes. Mark Burton seconded. Motion passed.

PUBLIC COMMENT

There were no comments from the public.

NON-CONSENT AGENDA

I. PRESIDENT'S REPORT

Janan Johnson for Laurie McCarthy

- 1) ECC Forensics Team Presentation – Uzair Pasta

- Uzair Pasta and Coach Brittany Hubble (ECC faculty) shared the exciting news that the team has been invited to compete in the International Forensics Association's 33rd Annual Speech and Debate Tournament and Conference in Tokyo, Japan, March 10 – 15, 2023. The forensics team has begun fundraising efforts after the Board of Trustees approved the international trip. We congratulated the team for this invitation and their fundraising efforts.

- 2) ECC Comprehensive Integrated Planning

- Beginning in fall 2022 work began on the ten-year Comprehensive Integrated Plan for El Camino. Focus area groups are being held, including in-person events in the Trustee districts. Environmental Scan Key Findings were shared by the team from Alma Strategies, and ECCF Board Members were asked to respond to six Guiding

Questions. If Board Members would like to provide more comments, please forward those to Andrea Sala.

3) South Bay Promise Laptops Update

- The Board previously approved \$120,000 to purchase new laptops. After the holidays, staff learned that many ECC Purchase Orders had not been placed including the PO for the laptops. The laptops selected are now no longer available. The College has offered to purchase the new laptops using HERFF funds, freeing up the money for the Foundation to use for other South Bay Promise needs.

4) Onizuka Space Science Day Sponsorship

- Onizuka Day will be held on March 4, 2023 in honor of Astronaut Ellison Onizuka. There will be science demonstrations by faculty, a presentation by an astronaut from NASA, an art contest, and activities for the attendees. Our Foundation receives donations for STEM and should consider sponsoring this important event.

Mark Burton made a motion to approve a sponsorship for the Onizuka Space Science Day, not to exceed \$20,000. Komal Ahmed seconded. Motion passed with one abstention.

II. BOARD GOVERNANCE

Janan Johnson

1) Board Member Resignation – Meir Snir of Torrance Refining Company due to work obligations.

2) Policy Review for Board Consideration

- Members received recommended changes to the Board Policies and are asked to review them. Questions or comments should be directed to Andrea Sala, Janan Johnson, or Cynthia Grande only. These policies will be voted on at the March 28, 2023 ECCF Board Meeting.

III. FINANCIALS – Approved on the Consent Agenda

IV. OPERATIONS

Paul Wafer

1) Scholarship Update

- 668 scholarships have been awarded and 570 have been activated for a total of \$924,629.00. Reading and ranking of scholarship applications will begin February 13, 2023 with the goal to be completed by February 26, 2023. The distribution committee meeting will be the week of March 6, 2023 to select the large awards.

V. ECC STUDENT REPORT

Uzair Pasta for Sidney Lee

- Ten ECC students will be participating in Legislative Action in March to advocate for Community Colleges.

VI. STAFF REPORT

Andrea Sala/Heidi Wang

1) CP/PC Review

- Community Partners
 - FY Budget: \$55,000

- Actuals per December financials: \$29,950 (55%)
 - Actuals to date: \$37,450 (68%)
 - Total with Pledge Commitments: \$39,950 (73%)
 - President's Circle
 - FY Budget: \$130,000
 - Actuals per December financials: \$91,494 (70%)
 - Actuals to date: \$108,776 (84%)
- 2) ECCF Mission Statement Review
- The Mission Statement review was tabled until the March Board Meeting.

VII. DISCUSSION/NEW BUSINESS

Supporting the El Camino Forensics Team participation in the 33rd Annual Speech and Debate Tournament and Conference in Tokyo, Japan, March 10 – 15, 2023.

Komal Ahmed made a motion to approve funds to backfill the Forensics Team Fundraising effort up to \$15,000 from the Foundation Unrestricted Budget. Laurie Brandt seconded. Motion passed.

Meeting Adjourned at 5:43 pm.

Josh Rogge made a motion to adjourn. Nina Bailey seconded. Motion passed.