



JOB TITLE: CARPENTER

Classification: Classified
Salary Range: 35

Retirement Type: PERS*
Board Approved: August 20, 2001

BASIC FUNCTION:

Under the direction of the Facilities Services Supervisor or assigned administrator, perform skilled carpentry work in the alteration, maintenance, repair, installation and construction of equipment, fixtures and structures; assist in performing other skilled maintenance duties as assigned.

REPRESENTATIVE DUTIES:

Perform carpentry work, such as constructing, installing or replacing cabinets, countertops, cabinet doors and paneling; repair furniture and fixtures.

Perform rough carpentry for new and repair work; repair damage to walls, floors, roofs and other damaged structures.

Install windows and related hardware; hang and repair doors; install doorknobs; adjust or replace door closures, doorstops and other door hardware.

Build partitions; construct walls using paneling, sheet rock and other wall coverings; install, replace and repair partitions, ceiling and floor tiles and other items; install toilet partitions; install, maintain and repair roofs as needed.

Perform mill and cabinetwork, such as constructing and installing work stations, cabinets, bookshelves, bulletin boards and picture frames.

Assist in performing other skilled maintenance duties as it relates to the carpentry discipline.

Construct and repair furniture, equipment and fixtures.

Operate saws, lathes, planers, jointers, sanders, handsaws, power-activated hammers, pneumatic nailers and staplers and other woodworking machinery; maintain and service tools and equipment.

Perform related duties as assigned.

JOB QUALIFICATIONS:

Education and Experience:

Any combination equivalent to: four years of training or experience which demonstrates journey-level skills in the carpentry trade.

OTHER QUALIFICATIONS:

Knowledge/Areas of Expertise:

Equipment utilized in the carpentry trade.

Materials, tools, shop math and procedures used in performing rough and finished carpentry.

Basic qualities and uses of various woods and other construction materials.

Health and safety regulations.
Repair methods for furniture and tile.
Technical aspects of field of specialty.

Abilities/Skills:

Utilize carpentry tools and machines.
Plan and lay out carpentry work, including estimating labor and materials costs.
Work from blueprints, rough drawings and sketches.
Work independently with little direction.
Operate a truck and forklift.
Make arithmetic calculations quickly and accurately.
Understand and follow oral and written directions.
Establish and maintain cooperative working relationships with others.
Plan and organize work.
Lift objects weighing up to 50 lbs.
Perform skilled maintenance work as assigned.
Use a variety of tools and machinery used in the basic trade.

Licenses or Other Requirements:

Valid California driver's license and a safe driving record.

WORKING CONDITIONS:

Exposure to direct sunlight, rain and humidity.
Climbing ladders and working in high spaces.
Frequently reaching below shoulder level.
Hand and finger dexterity to grasp, handle and twist various equipment.
Occasional installation of various electrical components.
Recognize and see warning signs, obstacles and/or hazardous conditions.

* Previous employment performed in a different public retirement system may allow eligibility to continue in the same retirement system.