



**What is the difference between a Progress Report and a Midterm Special Program Grade Check?**

	Progress Report	Midterm Special Program Grade Check
<b>Purpose</b>	<ul style="list-style-type: none"> <li>Provide feedback about attendance and/or academic performance</li> <li>At pre-determined points in the semester</li> </ul>	<ul style="list-style-type: none"> <li>Online version of traditional hard-copy Midterm Special Program Grade Check (e.g., used by EOPS, MESA, Athletics, FYE)</li> <li>Provide feedback regarding the current grades and academic performance</li> </ul>
<b>Timing</b>	<ul style="list-style-type: none"> <li>Generally launched during the 4th and the 9th week</li> <li>Timing adjusted accordingly for short-term classes (e.g., 8 weeks)</li> </ul>	<ul style="list-style-type: none"> <li>Distributed during 6th week and available through 10th week</li> </ul>
<b>Recipients</b>	<ul style="list-style-type: none"> <li>Instructors will receive progress reports for specified class section</li> </ul>	<ul style="list-style-type: none"> <li>Instructors who have any student(s) enrolled in their classes who belong to one of the participating student support programs</li> </ul>
<b>Rosters</b>	<ul style="list-style-type: none"> <li>Full roster of students enrolled in class sections specified by instructor</li> </ul>	<ul style="list-style-type: none"> <li>Not a complete class roster; only includes students who belong to one of the participating student support programs</li> </ul>

**How will I know when it's time to complete a Progress Report or Midterm Special Program Grade Check?** Instructors will receive an e-mail notification about any new reports for you to complete. If you who have any student(s) in your class(es) who belong to one of the programs participating in online midterm grade reporting, you will receive a notification when the Midterm Special Program Grade Check is available for completion. You will also see banner notifications of any reports and grade checks on your ECC Connect Home screen when you sign in.

**Do I complete a Midterm Special Program Grade Check differently than I would a Progress Report?**

The Midterm Special Program Grade Check is the online version of the traditional hard-copy grade check used by many student support programs. Complete the Midterm Special Program Grade Check for each student on the survey roster by selecting the tracking item that represents the student's current grade in the class (e.g., Passing with an A, In Danger of Not Passing). The report also allows you to include comments if you wish to provide additional information about student attendance, participation, and/or submission of assignments.

**When I open my Midterm Special Program Grade Check, why don't I see all of the students who are enrolled in my class like I do when I complete a Progress Report?**

The Midterm Special Program Grade Check are not complete rosters. They only include students who belong to one of the participating student support programs.

If you would like to provide feedback for students in your class who do not appear on your Midterm Special Program Grade Check roster, you may initiate a flag or kudos from your My Students tab at any time!