



# El Camino College

## Part-Time Faculty Physical Education, Pep Squad /Cheer Coach



### ABOUT THE ROLE

The El Camino Community College District is now accepting applications for anticipated part-time faculty position in Physical Education, Pep Squad/Cheer Coach for the 2023 summer semester.

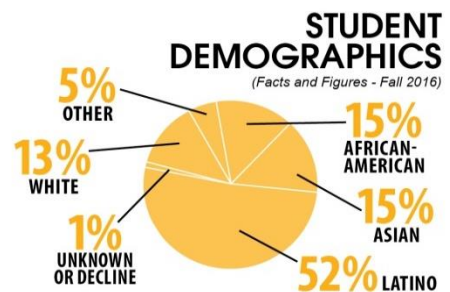
### ABOUT EL CAMINO COLLEGE

El Camino College (ECC) is located on the ancestral lands of the Gabrielino-Tongva people, the traditional caretakers of Tongvaangar (the Los Angeles basin, Southern Channel Islands) and occupies 126-acres near Torrance, California. We are located in Los Angeles County, just minutes from South Bay beaches. Our community serves a diverse student population including new and re-entering students and those pursuing certificate, degree, and transfer goals.

### MISSION STATEMENT

El Camino College makes a positive difference in people's lives. We provide innovative and excellent comprehensive educational programs and services that promote student learning, equity, and success in collaboration with our diverse communities.

As a comprehensive two-year college, El Camino College serves thousands of students each semester, the majority of whom are from diverse populations. The ideal candidate will share ECC's commitment to educating its racially and socio-economically diverse student population including students with disabilities, veterans, working parents, and evening students. El Camino College provides many opportunities for students to succeed with hundreds of students transferring each year to four-year universities around the country. Top transfer institutions include UCLA, USC, and UC Davis. El Camino College is regularly among the top five community colleges in Southern California for students admitted to CSUs, and the top ten for UCs. Students are also supported by an extensive scholarship program, with approximately \$600,000 awarded annually.



With the passage of bond measures in 2002 and 2012, the District has undergone a substantial transformation campus-wide.

## PART-TIME FACULTY – PHYSICAL EDUCATION, PEP SQUAD/CHEER COACH

**Division:** Health Sciences & Athletics

**Posting Closing Date:** 6/2/2023

**Req:** A2223-075

**Position Type:** Part-Time Temporary

### REPRESENTATIVE DUTIES

Under the director of the Dean of Health Sciences & Athletics, organize and coordinate assigned Pep Squad activities and functions on and off campus' to promote educational experiences and opportunities designed to meet the needs of those students who want to develop their skills and abilities in cheer techniques, choreography and dance. Primary teaching and coaching assignment will be specifically related to the Pep Squad.

Other duties include: advise pep squad in leadership, conduct and assure compliance with established rules and policies; prepare and monitor assigned budgets and maintain accurate budget balances, records and statements; order uniforms and equipment; supervise practices and performances; assist in arranging district transportation to games and special events as required; plan, organize and supervise tryouts; facilitate communication between the Pep Squad, athletes; coaches, parents, management and the Pep Band; edit and approve flyers, posters and other material prepared by Pep Squad members; plan and organize an off-season conditioning program and fund-raising as needed within the program.

Faculty job responsibilities include the development/review of curriculum and assessment of learning outcomes to improve teaching and learning in achieving El Camino College's mission of institutional effectiveness, quality educational programs, and vibrant student support services. Some assignments may include dual-enrollment courses offered offsite on high school campuses.

### REQUIRED QUALIFICATIONS

#### Education and Experience:

Master's degree in kinesiology, physical education, exercise science, education with an emphasis in physical education, kinesiology, physiology of exercises or adaptive physical education; OR

Bachelor's in any of the above AND Master's in any life science, dance, physiology, health education, recreation administration or physical therapy; OR

The equivalent - Candidates not possessing the required qualification(s) as stated on this announcement must complete the Request For Equivalency Form as part of the application process to explain in detail how their qualifications are equivalent to those above; OR

Valid California community college instructor credential in appropriate subject issued prior to July 1, 1990 (per California Education Code 87355); AND

Evidence of responsiveness to and understanding of the racial, socio-economic, academic, and cultural diversity within student populations, including students with disabilities, as these factors relate to the need for equity-minded practices.

### DESIRED QUALIFICATIONS

Demonstrated successful university, community college or high school coaching experience.

