

**El Camino College Foundation  
Board Meeting Minutes  
January 25, 2022**

**Board Members:** Komal Ahmed, Nina Bailey, Mark Burton, Gino DiGregorio, Cynthia Grande, Marcia Haber, Michael Hirsch, Kelsey Iino, Janan Johnson, David Liaw, Esther Marcial, Katherine Maschler, Brandon Matson, Brooke Matson, Laurie McCarthy, Jason Nishiyama, Ann O'Brien, Faviola Ochoa, Karina Ramirez, Richard Rede, Josh Rogge, Brenda Thames, Tracy Underwood, Rob Van Lingen, Dan Vozenilek, Paul Wafer, Mark Waronek

**Absent:** Jeff Kern, Laurie Love

**Staff:** Kate Choi, Andrea Sala, Nancy Tonner, Heidi Wang

**Recorder:** Nancy Tonner

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President Laurie McCarthy called the meeting to order at 4:04 pm.

**I. PRESIDENT'S REPORT**

Laurie McCarthy

1) Approve Consent Agenda:

*Mark Burton made a motion to approve the Consent Agenda. Janan Johnson seconded. Motion passed.*

- 2) In-person Board of Directors Meetings: In-person meetings will begin in March. Vaccinations will be required. Meetings will be held in Gym Multipurpose Room.
- 3) Donations and Gala Tickets: Laurie reminded all Board members about their obligation as a Board member to donate, with a suggested donation of \$1,000 to President's Circle; thanked everyone who had already made their donation, and encouraged all members to purchase tickets or a table for the 75<sup>th</sup> Anniversary Gala/Distinguished Alumni & Gratitude Awards Dinner.
- 4) Guest Speaker – Arturo Hernandez, Director, MESA STEM Center provided an overview of the MESA and ASEM programs and the purpose, services, activities and goals of the STEM Center at El Camino College.
- 5) Fundraising Committee Update: Mark Waronek stated the committee had met a week ago and discussed the 75<sup>th</sup> Anniversary Gala/Distinguished Alumni & Gratitude Awards Dinner. The dinner is going to be a lot of fun and will be held live or pushed to another date if not able to held on March 4 due to COVID. He also encouraged everyone to purchase tickets.

**II. FINANCE COMMITTEE:**

Andrea Sala for Jeff Kern

- 1) Finance Committee meeting with Graystone Consulting Update: Meeting was rescheduled for January 27. Jeff Kern to report at March Board meeting.

### **III. OPERATIONS**

Janan Johnson

#### 1) Scholarship Update:

- A total of 1,147 students submitted applications (100 more than last year).
- Each application will be reviewed and ranked by two individuals from February 14 through February 27.
- Asked Board members help in reading and ranking the applications. This is an important part of the applications process and takes over 100 volunteers to accomplish it.
- Scholarship selections will start the week of March 7, working with donors and groups to select.
- Scholarship Awards Ceremony will be held on Thursday, May 26 in the East Dining Room. Save the Date! All Board members are invited and encouraged to attend.

### **IV. BOARD GOVERNANCE**

Mark Burton

#### 1) Bylaws Review / Vote to Approve: Bylaws sent to the Board for review prior to meeting.

*Mark Burton made a motion to accept the Bylaws as presented. Janan Johnson seconded. Motion passed.*

### **V. ECC STUDENT REP. REPORT**

Karina Ramirez

- VAX Winter Festival was held in December. Over 100 attendees were vaccinated.
- Social Justice Center will have a soft opening in the late Spring with a Grand Opening in the Fall.
- Black Student Success Center is to provide a hub and safe haven with a mentoring program. The Grand Opening delayed due to weather.
- Elections coming up for ASO.
- Ten students will be going to DC in March representing El Camino College.
- Stated she appreciated what our Board does to help and support students.

### **VI. ECC PRESIDENT'S REPORT**

Dr. Brenda Thames

- Testing 2,000 people a week for COVID. Being very diligent in order to keep campus open.
- Classes for spring will be conducted 50% on ground and 50% online.
- Will be attending an event in Sacramento next month to meet with State Legislators on budget, sustained funding maintenance and enrollment support.
- Basketball team practicing and baseball will kick off next week.

### **VII. STAFF REPORT**

Andrea Sala/Heidi Wang

#### 1) Annual Report to ECC Board of Trustees:

- Presented Annual Report on December 20, 2021. Trustees stated they were proud of the work the Foundation and Board has done.

#### 2) President's Circle/Community Partners Report:

- President's Circle at 50% of the year, income is currently at 106.2% of budget (\$106,186). Year to date highlights include 11 new donors, 7 upgraded donors, and 1 reinstated donor. We are on track to end the year with over 90 President's Circle members.

- Community Partners At 50% of the year, income is currently at 34.4% of budget (\$24,100). Slight under variance to budget due to focus on gala sponsorships and a couple campus vendors whose contracts were not extended which directly affected their contribution to the Foundation.
  - Total contributions to date are \$1,391,188 which is an increase of \$317,613 (+30%) over last year. Total new donations of \$409,074 are nearly double from this same time last year.
- 3) 75<sup>th</sup> Anniversary Distinguished Alumni & Gratitude Awards Gala:
- Sponsorships to date: \$10,000 - Northrup Grumman; \$5,000 - Sky One Federal Credit Union, SKECHERS, SoCalGas, Torrance Refinery; \$2,500 - JP Morgan Chase, West Basin, CSUDH, Roadium. Others have been approached and the promoting of the event continues.

## **VII. DISCUSSION/NEW BUSINESS**

No New Business

### **Meeting Adjourned at 5:15 pm.**

*Mark Waronek made a motion to adjourn. Fabiola Ochoa seconded. Motion passed.*