

**El Camino College Foundation  
Board Meeting Minutes  
July 26, 2022**

**Board Members:** Komal Ahmed, Laurie Brandt, Gino DiGregorio, Cynthia Grande, Michael Hirsch, Victor Ibarra, Kelsey Iino, Janan Johnson, Sidney Lee, David Liaw, Laurie Love, Brooke Matson, Laurie McCarthy, Ann O'Brien, Karina Ramirez, Meir Snir, Brenda Thames, Tracy Underwood, Rob Van Lingen, Paul Wafer, Clay Zachry

**Absent:** Nina Bailey, Mark Burton, Jeff Kern, Esther Marcial, Katherine Maschler, Jason Nishiyama, Richard Rede, Josh Rogge, Dan Vozenilek, Mark Waronek

**Staff:** Kate Choi, Andrea Sala, Nancy Tonner, Heidi Wang

**Recorder:** Laurie Love

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President Laurie McCarthy called the meeting to order at 4:00 pm.

**CONSENT AGENDA**

1) Approve Consent Agenda and Minutes:

*Paul Wafer made a motion to approve the Consent Agenda and May 22, 2022 Minutes. Michael Hirsch seconded. Motion passed.*

**PUBLIC COMMENT**

There were no comments from the public.

**NON-CONSENT AGENDA**

**I. PRESIDENT'S REPORT**

Laurie McCarthy

1) Guest Speakers – South Bay Promise:

- Robin Dreizler, Julieta Aramburo, and Cynthia Mosqueda updated the Board regarding the needs and breadth of the South Bay Promise program. In 2014 they served 30 students. In 2021 the number served was 1,400. The goal is to keep students in the program. There are many ways the South Bay Promise program is unique. All students attend a financial aid session to better understand obligations of being a student. They also are required to complete a comprehensive education plan. Students are in cohorts based on their field of study. To continue in program for a second year, students must be enrolled full time and have a 2.0 or above GPA. Discussion concerning the cost of books and supplies was informative, but Board members requested more information regarding the specifics of book costs and the percentage of South Bay Promise students who might benefit from financial assistance in funding them. The presenters agreed to gather additional data to enable the Board to decide if it can be helpful to these students.

- 2) Board Retreat – Monday, October 10<sup>th</sup>, 11 a.m., Alondra Room:
  - The agenda for the day includes an early lunch, a guest speaker panel, a tour of the campus. 2:00 – 4:30 p.m. will be for planning and strategy. The Board meeting will follow from 4:30 – 6:00 p.m. Note this is a calendar change moving the September 27<sup>th</sup> meeting.
- 3) Board Member & Staff Introduction:
  - Self-introductions were made with the members sharing their favorite concerts.
- 4) Board Member Thanks:
  - Thank you to Mark Waronek and Brooke Matson for their incredible participation at the Scholarship Awards Dinner. Mark served as the emcee and Brooke was an inspirational guest speaker. Mark was also the emcee for the 75<sup>th</sup> Anniversary Gala.

## **II. BOARD GOVERNANCE**

Janan Johnson

### 1) New Board Member Approval:

- Victor Ibarra, SoCalGas and Clay Zachry, EP Wealth Advisors were voted in as new Board members.

*Janan Johnson made a motion to approve new members Victor Ibarra and Clay Zachry. Kelsey Iino seconded. Motion passed.*

### 2) 2022-23 Policy Review:

- Ethics & Conflict of Interest, Whistleblower and Board Expectations Policies will be reviewed this year. Other policies will also be reviewed as needed.

### 3) Committee Selection:

- Board members were requested to complete and submit their preference for a committee to serve on.

### 4) Foundation Forms:

- Reminder to sign the Ethics & Conflict of Interest, Whistleblower and Board Expectations Policies and send to Nancy Tonner.

## **III. FINANCIALS**

Michael Hirsch

### 1) June 30, 2022 Draft FYE Financials:

- Our financial advisors have done well for us this year in light of current events in this volatile market.
- Statements of Financial Position, Statement of Activities, Total Income and Total Expenses were reviewed.

### 2) 2022-23 Operating Budget:

- The 2022-23 Operating Budget was reviewed and the projected income was explained.
- Board members were asked to review the budget and filter any questions to Michael. The budget will be voted on and approved at the October 10<sup>th</sup> Board meeting.

## **IV. OPERATIONS**

Paul Wafer

### 1) Scholarship Update:

- 619 scholarships have been awarded totaling \$810,519.
- Another 34 will be awarded for a grand total of \$880,039.

## **V. ECC STUDENT REP. REPORT**

Sidney Lee

- Sidney thanked the Board for their interest in pursuing the cost of books. It is a question she receives from fellow students. She also thanked us for awarding scholarships.
- ASO has conducted their interviews for the coming year.
- The Social Justice Center will have a Grand Opening in the fall.

## **VI. ECC PRESIDENT'S REPORT**

Dr. Brenda Thames

- An amazing commencement for 1,200 students and 5,000 spectators was held.
- Innovation Workforce Development is in the works to get ahead and prepare for demands of the future.
- A new Vice President of Academic Affairs has been selected.
- The Vice President of Student Services has announced his retirement. A search for a replacement will start soon.
- ECC has not heard back on the Bachelor's degree application that was submitted to the State.
- A team from ECC is presenting at the American Leadership Conference on ECC's work on equity.
- Beginning the Master Planning Process. Focus groups will be providing feedback.
- ECC is close to not requiring check-in at the Kiosk when entering campus. Mask requirements will continue in the fall in certain areas on campus. They are testing the waters with Board of Trustees regarding vaccination status.
- The Art Gallery is open with a full slate of activities planned.
- Talking with SoCalRoc about potential partnerships.
- Talking with DiVinci Schools about starting a Middle College High School on the ECC campus for at-risk youth.

## **VII. STAFF REPORT**

Andrea Sala

1) South Bay Promise Funds:

- Discussed during Guest Speaker Presentation.

## **VII. DISCUSSION/NEW BUSINESS**

No New Business

**Meeting Adjourned at 5:42 pm**

*Kelsey Iino made a motion to adjourn. Cynthia Grande seconded. Motion passed.*