Recent coaching experience, preferably at the collegiate level.

Licenses or Other Requirements:

Valid California Driver's license

**CLOSING DATE:** FRIDAY, JUNE 2, 2023 at 3:00 PM

**SALARY:**

Part-time faculty are compensated on a semester basis according to the number of class hours assigned per semester and on cumulative semesters of instruction for the District. The beginning summer rate is \$81.48-\$111.91 (lecture), \$73.33-\$100.72 (lab), per hour depending on education and experience.

**CONDITIONS OF EMPLOYMENT**

This is a part-time, temporary position for the summer semester, beginning June 19, 2023. Assignments may include off-site locations. Offer and acceptance of employment is subject to verification of all information provided on the employment application, credential(s), and transcripts. Candidates selected for employment must agree to be fingerprinted, submit a Certificate of Completion of the Tuberculosis Risk Assessment and/or Examination, provide proof of eligibility for employment in the United States, and present a valid Social Security Card upon hire.

**ADA ACCOMMODATIONS**

Applicants with disabilities requiring special accommodations must contact the ADA Compliance Officer at least five (5) working days prior to the final filing date: [ADA Job Applicant Accommodation Request \(maxient.com\)](https://www.maxient.com/ada-job-applicant-accommodation-request)

**TO APPLY**

Applicants must submit the following documents by the closing date:

1. Online application: [https://elcamino.igreentree.com/css\\_academic](https://elcamino.igreentree.com/css_academic)
2. Cover letter describing how applicant meets the qualifications.
3. Résumé including educational background, professional experience, and related personal development and accomplishments.
4. Pertinent transcripts (PDF format only) as stated in the required qualifications. (Unofficial computer-generated academic records/transcripts must include the name of the institution and degrees awarded to be acceptable.) Multiple page transcripts must be loaded as **ONE PDF** document.

**Foreign Transcripts:** Transcripts issued outside the United States of America require a course-by-course analysis with an equivalency statement from a certified transcript evaluation service verifying the degree equivalency to that of an accredited institution within the USA. For information on transcript evaluation services, please visit: <http://www.ctc.ca.gov/credentials/leaflets/cl635.pdf>.

**IMPORTANT NOTE:** Documents submitted or uploaded for a previous position cannot be reused for other positions. You must submit the required documents for each position you apply for by the closing date. Failure to do so will result in an incomplete application. Applications with an incomplete status will not receive consideration. ***You may check the status of your application online.***

If you need assistance you may call 310-660-3593 Ext. 3807 between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday or by email at [hr@elcamino.edu](mailto:hr@elcamino.edu).

Due to the large volume of calls received on closing dates, we highly recommend that you **do not wait** until the last day to apply so that we may assist you with questions or technical matters that may arise. Give yourself sufficient time to complete the profile, which may take 45 minutes or more. Positions close promptly at 3:00 p.m. PST (pacific standard time).

**FOR FURTHER INQUIRIES OR APPLICATION MATERIAL SUBMISSION QUESTIONS, CONTACT:**

**El Camino College**

**HR Service Partner**

Martha E. Lopez

310-660-3593, Ext. 5809

[melopez@elcamino.edu](mailto:melopez@elcamino.edu)

16007 Crenshaw Boulevard

Torrance, CA 90506

**JEANNE CLERY ACT COMPLIANT**

*In accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, El Camino College has published Annual Security Reports and all required statistical data, which can be found on the Police Department webpage at [www.elcamino.edu/about/depts/police/cleryact/index.aspx](http://www.elcamino.edu/about/depts/police/cleryact/index.aspx). These publications include Clery crime statistics for the previous three years relevant to El Camino College classes and activities, in addition to institutional policies concerning campus safety and security. The information is also available in printed form in the lobby of the Police Department and in select locations on campus. Upon request, the Campus Police Department can provide or mail out copies of this publication. Contact them at 310-660-3100.*

**EL CAMINO COLLEGE IS AN EQUAL OPPORTUNITY EMPLOYER**

*The El Camino Community College District is committed to providing an educational and employment environment in which no person is subjected to discrimination on the basis of actual or perceived race, color, ancestry, national origin, religion, creed, age (over 40), disability (mental or physical), sex, gender (including pregnancy and childbirth), sexual orientation, gender identity, gender expression, medical condition, genetic information, marital status, military and veteran status, or retaliation; or on any other basis as required by state and federal law.*