



Statement of Purpose

The Campus and Workplace Safety and Security Consultation Committee is proposed to be an administrative advisory committee that:

- promotes safety, security awareness, and emergency preparedness across campus
- advises on policy development and implementation
- advises on campus safety/security practices
- assists with emergency/incident planning and training

The primary role of the committee is to review and evaluate the effectiveness of current safety and security plans and practices and make recommendations for improvement. The committee provides a forum to discuss events affecting campus safety and security and assist with campus-wide dissemination of information/communication relating to emergency/incident training and response plans. The committee also assists in assessment of vulnerabilities, hazards and risks related to the safety and security of individuals and the physical campus.

Campus and Workplace Safety and Security Consultation Committee September 26th meeting minutes

- El Camino Campus and Workplace Safety and Security Consultation Committee
- Campus Safety and Security Consultation Committee Membership
- Objective, scope, and purpose

Agenda Items

1. Campus Wide Active Shooter Drill
 - a. Chief Trevis; the Active Shooter Drill setting the date on December 8, 2023. Location at the Book Store. The start time would be around 9am to 11am, roughly. We are putting a team together. The scenario would be one of the cadets will pose as an upset person. We will get the call and go down there. Between that time there will be noise popping. Simulation gunfire, officers will go up there. We are hoping to get mutual aid from surrounding agents. We are hopeful that the local Fire Department will be able to participate. We will locate the person and hopefully in a peaceful matter. We will prep the Book Store beforehand, so we do not get them by surprise. The scenario will take approximately two hours. The reason it will take that long is because we want to check through each cubicle. The reason we are doing this is we want to expose our employees to this type of scenario; we do not want to scare anyone. If people do not want to be here, they do not need to be here. We just want to prepare in case something like this happens.
2. Non-Student homeless in locker rooms
 - a. Serr Russell; 2B: There have been many homeless students setting up a home base in the locker rooms, as well as an increase of homeless non-students using showers regularly. Big Mike is here every day. We had one homeless male who entered the women's locker room to shower. Students and staff complain regularly, but there have not been any reports of violence or safety concerns. We have posted signs with open hours.

- b. Grace P. asks: Is it possible for keypad access for the students taking a class?
 - c. Roy, there are laws since we are a public institution, we must have accessibility. The locker situation I do not know if they are still being issued by the department. If we have student show ID to issue lockers that would alleviate from them take over the locker room. Just make sure all the lockers are locked.
 - d. Leo, we can ask Russel how they have their setup when it comes to issuing lockers.
 - e. Chief Baumunk, not everything is accessible to all the students is accessible to all the public. You know, there's certain things that are safety issues or certain things that I would imagine that we have the power to lock if we need to. I know it has been a previous conversation, but it comes to locker rooms and the showers. So, maybe if we limit the entry to those with keypad, which is that building or that area, that will help solve some of the problems too.
 - f. Roy, we discussed that the cost associated with that is substantial. I know there is no cost to safety. We are looking at about three extra staff members just for that as well as all the extra expenses that go to it right now. Locker rooms or adjusted to whatever this class schedules are. Dr. Serr has been keeping a close eye on it with a login, and poster in the areas.
 - g. Dwight; we can post the poster during hours of operations for the restroom. Just to keep everyone safe. Reach out to the deans to give us the hours of class time and staff office hours.
 - h. Leo, we will keep this for our next meeting just so we can have updates on what is happening.
3. Great Shake out October 19, 2023
 - a. October 19, 2023, at 10:19am estimated time 12pm. For all campus-wide. Emergency bags are being handed out.
 4. Water in front of PD
 - a. Leo; I met Rob from Facilities, and we do have a plan in place. I have kept it here as an item since it was brought to my attention.
 5. Sink holes (surrounding ECC (El Camino College))
 - a. This county the surrounding roads Crenshaw and Redondo Beach, the sink holes were created by the heavy rains. I reached out to the county two weeks ago. They said they will investigate it. I will keep this item on the list since it was given to me by a staff member.
 6. BTC Patrol
 - a. Leo, this is a standing issue with the is unhoused having accuse Behind our BTC building. It is an Eddison property we cannot block for that reason because they need accuse. We have had Servpro go out there and clean it. This issue was brought to our attention by our neighbors. The BTC does have an ADT alarm service up and running. ADT does not have monitoring where they go out and see 24-hour petrol. They only go out if the alarm system goes off.
 - b. Grace; I was contacted by the owner of the beauty salon. They have a lot of issues with trash in the surrounding area. He reported that one of our security gate to go up the ramp to go to the roof top was open at 5am. I did notify everyone: Dwight, Rob, Jose, and Elden received. My question is why do we continue to rent that place? Our campus is so big we can allocate a place on our campus.
 - c. Leo, I can share that with the administration. For the fence Dwight monitors that gate.
 - d. Dwight; Roy would be able to answer that question.
 - e. Roy; I'm the guy that fits that, the issue was that someone left the system and had short it out. They must input a code to go in and out. I do not know if the rain causes the short out. It has now been up and running for the last week or so.

- f. Chief Travis; we did contact Edison; it is not their responsibility to clean it. They just need access to the Power Pole that is there. Just a thought and suggestion I do believe in environmental design for planting a caucus.
- g. Dwight; if we put something there then it becomes our responsibility to take care for that.
- h. Roy; Can we look into putting cameras that directly reports back to campus police dispatch so we can monitor and see if something is going on we can send someone out there. There is cost involved but it's for our security and safety.
- i. Chief, I agree with you, Roy. Safety and security is important but at the end it comes to the cost of it.
- j. Leo; we can make a recommendation to the College Counsel for our next meeting. I can meet with Loic and see his input with cameras and broadband and cost. Then do the recommendation to College Counsel. Should we just move forward and make the recommendation now?
- k. Roy; I recommend moving forward with the College Counsel on doing the recommendation on getting the system upgrade. I make motion.
- l. Second from Grace.
- m. The following are yes on the vote to the recommendation:

1. Roy Dietz	9. Valerie Wanger
2. Jeff Baumunk	10. Grace Camargo-Perez
3. Phil Mariano	11. Julie Bourlier
4. Chief Travis	12. Carla Velasquez-Lopez
5. Charlene Smith	13. Susan Nilles
6. Dwight Bradley	14. Rebecca Hernandez
7. Ruben Lopez	15. Amy Hanoa
8. Nina Wongs	

7. Campus Lockers

- a. Clean out the College locker particularly the lockers in front of the Book Store. There have been some issues of items being left behind semester thought semester. In our last meeting we talked about putting out posters. Informing the student that we will be cleaning out the locker at the end of this semester. This is not only students leaving things in the locker, but also the unhoused putting things inside the lockers as well.
- b. Julie; there is no way to control this.
- c. Roy; make a motion for the next meeting.
- d. Chief Travis; just remove the door of the locker, or just move the whole lockers.
- e. Roy; let table it next meeting.

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8. Emergency Operations Plan (EOP)
 - a. Leo; hold of the on the emergency operation plan I have the final version I will send it out in the next couple of weeks so you can look and it and share it with your constituent's. It will be for the Main Campus, BTC and Fire Academy.
9. Working groups.
 - a. COVID-19, Susan; COVID numbers in local community are low, but numbers are still rising but the number of hospitalizations is low.
 - b. Police Relations, Charlene no updates.