ABOUT THE ROLE

The El Camino Community College District is now accepting applications to establish a pool of instructors to teach American Sign Language (ASL) courses and/or interpreting courses. Anticipated assignments for the 2023 fall semester include advanced ASL and college level ASL courses at area high schools. Classroom assignment consists of lesson plans, instruction, and evaluation of students based on specific course objectives. Update syllabi: collaborate with discipline faculty on a regular basis to assess and revise curriculum and measurable student performance indicators for each course. Assignments may include teaching courses during day and evening hours.

ABOUT EL CAMINO COLLEGE

El Camino College (ECC) is located on the ancestral lands of the Gabrielino-Tongva people, the traditional caretakers of Tongvaangar (the Los Angeles basin, Southern Channel Islands) and occupies 126-acres near Torrance, California. We are located in Los Angeles County, just minutes from South Bay beaches. Our community serves a diverse student population including new and re-entering students and those pursuing certificate, degree, and transfer goals.

As a comprehensive two-year college, El Camino College serves thousands of students each semester, the majority of whom are from diverse populations. The ideal candidate will share ECC’s commitment to educating its racially and socio-economically diverse student population including students with disabilities, veterans, working parents, and evening students. El Camino College provides many opportunities for students to succeed with hundreds of students transferring each year to four-year universities around the country. Top transfer institutions include UCLA, USC, and UC Davis. El Camino College is regularly among the top five community colleges in Southern California for students admitted to CSUs, and the top ten for UCs. Students are also supported by an extensive scholarship program, with approximately $600,000 awarded annually.

MISSION STATEMENT

El Camino College makes a positive difference in people’s lives. We provide innovative and excellent comprehensive educational programs and services that promote student learning, equity, and success in collaboration with our diverse communities.
PART-TIME FACULTY – SIGN LANGUAGE INTERPRETER

Division: Special Resource Center
Posting Closing Date: 8/29/23
Req: A2324-010
Position Type: Part-Time Temporary

REQUIRED QUALIFICATIONS
Associate degree and six (6) years’ experience teaching American Sign Language; OR
Bachelor’s degree and two (2) years’ experience teaching American Sign Language; OR

The equivalent - Candidates not possessing the required qualification(s) as stated on this announcement must complete the Request for Equivalency Form as part of the application process to explain in detail how their qualifications are equivalent to those above; OR

Valid California community college instructor credential in appropriate subject issued prior to July 1, 1990 (per California Education Code 87355); AND
Sensitivity to and understanding of diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and of individuals with disabilities.

DESIRED QUALIFICATIONS
Knowledge of ASL grammatical structure.
Two years of teaching American Sign Language.
Ability to communicate with both deaf and hearing individuals.
Experience and working knowledge of learning styles and various modes of teaching manual communication.
Competencies related to: curriculum & course development; teaching & learning theory; information resources & evaluating student outcomes; and assisting student to develop critical thinking skills.
Ability to communicate clearly orally and in writing with a diverse campus community.
Currency and depth of knowledge in assigned area of responsibility and subject matter.
Ability to work effectively and professionally with colleagues and members of the campus community.
Familiarity with, willingness and ability to use multiple teaching methods including computer-based learning.
Ability and enthusiasm to use teaching methods that engage students and encourage them to be motivated self-learners.
Registry of Interpreters for the Deaf (RID) certified or equivalent; or a member of or participation in the American Sign Language Teachers Association (ASLTA).

CLOSING DATE: TUESDAY, AUGUST 29, 2023 AT 3:00 P.M.

SALARY:
Part-time faculty members are compensated on a semester basis according to the number of class hours assigned per semester and on cumulative semesters of instruction for the District. The beginning rate is $90.97 - $116.13 (lecture) and $68.95 - $88.00 (lab) per hour depending on education and experience.
CONDITIONS OF EMPLOYMENT

Part-time teaching assignment(s) for the 2023 fall semester, beginning August 2023. A teaching demonstration will be required during the interview process. Offer and acceptance of employment is subject to verification of all information provided on the employment application, credential(s), and transcripts. Candidates selected for employment must agree to be fingerprinted, submit a Certificate of the Tuberculosis Risk Assessment and/or Examination, provide proof of eligibility for employment in the United States, and present a valid Social Security card upon hire.

ADA ACCOMMODATIONS

Applicants with disabilities requiring special accommodations must contact the ADA Compliance Officer at least five (5) working days prior to the final filing date: ADA Job Applicant Accommodation Request (maxient.com)

TO APPLY

Applicants must submit the following documents by the closing date:

1. Online application: https://elcamino.igreentree.com/css_academic
2. Cover letter describing how applicant meets the qualifications.
3. Résumé including educational background, professional experience, and related personal development and accomplishments.
4. Pertinent transcripts (PDF format only) as stated in the required qualifications. (Unofficial computer-generated academic records/transcripts must include the name of the institution and degrees awarded to be acceptable.)
   Multiple page transcripts must be loaded as ONE PDF document.
5. Evidence of a valid community college credential if applicant holds one.

   Foreign Transcripts: Transcripts issued outside the United States of America require a course-by-course analysis with an equivalency statement from a certified transcript evaluation service verifying the degree equivalency to that of an accredited institution within the USA. For information on transcript evaluation services, please visit: http://www.ctc.ca.gov/credentials/leaflets/cl635.pdf.

IMPORTANT NOTE: Documents submitted or uploaded for a previous position cannot be reused for other positions. You must submit the required documents for each position you apply for by the closing date. Failure to do so will result in an incomplete application. Applications with an incomplete status will not receive consideration. You may check the status of your application online.

If you need assistance, you may call 310-660-3593 Ext. 3807 between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday or by email at hr@elcamino.edu.

Due to the large volume of calls received on closing dates, we highly recommend that you do not wait until the last day to apply so that we may assist you with questions or technical matters that may arise. Give yourself sufficient time to complete the profile, which may take 45 minutes or more. Positions close promptly at 3:00 p.m. PST (pacific standard time).

FOR FURTHER INQUIRIES OR APPLICATION MATERIAL SUBMISSION QUESTIONS, CONTACT:

El Camino College
HR Service Partner
Pamela D. Jones
310-660-3593, Ext. 3478
pjones@elcamino.edu
16007 Crenshaw Boulevard
Torrance, CA 90506
JEANNE CLERY ACT COMPLIANT

In accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, El Camino College has published Annual Security Reports, and all required statistical data, which can be found on the Police Department webpage at www.elcamino.edu/about/depts/police/cleryact/index.aspx. These publications include Clery crime statistics for the previous three years relevant to El Camino College classes and activities, in addition to institutional policies concerning campus safety and security. The information is also available in printed form in the lobby of the Police Department and in select locations on campus. Upon request, the Campus Police Department can provide or mail out copies of this publication. Contact them at 310-660-3100.

EL CAMINO COLLEGE IS AN EQUAL OPPORTUNITY EMPLOYER

The El Camino Community College District is committed to providing an educational and employment environment in which no person is subjected to discrimination on the basis of actual or perceived race, color, ancestry, national origin, religion, creed, age (over 40), disability (mental or physical), sex, gender (including pregnancy and childbirth), sexual orientation, gender identity, gender expression, medical condition, genetic information, marital status, military and veteran status, or retaliation; or on any other basis as required by state and federal law.