



**EL CAMINO COMMUNITY COLLEGE DISTRICT**  
**Workplace Safety and Risk Management**

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**Statement of Purpose**

The Campus and Workplace Safety and Security Consultation Committee is proposed to be an administrative advisory committee that:

- promotes safety, security awareness, and emergency preparedness across campus
- advises on policy development and implementation
- advises on campus safety/security practices
- assists with emergency/incident planning and training

The primary role of the committee is to review and evaluate the effectiveness of current safety and security plans and practices and make recommendations for improvement. The committee provides a forum to discuss events affecting campus safety and security and assist with campus-wide dissemination of information/communication relating to emergency/incident training and response plans. The committee also assists in assessment of vulnerabilities, hazards and risks related to the safety and security of individuals and the physical campus.

**Campus and Workplace Safety and Consultation Committee June 21, 2024, Meeting Minutes**

**1. Agenda**

A vote was taken to hold the minutes from the last minutes meeting until the next meeting.

Roy Dietz	Justin Lising	Nina Wong
Dwight Bradley	Amy Hanoa	Susan Nilles
Jeff Baumunk	Rebeca Hernandez	Julie Bourlier

**A. Campus Wide Active Shooter Drill (update)**

Campus Wide Active Shooter Drill is tentatively scheduled for the Fall Semester. Campus Police (PD) Committee for active shooter drill will be asking this committee if we should hold the next drill again in the Bookstore location or what other location.

One location that was suggested was the Student Services Building because it is more open. It will make the Drill more realistic. The things to consider when choosing a location is the traffic of students and staff. Is to do it in the safest matter, since the school has a lot of different programs, and these

programs always have different events going on. There is a lot of things to consider when looking into the location. Keeping this item up until setting up a date and location for the next drill.

#### **B. Non-Student unhoused**

No update will keep it on the agenda as a standing item.

#### **C. SB 553 (Workplace Violence Prevention Program Presentation)**

This is Senate Bill 553 Workplace Violence Prevention Program, is workplace violence is any act or threat of physical violence, harassment, intimidation, or other threatening disruptive behavior that occurs at the work site. Acts of workplace violence include physical assault, punching, slapping, grabbing, pushing, choking, kicking, biting, hitting with an object, threatening with a weapon, assaulting with a weapon, animal attacks, verbally harassing, verbally threatening and even homicide.

This is something that came from the State of California. It is for all organizations, not just higher education. It includes K through 12 and all other Business organizations in the State of California. Are required to have a workplace, violence, prevention plan in place by July first. Leo Barrea has been working with Chief Travis, Sergeant Lopez, Maria Smith from H.R., and Nina Wong in the last couple of months. In putting this prevention plan in place. With the guideline given by the State of California.

The purpose of this is to prevent violence in the workplace and to inform employees on how to respond to incidents in the workplace. The presentation today will be presented on PD too.

Presentation conducted by Leo Barrera

Comments regarding classified not involved in the development of the WVPP made by Roy Dietz and Grace Perez.

Leo indicated that the plan is a living document and any feedback is welcomed.

#### **D. TRI Chair recommendation / nomination (HOLD)**

On hold for until the Interim Police Chief, when that person comes in, Leo will meet with them and consult with them when they take their place in July. To determine who they would like to move forward on the next nominee.

#### **E. Sink holes (Surrounding ECC)**

Leo had the opportunity to meet with a representative from the LA County. LA County indicated they do not pose a risk to anyone on campus driving around them. The representative will keep an eye on the item and will be in contact with Leo.

#### **F. BTC Cameras**

Due to the cost of the BTC cameras at our last meeting it was decided to look for a new vendor. Leo is working with PD and Claudio. Roy will assist with the process by contacting previous companies that have worked with the college. Once the new quotes come, they will be presented and hopefully move forward with the installation of the cameras at the BTC.

#### **G. Campus Lockers (update)**

The removal of campus lockers in front of the Bookstore it is a work in progress, Dwight is working with his team on getting them removed and having benches be put in place sometime in Summer/Fall 2024

#### **H. Safe Parking program**

This item was brought by Students representative Linus, with the change of the new semester there will be a new representative. This item will be left on the agenda a leave it the new representative if they want to keep it on the agenda.

### **I. Emergency Poster**

In the last meeting, there were comments on the Emergency poster to include Mental Health. Thank you, Amy, for the help with the changes made to the poster. On the poster where 911 in parentheses is (988 for Mental Health Emergency). The poster will be posted all over campus once Rave is integrated into the college. A vote was taken to finalize the poster.

Roy Dietz	Justin Lising	Nina Wong
Dwight Bradley	Amy Hanoa	Susan Nilles
Jeff Baumunk	Rebeca Hernandez	Julie Bourlier
Charlene		

### **J. IRP Survey**

IRP survey Leo sent it out with the agenda, all committee members please complete the survey. It will help this committee with next year's goal setting.

## **2. Future agenda items**

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### **A. Campus Security Presentation**

Risk Management and PD are holding off on the Campus Security Presentation until the New Interim steps in. So, they can develop the items that will be presented on that day.

### **B. Goal Setting (2024-2025)**

Once the IRP survey is done, we can get some feedback and set goals for next year.

## **3. Subcommittee**

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### **A. COVID 19 Subcommittee (update)**

No updates.

### **B. Police Relations and Campus Safety Committee (update)**

No updates.

## **4. Adjournment**

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### **A. Closing Remarks**